

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, AUGUST 10, 2010 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

John J. VanVolkenburgh, President
Daniel J. Patton
William K. Reinke
Frank A. Buhrman
Neal E. Abrams
N. Kenneth Lundberg
Tammy Lytle

Absent

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary
Michael Imbornone, Borough Solicitor

Absent

Chief Richard L. Hileman

CONSIDERATION OF THE MINUTES OF THE JULY 13, 2010 REGULAR MEETING

***W. Reinke moved, K. Lundberg seconded, that the minutes of the July 13, 2010 regular Council meeting be approved as submitted. Motion carried with Mr. Patton abstaining.

OPEN TO THE PUBLIC

The following citizens asked to be heard:

Mr. Thomas K. Fitzsimmons of 1 Trout Run Trail, Carroll Valley; Resident regarding Tax Relief for Veterans. Council requested that Borough Staff gather additional information on the subject for review at the next regular meeting.

ORDINANCES AND RESOLUTIONS

Resolution # 09-2010: Adopting Fees for Requests for Development Permit Verification Under the Permit Extension Act (Act 46 of 2010). Mr. Hazlett provided a brief explanation of the resolution and the requirement for Resolution # 09-2010:

***K. Lundberg moved, D. Patton seconded, that Resolution # 09-2010: Adopting Fees for Requests for Development Permit Verification under the Permit Extension Act (Act 46 of 2010) be approved as presented. Motion carried unanimously.

MAYOR'S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Thank You extended to the following individuals for their work on the National Night Out:
 - Chief Hileman
 - Jo Ann Myers
 - Amanda Bell
- Mayor Harris announced the Resignation of Officer Ryan Eiker and asked that the Council Direct the Civil Service Commission to prepare a list of eligible candidates for the vacancy.
***F. Buhrman moved, N. Abrams seconded that the Borough Civil Service Commission prepare a list of eligible candidates for the vacancy for the Council's review. Motion carried unanimously.

- Extended Bus Service – Requested that citizens complete the public interest survey BusSurvey.com.
- Cellular Service Tower Update:
 - Carroll Valley Borough located on Ski Liberty Mountain serves Sprint
 - Fairfield Borough located behind Fire Department serves AT&T, Nextel and installation will begin August 23, 2010 for T-Mobile
 - Hamiltonban Township located on Jacks Mountain serves Sprint and Verizon
 - Liberty Township located off Steelman Marker Road serves AT&T and installation will begin August 23, 2010 for T-Mobile
- Announced that the deadline for Requests for a Formal Appeal of the recent Property Tax Re-Assessment has been extended to Monday, August 16, 2010
- Announced the need for proper address signs being visible for emergency personnel
- Announced vacancies on Borough Committees
- Shared a list of the upcoming meetings and events
- Honored fallen police and fire personnel in Pennsylvania

Fairfield Fire/EMS Report.

Mr. Abrams provided updates or follow-ups for the following:

- Reported the monthly Fire/EMS calls for the department
- Requested that residents update or install address signs
- Announced that due to the extremely hot, dry weather; there is a county-wide burn ban in effect

COMMITTEE REPORTS

Parks, Recreation and Environmental Advisory. Mrs. Lytle, Committee Member reported that due to a lack of business the meeting was cancelled.

Planning Commission. Mr. Abrams, Committee Vice Chairman reported that due to lack of a quorum, the meeting was cancelled.

Sewer & Water Authority. Mr. Van Volkenburgh, Committee Chairman provided a brief report of the quarterly meeting.

Lake Carroll Sub-Committee. Mr. Buhrman reported that the committee:

- Met with several stakeholders on August 9, 2010
- Request of stakeholders and upon recommendation of sub-committee the Members agreed by consensus to have a “No Boating” sign erected at Lake Carroll while the issue is being reviewed by the involved parties

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer’s Report for July 2010.

Following brief discussion:

*** W. Reinke moved, F. Buhrman seconded, that Council accept the July 2010 Treasurer’s Report as presented. Motion carried unanimously.

2010 Property Tax Re-Assessment Update. Mr. Hazlett thanked the Borough Office Staff for their countless hours of customer service in response to the hundreds of requests for information. He asked for Council support of his completing Formal Appeal Requests for 98 Borough-owned lots and an equal number of Tax Exemption Requests. Members agreed by consensus that Mr. Hazlett complete the requests.

Award of Bid. Mr. Hazlett reported that only one bid was received to furnish the used/refurbished Bucket Truck to replace the Borough owned 1974 model that has become unsafe to operate. He explained that the bid received was within the amount budgeted in the Capital Reserve Plan. After brief discussion: ***F. Buhrman moved; K. Lundberg seconded that the Borough accept the bid for a used/refurbished Bucket Truck as submitted by Racey Auto Sales for \$14,500.00. Motion passed unanimously.

2010 Borough Guiderail Project. Mr. Hazlett asked that the Members approve the advertisement of a request for sealed bids for the 2010 Guiderail Project. After brief discussion: *** T. Lytle moved; N. Abrams seconded that the Borough advertise for sealed bids for the 2010 Guiderail Project. Motion carried unanimously.

Appointment of Representatives to the Adams County Stormwater Advisory Planning Committee (SPAC). Mr. Hazlett asked that the Members appoint a Representative and an Alternate to the newly formed Stormwater Advisory Planning Committee. Mr. Lundberg volunteered and Borough resident George Fisanich of 7 Snow Plow Trail offered to fulfill the role of Alternate. By Consensus, members appointed Mr. Lundberg and Mr. Fisanich to positions of Representative and Alternate respectively.

Mr. Hazlett asked that Council consider entering into a contractual agreement with Allegheny Power to purchase electricity from them at an agreed upon rate for the duration of the contract period and further to extend the current contract for the purchase of electricity for Street Lighting. The contract will be 2 or 3 years and the rate is locking in at or below the current rate.

***W. Reinke moved, F. Buhrman seconded that Borough Manager, David Hazlett be authorized to execute a contractual agreement with Allegheny Power to purchase electricity. Motion carried unanimously.

UNFINISHED BUSINESS

Section "F" Dam Repairs. Mr. Hazlett reported that the Notice to Proceed was given to the winning bidder on August 2, 2010 with a completion date scheduled for September 2, 2010. Actual repair work is expected to take three (3) to five (5) days.

Mr. Hazlett asked that the Members approve expenditure for the purchase of uniformed signs to be posted at all Borough Public Facilities that would state the rules and regulations for the area. By consensus, the Members asked Mr. Hazlett to procure the signs.

NEW BUSINESS

Members discussed briefly the Borough's long-standing policy of accepting lot donations. Consensus of the Members was to table all donation requests until the County-wide Property Re-Assessment has been completed.

Mr. Reinke asked that the Graffiti painted on the Ranch Trail Bridge in the area of Toms Creek Trail be removed. Mr. Hazlett reported that the Municipal Services Department would be completing the task in the near future.

OPEN TO THE PUBLIC

No one addressed Council at this time.

EXECUTIVE SESSION

Upon request of Borough Council President, John Van Volkenburgh,

*** T. Lytle moved, K. Lundberg seconded, that the Council enter Executive Session at 8:15PM to discuss a real estate issue.

OPEN SESSION

Council opened to the public at 8:55 PM. Mr. VanVolkenburgh stated that the Members had discussed an real estate issue. No action required at this time.

ADJOURNMENT

The meeting was adjourned at 8:57 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Gayle R. Marthers, Recording Secretary