

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, JUNE 14, 2011 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

John J. VanVolkenburgh, President
N. Kenneth Lundberg
William K. Reinke
Neal E. Abrams
Tammy Lytle
Frank A. Buhrman
Daniel J. Patton

Absent

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary
Adam Schellhaze, Borough Solicitor
David E. Baker, Zoning Officer
Chief Richard L. Hileman

Absent

CONSIDERATION OF THE MINUTES OF THE MAY 10, 2011 REGULAR MEETING

*** K. Lundberg moved, W. Reinke seconded, that the minutes of the May 10, 2011 Regular Council meeting be approved as presented. Motion passed unanimously.

OPEN TO THE PUBLIC

The following citizens addressed Council at this time:

- Ms. Phyllis Fosnaught of 3 Echo Trail, Carroll Valley; Resident regarding Carroll Commons Walking Trail
- Mr. George Fisanich of 7 Snow Plow Trail, Carroll Valley

ORDINANCES AND RESOLUTIONS

Ordinance #1-2011: To Abolish Board of Health –Following brief discussion:

*** W. Reinke moved; K. Lundberg seconded that Ordinance #1-2011 be approved for advertisement. Motion passed unanimously.

MAYOR'S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Police Report
- Adams County Tax Collection Committee
- July 4th Celebration
- Shared a list of the upcoming meetings and events

Fairfield Fire/EMS Report.

Mr. Abrams provided a brief account of the recent activities of Fairfield Fire/EMS and discussed the following:

- Heat Related Incidents
- Bee/Insect Stings – Allergic Reactions
- Bike Week
- Planning Session Report from May 23, 2011 meeting with Municipal and Fire Company Leadership

Mr. Hazlett announced a meeting with Local Municipalities regarding Workers Compensation Premiums on July 20, 2011 at 10:00 am.

COMMITTEE REPORTS

Public Safety Committee. Mayor Harris provided updates or follow-ups for the following:

- Traffic Calming Devices
- Training Sessions
- Public Safety Information Table at National Night Out on August 2, 2011
- Bike Week
- Announced next meeting of Municipal and Fire Company Leadership on July 25, 2011

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for May 2011.

Following brief discussion:

*** W. Reinke moved, F. Buhrman seconded, that Council accept the May 2011 Treasurer's Report as presented. Motion carried unanimously.

2010 Audit. After brief discussion the following action was taken:

***W. Reinke moved; K. Lundberg seconded that the 2010 Audit be accepted and advertised for public review. Motion passed unanimously.

Bid Award. Mr. Hazlett recommended that the bids for the aggregate be rejected siting that the only bid received was from Valley Quarries and it was equal to the COSTARS (State Contract) Price that Valley Quarries has published. As a member of COSTARS the Borough may purchase from any vendor with a valid contract. Consensus of the Members was to purchase the aggregate from Valley Quarries using the COSTARS contract.

After review of the Bid Tabulation the following actions were taken:

***W. Reinke moved; K. Lundberg seconded that the contract for road oils be awarded to HRI, Inc as the lowest responsible bidder. Motion passed unanimously.

***F. Buhrman moved; W. Reinke seconded that the contract for Gasoline be awarded to Talley Petroleum as the only responsible bidder. Motion passed unanimously.

***F. Buhrman moved; W. Reinke seconded that the contract for Diesel Fuel be awarded to McDannell Oil as the lowest responsible bidder. Motion passed unanimously.

***F. Buhrman moved; K. Lundberg seconded that the contract for Liquid Propane be awarded to Ferrallgas as the only responsible bidder. Motion passed unanimously.

***W. Reinke moved; N. Abrams seconded that the contract for Bituminous Materials be awarded to Valley Quarries as the only responsible bidder. Motion passed unanimously.

***F. Buhrman moved; W. Reinke seconded that the contract for Line Painting be awarded to Alpha Space Control as the lowest responsible bidder. Motion passed unanimously.

***K. Lundberg moved; W. Reinke seconded that the contract for Seal Coating be awarded to Hammaker East, LTD as the only responsible bidder. Motion passed unanimously.

April 16, 2011 Flooding. Mr. Hazlett provided Members with a brief update as to the repairs that have been completed. He confirmed that there will be no aid available and that the total reported damages of more than \$150,000 will have to be dealt with at the Borough Level.

UNFINISHED BUSINESS

Farmers Market. Mrs. Lytle announced that the market would be opening on Thursdays from 2:00pm until 7:00pm and she asked for a starting date. Council agreed by consensus that the opening date should meet with Mrs. Lytle's schedule and begin as soon as possible.

Upon a motion by K. Lundberg; seconded by T. Lytle the Members entered an Executive Session at 8:32pm in order to discuss personnel issues.

Mr. VanVolkenburgh re-opened the regular meeting at 8:40pm stating that issues of personnel were discussed; however, no action was warranted at this time.

NEW BUSINESS

Police Department Staff Funding Request. Chief Hileman addressed members regarding a memorandum expressing concern about the department having only 6 weeks of funding for the part-time officer remaining. He stated that at the time of budget talks there was a decision to allocate 6months of funding and re-evaluate at the end of that period. Chief Hileman asked that Council “restore \$12,500 in part time police funding for 2011.” After lengthy discussion, Members asked that the Finance Committee review the issue at their July 11, 2011 meeting and report at the July 12, 2011 meeting of Council.

Mr. Hazlett provided Members with an email update from Mr. Baker, zoning officer, regarding the Property Address Door Hanger Initiative. After brief discussion, the Council by consensus agreed that if property owners fail to comply they must be cited for the violation of Borough Ordinance.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ADJOURNMENT

The meeting was adjourned at 8:15 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary