

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, DECEMBER 14, 2010 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

John J. VanVolkenburgh, President
N. Kenneth Lundberg
William K. Reinke
Frank A. Buhrman
Neal E. Abrams

Absent

Daniel J. Patton
Tammy Lytle

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Samuel Wiser, Borough Solicitor
Chief Richard L. Hileman
David E. Baker, Zoning Officer

Absent

CONSIDERATION OF THE MINUTES OF THE NOVEMBER 9, 2010 REGULAR MEETING

*** K. Lundberg moved, W. Reinke seconded, that the minutes of the November 9, 2010 Regular Council meeting be approved as submitted. Motion unanimously.

CONSIDERATION OF THE MINUTES OF THE NOVEMBER 30, 2010 SPECIAL MEETING

*** N. Abrams moved, W. Reinke seconded, that the minutes of the November 1, 2010 Special Council meeting be approved with the correction of the meeting time to reflect the call to order at 7:00pm and the adjournment at 7:27pm. Motion carried with K. Lundberg abstaining.

OPEN TO THE PUBLIC

The following citizens asked to be heard:

Mr. Jim Zero representing New Oxford Borough Council requesting a letter of endorsement from the Members for their support of a Public Education and Government (PEG) Station that would be funded through Comcast Communications and managed through Adams Community Television.

Following brief discussion:

*** F. Buhrman moved, K. Lundberg seconded that Borough Manager, David A. Hazlett be authorized to sign a letter endorsing the PEG Station as outlined by Mr. Zero. Motion passed unanimously.

Mr. Jason Shay of 11 Linda Trail, Carroll Valley; Resident requesting clarification of the Borough's rules regarding hunting on Borough Property and permission to hunt. Police Chief Hileman addressed the issue as it relates to the criminal law versus the game law. Mr. Wiser, Borough Solicitor, quoted Borough Ordinance Chapter 16 (Parks and Recreation), where it lists those activities related to hunting followed by Mr. Hazlett referencing Resolution # 11-2010 identifying Designated Recreation Areas. After brief discussion, Council Members asked that the issue be reviewed by the Borough Planning Commission and Public Safety Committee.

Due to introductions and presentations, Mr. VanVolkenburgh asked that the Members consider a change to the Agenda thereby moving the Mayor's Report to follow at this time. Consensus of Members was to allow the change:

MAYOR'S REPORT – R. HARRIS

Mayor Harris and Chief Hileman introduced new Patrolman, Dustin Kirk Miller. Members welcomed Dustin.

Mayor Harris and Chief Hileman introduced Detective Clifford J. Weikert and with the help of Detective Weikert's wife, performed the Ceremonial Pinning of Corporal Rank to Officer Weikert's uniform formally recognizing Corporal Weikert's promotion that was approved by Council at the November Council meeting. Corporal Weikert was congratulated by Council and the audience.

Mayor Harris provided updates or follow-ups for the following:

- Chief Hileman presented the November 2010 Police Report
- Provided a report after attending the Adams County Tax Collection Committee (ACTCC) meeting
- Provided a report after attending the Adams County Council of Governments (ACCOG) meeting and announced the launch of the ACCOG website: www.accog.us
- Provided a report after participating as a facilitator of the Pennsylvania State Mayor's Association Sponsored Training: I Have Been Elected Mayor, Now What?
- Congratulated local Boy Scout, Matthew Greathouse on his achievement of Eagle Scout
- Shared a list of the upcoming meetings and events
- Offered condolences to the family of WCO David Grove

ORDINANCES AND RESOLUTIONS

Ordinance #2-2010: Tax Levy Ordinance –Following brief discussion:

***K. Lundberg moved; W. Reinke seconded that Ordinance #2-2010 be adopted. Motion passed unanimously via roll call.

Resolution #11-2010: 2011 Fee Schedule –Following brief discussion:

*** W. Reinke moved; F. Buhrman seconded that Resolution #11-2010 be adopted. Motion passed unanimously..

Fairfield Fire/EMS Report.

Mr. Abrams provided updates or follow-ups for the following:

- Reported the monthly Fire/EMS calls for the department
- Reported that the EMT program in Fairfield High School is going well and students are preparing for PA State Boards

COMMITTEE REPORTS

Parks, Recreation and Environmental Advisory Committee. Meeting was cancelled.

Planning Commission. Mr. Kaplan, Commission Chair, reported that the Commission discussed the Regional Planning Group's progress and committed to completing the update to the Borough's Comprehensive Plan.

Public Safety. Mr. Abrams, member, reported that the group set goals of addressing four (4) areas of community safety in 2011: Emergency Management, Police Services, Fire and EMS. The Committee has targeted several areas for Educational Programming with the first area to be addressed: Cyber Bullying.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for November 2010.

Following brief discussion:

*** F. Buhrman moved, W. Reinke seconded, that Council accept the November 2010 Treasurer's Report as presented. Motion carried unanimously.

2011 Proposed Budget. Mr. Hazlett asked that Council agree to adopt the Proposed Budget for 2011.

***N. Abrams moved; K. Lundberg seconded that the Proposed Budget for 2011 be adopted as advertised. Motion passed unanimously.

Mr. Hazlett then asked that the Members approve the advertisement of the Adopted Budget as required by Borough Code.

***W. Reinke moved; N. Abrams seconded that the Approved 2011 Budget be advertised as required by Borough Code. Motion passed unanimously.

2011 Holiday Schedule. Mr. Hazlett asked that the Members review and approve the 2011 Holiday Schedule. The Borough office will be closed and full-time staff entitled to paid leave for these days.

***K. Lundberg moved; F. Buhrman seconded that the 2011 Holiday Schedule be approved as submitted. Motion passed unanimously.

2011 Meeting Schedule. Mr. Hazlett asked that Members review and approve for advertisement; the 2011 Schedule of Meetings for all Borough Committees, Commissions, Boards and Council.

***W. Reinke moved; K. Lundberg seconded that the 2011 Meeting Schedule be advertised as submitted. Motion passed unanimously.

Committee/Commission Re-appointment List. Mr. Hazlett brought to the attention of Members that there are several vacancies on the list and asked that they help in the recruitment process.

Allegheny Power Agreement. After a brief discussion of the details of the Agreement; Mr. Hazlett recommended that the Borough enter into the light bulb replacement program offered by Allegheny.

***W. Reinke moved; F. Buhrman seconded that Mr. Hazlett be authorized to sign the agreement with Allegheny Power for the replacement of mercury bulbs with more cost effective ones. Motion carried unanimously.

Personnel Manual Update. After brief review and discussion this issue was tabled until next month.

Lot Donation Offer. Mr. Hazlett reported that a lot owner had sent a request to donate a lot and asked for the Council to take action. After discuss:

***By consensus, the Members agreed that until further notice, no lots will be accepted by the Borough.

Snow Emergency Routes. Mr. Hazlett shared the 2011 Snow Emergency Route Map with Members. He reminded everyone that during weather related incident the roads will be maintained in the order of priority established on the Map. The Map is available for viewing on the Borough web site.

Mr. Hazlett offered public condolences to Borough Tax Collector, Phyllis Doyle on the recent death of her husband.

UNFINISHED BUSINESS

Zoning Department Safety Notices. Final approval was given for the door hangers. Mr. Hazlett stated that Zoning Officer, Mr. Baker, will begin the inspection immediately.

NEW BUSINESS

OPEN TO THE PUBLIC

Miss Jenna VanVolkenburgh, of 4 Mile Trail, Carroll Valley; Resident addressed Council regarding the number of dogs running at large along Treetop Trail. Chief Hileman will handle.

ADJOURNMENT

The meeting was adjourned at 8:05 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary