

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, OCTOBER 12, 2010 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

John J. VanVolkenburgh, President
Daniel J. Patton
William K. Reinke
Frank A. Buhrman
Neal E. Abrams
Tammy Lytle

Absent

N. Kenneth Lundberg

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary
Michael Imbornone, Borough Solicitor
Chief Richard L. Hileman
David E. Baker, Zoning Officer

Absent

CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 14, 2010 REGULAR MEETING

*** D. Patton moved, W. Reinke seconded, that the minutes of the September 14, 2010 regular Council meeting be approved as submitted. Motion carried with T. Lytle abstaining.

OPEN TO THE PUBLIC

The following citizens asked to be heard:

Ms. Dorothy Corbin of 22 Lakeview Trail, Carroll Valley; Resident regarding County Re-Assessment

Mr. John Maciniyak of 22 Hilltop Trail, Carroll Valley; Resident regarding recent road work along Hilltop Trail and increase in traffic speed.

ORDINANCES AND RESOLUTIONS

There were none.

MAYOR'S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Chief Hileman presented the September 2010 Police Report
 - DUI Checkpoint conducted in the Borough on September 24, 2010
 - Announced the Borough's having been awarded a \$10,000 Grant from Pennsylvania Commission on Crime and Delinquency for a Video Upgrade to two (2) police vehicles
- Extended Bus Service – Announced 63 participants in the survey and ACTA is analyzing the data
- Announced FREMA Training Requirements and the impact of the Council Members not taking the course. Mayor Harris provided information on obtaining the necessary training for those who are not yet certified
- Provided the step-by-step process for the formal appeal of the County Re-Assessment
- Announced that the Route 16 Bridge reconstruction is nearing completion
- Encouraged everyone to Vote on November 2, 2010
- Shared a list of the upcoming meetings and events

Fairfield Fire/EMS Report.

Mr. Abrams provided updates or follow-ups for the following:

- Reported the monthly Fire/EMS calls for the department
- Requested that residents use precaution when burning fall leaves and asked that they have chimneys cleaned regularly
- Reported that the EMT program in Fairfield High School is going well with 9 students participating
- Announced extensive upgrades and construction to the Gettysburg Hospital Emergency Department

COMMITTEE REPORTS

Civil Service Commission. Chief Hileman provided a brief update on the search for a Police Officer

Finance Committee. Mr. Reinke reported on the October 11, 2010 regular meeting stating that the budget was reviewed. After a lengthy meeting, several adjustments were requested. Mr. Hazlett reported that the Borough Staff was working on the Finance Committee adjustments and will have the proposed budget delivered to Council by Friday, October 15, 2010.

Lake Carroll Sub-Committee. Mr. Hazlett stated that a meeting of all stakeholders is needed and that he will inform Members of the outcome.

Parks, Recreation and Environmental Advisory. No Report

Planning Commission. Mr. Hazlett reported that the regular meeting was cancelled and members were asked to attend the Regional Planning meeting.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for September 2010.

Following brief discussion:

*** W. Reinke moved, T. Lytle seconded, that Council accept the September 2010 Treasurer's Report as presented. Motion carried unanimously.

Manager's Report. Mr. Hazlett reviewed the August and September activities.

2010 Property Tax Re-Assessment Update. Mr. Hazlett reported that of the Formal Appeal Requests for 98 Borough-owned lots and an equal number of Tax Exemption Requests submitted; only one Formal Hearing has been scheduled. When Mr. Hazlett receives the dates of the remaining hearings, he will forward the information to Members.

Trick-or-Treat. After brief discussion, members agreed by consensus to set Sunday, October 31, 2010 from 6:00PM until 8:00PM as the posted hours for Trick-or-Treat in the Borough. Residents were reminded to turn on their porch lights if they wish to participate in the event. Children were asked to only approach houses that were lit. Safety reminders were also given.

Bi-Annual audit of Borough Pension Plans. After brief discussion the following action was taken: ***F. Buhrman moved; W. Reinke seconded that Council accept the Bi-Annual Audit of the Police Pension and the Bi-Annual Audit of the Non-Uniform Employees Pension Plans. Motion carried unanimously.

2011 Liquid Fuel Allocation. Mr. Hazlett announced the Borough's 2011 Liquid Fuel Allocation stating that the amount is trending lower each year.

UNFINISHED BUSINESS

Overtime Payment for Part-Time Police Officers. Mr. Hazlett stated that the Solicitor's response had been forwarded to the Police Department, Mayor and Members. The issue has been resolved as a result of the correspondence.

Door-to-Door Solicitation. It was determined that the Borough is not permitted to ban this activity; however, upon consultation with the Solicitor and the Police Chief the following recommendations were made:

- Residents who do not wish to be visited by door-to-door solicitors should prominently post a "Do Not Solicit" or "No Trespassing" sign on the property. Having their property posted allows the police department to intervene and cite (if necessary) violators.
- Borough Staff will explore the possibility of maintaining a "Do Not Solicit" list on which residents could ask to be identified. This list would then be provided to any party receiving a Transient/Solicitor's Permit.

NEW BUSINESS

Citizen Request for Information. Mayor Harris provided Members with correspondence that included three (3) questions from Carroll Valley Borough Resident John Cazalas of 657 Country Club Trail. After brief discussion the following answers were provided:

Question 1: Lake May is regulated through a signed agreement; whereas Lake Carroll stakeholders have not reached a similar agreement with the Borough at this time.

Question 2: Liability in the event of accident or injury on Lake May by a member of the public would fall under the Pennsylvania Recreational Use Statute; Title 68; Chapter 11, Section 477.

Question 3: Police Chief Richard L. Hileman, II reported that the entrance and parking lot adjacent to Lake May affording Public access to the lake are monitored daily by the on-duty officer as part of their regular patrol.

OPEN TO THE PUBLIC

No one addressed council at this time.

ADJOURNMENT

The meeting was adjourned at 8:05 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

Gayle R. Marthers, Recording Secretary