

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, FEBRUARY 15, 2011 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

John J. VanVolkenburgh, President
N. Kenneth Lundberg
William K. Reinke
Frank A. Buhrman
Neal E. Abrams
Daniel J. Patton
Tammy Lytle

Absent

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Adam Schellhaze, Borough Solicitor
Chief Richard L. Hileman
David E. Baker, Zoning Officer

Absent

CONSIDERATION OF THE MINUTES OF THE DECEMBER 14, 2010 REGULAR MEETING

*** W. Reinke moved, K. Lundberg seconded, that the minutes of the December 14, 2010 Regular Council meeting be approved as submitted. Motion passed unanimously with Mr. Patton and Mrs. Lytle abstaining.

OPEN TO THE PUBLIC

The following citizens asked to be heard:

Mr. Derrick Martin representing Fairfield Fire/EMS provided the Members with the annual report of calls for the Department. Carroll Valley Borough saw 53 of the 204 Fire Related Calls and 311 or the 776 EMS calls. Fire Lt. Martin read a prepared statement from the Fire Chief regarding recent news articles involving the Department.

Mr. Hazlett introduced an email from a resident requesting information from the Council; upon discussion, Mr. Hazlett was asked to provide the resident with a letter of response.

ORDINANCES AND RESOLUTIONS

Resolution #1- 2011: Employee 457 Deferred Compensation Plan Amendment –Following brief discussion:

***K. Lundberg moved; W. Reinke seconded that Resolution #1-2011 be adopted. Motion passed unanimously.

MAYOR'S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Chief Hileman presented the 2010 Police Report
- Opened discussion regarding Ice Fishing on Lake Carroll:
 - Residents, D. Corbin and Dr. Reid of Lake View Trail were heard by Members on the subject
 - Following Discussion Mr. Hazlett was asked to Follow-up with:
 - Researching Cost Estimate for a Survey of the Lake Area
 - Organizing a Meeting of Lake Property Owners
- Announced information relevant to the Primary Elections
- Shared a list of the upcoming meetings and events

Fairfield Fire/EMS Report.

Mr. Abrams provided updates or follow-ups for the following:

- Provided information congruent to the media issued introduced by Fire Lt. Martin
- Reported that the EMT program in Fairfield High School is going well and 3 students have passed the PA State Boards

COMMITTEE REPORTS

Planning Commission. Mr. Kaplan, Commission Chair, provided an update on the Commission's progress with the Borough Comprehensive Plan.

Sewer and Water Authority. Mr. VanVolkenburgh, chairman, reported that the Authority is once again discussing the Crest Development with engineers and will continue to monitor the progress of the proposed development in relation to the Borough's Sewer Plant capacity and need for improvement or upgrade. Mr. Hazlett shared that the Authority has decided to move forward with the Sherriff Sale of the Seventko Property.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for December 2010.

Following brief discussion:

*** W. Reinke moved, F. Buhrman seconded, that Council accept the December 2010 Treasurer's Report as presented. Motion carried unanimously.

Treasurer's Report for January 2011.

Following brief discussion:

*** F. Buhrman moved, W. Reinke seconded, that Council accept the January 2011 Treasurer's Report as presented. Motion carried unanimously.

Committee/Commission Re-appointment List. Mr. Hazlett outlined the list of Members Agreeing to Accept Re-Appointment and asked that Members re-appoint them.

***F. Buhrman moved; K. Lundberg seconded that all Members indicating via signed requests authorizing their re-appointments be appointed to the respective Authorities, Boards, Commissions and Committees for the term limits established for each group. Motion carried unanimously.

Following review of several Committee Applications the following action was taken:

***F. Buhrman moved; W. Reinke seconded that the following Appointments be made:

Daniel Sanders of 23 Ringneck Trail and James Whittington, III of 10 Lion Trail be appointed to the Parks, Recreation and Environmental Advisory Committee; John Macinyak of 22 Hilltop Trail be appointed to the Public Safety Committee and Beth Cool, of 24 Spring Trail be appointed to the Finance Committee. Motion passed unanimously.

Mr. Hazlett reminded Members that there are several vacancies to be filled yet and asked for their help.

Personnel Manual Update. The Police Chief and Mayor asked they be given more time to review pages 76 through 79 to ensure that information matches that of the current SOG's for the Department. After brief review and discussion:

***K. Lundberg moved; W. Reinke seconded that the document be approved after pages 76, 77, 78 and 79 being removed for review by the Police Department. Motion passed unanimously.

Mr. Hazlett asked that the Members consider the purchase of a new Single Axle Dump Truck equipped with associated plow, spreader and other standard items for the Municipal Services Department. Cost was estimated at \$120,056.00 having been priced in accordance with State

Contract Program, Costars # 025-005. This expenditure was approved in the 2011 Budget from the Capital Reserve Fund with a budgeted amount of \$122,000.00. Following brief discussion:

***K. Lundberg moved; F. Buhrman seconded that Mr. Hazlett move forward with the purchase of a new Single Axle Dump Truck as described through state contract. Motion passed unanimously.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

Executive Session:

At 8:45 PM Mr. VanVolkenburgh asked for an executive session to discuss matters related to Real Estate and Personnel.

***F. Buhrman moved, K. Lundberg seconded that the Council enter executive session to discuss Potential Real Estate Matter and Personnel Matters. Motion carried unanimously.

At 9:05 PM Mr. VanVolkenburgh reconvened the meeting in open session stating that a potential real estate matter was discussed with no action required at this time.

Open Session:

Chief Hileman addressed Members announcing publicly his candidacy for District Magistrate; Council wished him well.

OPEN TO THE PUBLIC

No one addressed Council at this time

ADJOURNMENT

The meeting was adjourned at 9:10 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary