

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, APRIL 12, 2011 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

John J. VanVolkenburgh, President
Daniel J. Patton
William K. Reinke
Frank A. Buhrman
Tammy Lytle
Neal E. Abrams
N. Kenneth Lundberg

Absent

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Adam Schellhaze, Borough Solicitor
Chief Richard L. Hileman
David E. Baker, Zoning Officer

Absent

CONSIDERATION OF THE MINUTES OF THE MARCH 15, 2011 REGULAR MEETING

*** W. Reinke moved, F. Buhrman seconded, that the minutes of the March 15, 2011 Regular Council meeting be approved with a correction on Page 2 under “Lake Carroll Follow-up” removing Mr. Reinke’s name from members attending the meeting with property owners. Motion passed unanimously.

OPEN TO THE PUBLIC

Mr. Patton provided Disaster Preparedness Training for Families to the Members and public.

ORDINANCES AND RESOLUTIONS

Resolution #2-2011: Adams County Hazard Mitigation Plan –Following brief discussion:

*** K. Lundberg moved; F. Buhrman seconded that Resolution #2-2011 be adopted. Motion passed unanimously.

MAYOR’S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Chief Hileman presented the March 2011 Police Report
- Announced that FREMA would be offering NMS Training
- Shared the Transition Plan offered by the Adams County Tax Collection Committee (ACTCC) and asked for Member feed-back regarding the four (4) options currently being discussed for the future role ACTCC will have when working with York Adams Tax Bureau.
- Shared a list of the upcoming meetings and events

Fairfield Fire/EMS Report.

No one addressed Council at this time

COMMITTEE REPORTS

Finance Committee. Mr. Reinke, Committee Member, provided updates or follow-up for the following:

- 4th Quarter 2010 Financial Report
- 1st Quarter 2011 Financial Report
- Committee Recommendations regarding the ACTCC

- Lake May Maintenance Cost analysis - \$42,000/annually. Mr. Hazlett was asked to provide the same information regarding the remaining 2 Lakes maintained by the Borough.

Parks, Recreation and Environmental Advisory Committee. Mrs. Lytle, Committee Member, provided updates or follow-ups for the following:

- Farmer's Market
- 3 vs. 3 Basketball Tournament being held in conjunction with the July 4th Celebration – Committee Members will manage this event.

Sewer & Water Authority. Mr. VanVolkenburgh, Committee Chair, provided updates or follow-ups for the following:

- 2010 Chapter 94 Report has been approved and submitted.
- Announced that the April 25, 2011 meeting has been cancelled due to a lack of business.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for March 2011.

Following brief discussion:

*** F. Buhrman moved, K. Lundberg seconded, that Council accept the March 2011 Treasurer's Report as presented. Motion carried unanimously.

2011 Joint Bid – Request to Advertise. Mr. Hazlett reviewed the Bid Advertisement. Following brief discussion:

*** F. Buhrman moved, W. Reinke seconded, that Council approve the 2011 Joint Bid for advertisement. Motion carried unanimously.

Hamiltonban Township – Fire Company Worker's Compensation. Mr. Hazlett reviewed with Members the copy of a letter sent to Fairfield Borough regarding Hamiltonban Township's request for revaluation of the how the Fairfield Fire Company's Worker's Compensation is being divided among the Municipalities. Mr. Hazlett further explained that the agreement currently being used was negotiated in 1991. Members agreed to allow Mr. Hazlett to discuss the issue with Fairfield Borough (the holder of the policy for the Fire Company) and report back to Council.

Hamiltonban Township – Request for Funding. Members were asked to consider a letter of request from the Hamiltonban Township Recreation Committee to financially support their upcoming Community Easter Egg Hunt. After brief discussion Member agreed by consensus that the Borough has already committed their support to the CVCA Easter Egg Hunt by donating the use of Carroll Commons and therefore would be unable to grant the request.

Fairfield Fire/EMS Request for Representative. Discussion regarding a request from the Fairfield Fire/EMS Management Team for attendance at a Community Leader's Forum ended with Mr. Patton, Mr. Abrams, Mr. Reinke and Mayor Harris agreeing to represent the Borough in this endeavor. Mr. Reinke stated that he would not be able to attend the first meeting scheduled for Monday, May 23, 2011; however, he would like to be included in future meetings.

Lake Carroll Follow-up. Mr. Hazlett shared that the meeting had been attended by several property owners along with Mr. VanVolkenburgh, Mrs. Lytle and Mayor Harris and himself. Little progress was made; however, talks will continue and Council will be provided updates.

Civil War – 150th Anniversary Program. Mr. Hazlett provided a brief update on the scheduled activities and were shown the commemorative medallion now available for sale.

Committee Application – Planning Commission Appointment. Mr. Hazlett explained that under most circumstances, a request for appointment would come as a recommendation from the Commission. However, due to the timing of this application having been received and the critical

need for members on the Commission, Members were asked to consider appointing Mr. Robert C. Verderaime of 12 Linda Trail to the Commission. After brief discussion:

***D. Patton moved; F. Buhrman seconded that Mr. Robert C. Verderaime be appointed to the Planning Commission effective today, April 12, 2011 for a standard 4 year term. Motion passed unanimously.

UNFINISHED BUSINESS

Event Ordinance. Members were provided with three (3) sample ordinances from surrounding municipalities for review. After discussion, Members agreed by consensus that no action was necessary at this time and the matter was dropped.

NEW BUSINESS

Board of Health. Members discussed correspondence received from Board of Health member J. Ferguson regarding the committee, its function and its future. After discussion, Council asked Mr. Adam Schellhaze, Borough Solicitor, to research the following issues:

- Can the Board of Health be disbanded?
- Can the Board of Health be merged with another Committee?

Mr. Reinke asked that Council consider the issue of allowing chickens and milking goats to be kept within the residential areas of the Borough. He cited the struggling economy, disaster preparedness, health and the growing desire for organic foods as reasons to consider allowing the residents the “liberty to engage in this activity.” After brief discussion, Council recommended that the Planning Commission re-examine the issue. Mr. Reinke stated that he would attend the Planning Commission meeting in order to help the process.

Mayor Harris and Chief Hileman announced the “Drug Take-Back” Program scheduled for Saturday, April 30, 2011 from 10:00 AM – 2:00 PM at the Fairfield Fire Company. This program was developed to provide a safe method for the disposal of any unused prescription or non-prescription medication.

OPEN TO THE PUBLIC

No one addressed Council at this time

ADJOURNMENT

The meeting was adjourned at 8:45 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary