

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, SEPTEMBER 14, 2010 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

John J. VanVolkenburgh, President
Daniel J. Patton
William K. Reinke
Frank A. Buhrman
Neal E. Abrams
N. Kenneth Lundberg

Absent

Tammy Lytle

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary
Michael Imbornone, Borough Solicitor
Chief Richard L. Hileman

Absent

CONSIDERATION OF THE MINUTES OF THE AUGUST 10, 2010 REGULAR MEETING

*** K. Lundberg moved, N. Abrams seconded, that the minutes of the August 10, 2010 regular Council meeting be approved as submitted. Motion carried unanimously.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ORDINANCES AND RESOLUTIONS

There were none.

MAYOR'S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Extended Bus Service – Announced 63 participants in the survey and ACTA is analyzing the data
- Cellular Service Tower Update:
 - Carroll Valley Borough located on Ski Liberty Mountain serves Sprint
 - Fairfield Borough located behind Fire Department serves AT&T, Nextel and T-Mobile should be activated on or around October 1, 2010
 - Hamiltonban Township located on Jacks Mountain serves Sprint and Verizon
 - Liberty Township located off Steelman Marker Road serves AT&T and T-Mobile should be activated on or around October 1, 2010
- Chief Hileman presented the August 2010 Police Report
 - Underage Drinking Incidents increasing with approximately 20 citations recently being issued
 - Application Deadline has been extended for the Patrolman Position
 - Requested change in policy related to overtime pay.

***W. Reinke moved, D. Patton seconded that the Borough suspend the paying of any overtime for part-time officers at the 1.5 times rates for hours in excess of 86 per pay period and pay that time at the regular rate until the next full-time officer is hired

pending a review by the Borough Solicitor. Motion carried unanimously and issue was referred to Borough Solicitor for review.

- Requested authorization for Council President to enter into an agreement with the Commonwealth Law Enforcement Assistance Network which is replacing the current agreement with JNET system of Police Reporting in the State.

***K. Lundberg moved, W. Reinke seconded that Mr. VanVolkenburgh, Council President be authorized to sign the necessary documents for the Borough of Carroll Valley Police Department's participation in the Commonwealth Law Enforcement Assistance Network. Motion carried unanimously.

- Prescription Medication Collection Program will be held at the Fairfield Fire/EMS Building on Saturday, September 25, 2010 from 10:00am until 2:00pm.
- Announced the need for proper address signs being visible for emergency personnel
- Announced vacancies on Borough Committees
- Shared a list of the upcoming meetings and events
- Honored fallen police and fire personnel in Pennsylvania

Fairfield Fire/EMS Report.

Mr. Abrams provided updates or follow-ups for the following:

- Reported the monthly Fire/EMS calls for the department
- Requested that residents update or install address signs
- Reported that the EMT program in Fairfield High School is going well with 9 students participating

COMMITTEE REPORTS

Civil Service Commission. Chief Hileman announced the resignation of Mr. Neil Bechtol and with regret the Council Members accepted the resignation with thanks to Mr. Bechtol for his service. Chief Hileman asked that the Members consider Mr. John Davis for the open seat on the Commission. Following brief review of Mr. Davis's resume:

***D. Patton moved, F. Buhrman seconded that Mr. John Davis of 26 Black Bass Trail be appointed to the Civil Service Commission thereby filling the seat vacated by Mr. Bechtol. Motion passed unanimously.

Parks, Recreation and Environmental Advisory. No Report

Planning Commission. Mr. Abrams, Committee Vice Chairman reported that due to lack of a business, the meeting was cancelled.

Lake Carroll Sub-Committee. No Report

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for August 2010.

Following brief discussion:

*** F. Buhrman moved, W. Reinke seconded, that Council accept the August 2010 Treasurer's Report as presented. Motion carried unanimously.

2010 Property Tax Re-Assessment Update. Mr. Hazlett thanked the Borough Office Staff for their countless hours of customer service in response to the hundreds of requests for information. He reported that the Formal Appeal Requests for 98 Borough-owned lots and an equal number of Tax Exemption Requests have been submitted. When Mr. Hazlett receives the dates of the hearing, he will forward the information to Members.

2010 Borough Guiderail Project. Mr. Hazlett reviewed the Bid Tabulation received in response to the advertisement for the 2010 Guiderail Project. After brief discussion:

*** K. Lundberg moved; F. Buhrman seconded that the Borough award the 2010 Guiderail Project to Green Acres Contracting Company, Inc. as the lowest responsible bidder. Motion carried unanimously.

Mr. Hazlett presented the 2011 Minimum Municipal Obligation Forms for the uniformed and non-uniformed pension plans as required by Act 205 of 1984 as amended. President VanVolkenburgh accepted them on behalf of the Members.

UNFINISHED BUSINESS

Section “F” Dam Repairs. Mr. Hazlett reported that during the repair project a second area of wash-out was detected and asked that the Members approve a Change Order in the amount of \$7500.00 required for the additional area of repair.

*** F. Buhrman moved, N. Abrams seconded that the Change Order be approved in the amount of \$7500.00 for the required additional repair work. Motion passed unanimously.

Mr. Hazlett further reported that the repairs had been completed and the area has been re-opened to the public. The water level in the lake will be returned to its normal level.

NEW BUSINESS

Members discussed a possible change in the Borough’s policy regarding door-to-door solicitation. The current procedure was outlined and Members asked if it was legal to ban “for-profit” companies from soliciting while allowing the local “non-profits” continue to do so. Issue was turned over to the Borough Solicitor for review.

Mr. Reinke asked that the staff, Finance Committee and fellow Councilmen remain open-minded and be creative as Budget Season approaches. He also asked that Mr. Hazlett perform a salary study that looks at the position, job duties and remuneration with benefits.

OPEN TO THE PUBLIC

The following citizens asked to be heard:

Jim Hutchinson of 22 Ski Run Trail, Carroll Valley

George Fisanich of 7 Snow Plow Trail, Carroll Valley

EXECUTIVE SESSION

Upon request of Borough Council President, John Van Volkenburgh,

*** K. Lundberg moved, N. Abrams seconded, that the Council enter Executive Session at 8:15PM to discuss a real estate issue.

OPEN SESSION

Council opened to the public at 8:35 PM. Mr. VanVolkenburgh stated that the Members had discussed a real estate issue. No action required at this time.

ADJOURNMENT

The meeting was adjourned at 8:37 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.