

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
OF BOROUGH COUNCIL
TUESDAY, JUNE 14, 2022 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Richard Mathews, President called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Richard Mathews
Robert Verderaime
Bruce Carr
John Schubring
L. Michael Wight
Jessica Kraft via phone

Absent

David Lillard

BOROUGH OFFICIALS, ETC

Ronald J. Harris, Mayor
Gayle Marthers, Borough Secretary
Richard L. Hileman, II, Police Chief
Zachary Rice, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE MAY 10, 2022 REGULAR MEETING

Following brief discussion:

*** J. Schubring moved; M. Wight seconded, that the minutes of the May 10, 2022 Regular Meeting be approved as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Members at this time.

ORDINANCES AND RESOLUTIONS

Nothing.

MAYOR'S REPORT – R. HARRIS

- Observed a moment of silence in remembrance of D-Day
- Police Report
 - Chief Hileman reviewed the Report noting the following:
 - ◆ Announced the approval of a Small Rural Tribal Grant of \$8,460 to purchase updated Body-Worn Cameras and \$1,540 to offset the cost of personal Body Armor
 - ◆ Click-it or Ticket Initiative Enforcement was carried out in May
 - ◆ Enhanced DUI enforcement underway with the July 4th Holiday coming
 - ◆ Statistical Report was reviewed and accepted by consensus.
 - Mileage of the Marked Cars was discussed
- Updates:
 - Cortner Pavilion Progress
 - Covered Devices Recycling (E-recycling) Event was held on Saturday, May 14, 2022. Carroll Valley Borough accounted for 22 participants or 38%.
 - Library's Story Path has opened for the season
 - Annual Daddy Daughter Dance was held on Saturday, May 14, 2022; excellent turn-out; thank you extended to the Municipal Services Department, Parks & Recreation Committee and Council Members who volunteered

- 2022 Season of Movie-in-the-Park opened Friday, May 20, 2022 at 7:30pm with Encanto; attendance was exceptional
- Dave Hazlett and former employee Terry Weikert, coaches of the Fairfield High School Varsity Baseball and Softball team respectively; were congratulated on their District Championships and Coaches of the Year Awards.
- Congratulated Brody Holz on attaining his Eagle Scout having completed the Gaga Pit in the Carroll Commons Park
- Annual Spring Yard Sale was held on Saturday, June 4, 2022; over 20 vendors participated
- Topics of Interest:
 - Real ID requirements for Pennsylvania have been extended to May 3, 2023
 - COVID-19 Report as of June 14, 2022:
 - ◆ Adams County: 21,822 cases
 - ◆ 17320 zip code: 1,770 cases
 - ◆ Numbers are rising at a much slower pace than over the past 2 months
- Upcoming Events:
 - Next Blood Drive will be held on Thursday, June 30, 2022
 - Next Movie-in-the-Park will be held Friday, June 17, 2022 at 7:30pm
 - 18th Annual July 4th Celebration will be held Monday, July 4th.
 - PA Municipal Legal Update will be held on July 27th & 28th
 - Fairfield Fire Company is Holding its 2nd Annual Early Day Cruise-In on Saturday, June 26th.
- In Requiem:
 - 9 Officers from various cities across the US were honored for their bravery following their Line-of-Duty deaths during the month of May 2022; Mayor Harris noted that none of those were related to COVID-19

FIRE/EMS/EMA REPORTS

Reports were provided by Fairfield Fire Company for review; they were accepted without discussion.

COMMITTEE REPORTS

Planning Commission.

Mr. Wight, Planning Commission Chair provided a written report outlining the discussion from the June 6, 2022 meeting. Members accepted the report without comment.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for May 2022.

Following brief discussion:

***M. Wight moved, B. Carr seconded, that Council accept the May 2022 Treasurer's Report as presented. Motion passed unanimously.

Municipal Building Payoff. Mr. Mathews reviewed Mr. Hazlett's memorandum of June 6, 2022 confirming the successful payoff of the mortgage on the Municipal Building 20 years and 6 months early.

Police Hiring Ad Hoc Group. Mr. Mathews reviewed Mr. Hazlett's memorandum of June 8, 2022 outlining the Ad Hoc Group's findings regarding the compensation levels of neighboring police departments. The Group recommends that Chief Hileman be authorized to advertise for the current Patrol Officer opening with a starting salary of \$70,000 and a salary of \$85,000 after 3 years employment. The following discussion points ensued:

- Pension Buy-back option: Chief Hileman explained that his research discovered that this option would prove very costly and time consuming to gain Plan Approval
- Experienced Officers would have a starting salary equivalent to an experienced officer

- Out-of-State Officer Certification: Chief Hileman confirmed that no changes have been made to help accommodate that issue.
- Mr. Verderaime cited the statistical data of crimes in Carroll Valley as making him reluctant to agree to the hiring of a third officer.
- Members questioned the part-time officer status: Chief Hileman stated that we have two (2) very good officers; however, their time available is limited resulting in less local coverage.

Following much discussion:

***B. Carr moved; M. Wight seconded that Members authorize Chief Hileman to advertise the Patrolman Position with a starting salary of \$70,000 for the probationary year; then guaranteeing the salary, after 3 years' experience of \$85,000. Motion passed with 5 Yes votes and Mr. Verderaime casting the one No vote.

2021 Liquid Fuels Audit.

Members reviewed the Auditor General's audit report for 2021 of the Liquid Fuels Tax Fund. There were no findings and Members accepted the report by consensus with no questions.

Repository Sale Offers.

Members reviewed the memorandum dated June 10, 2022 outlining the lots recommended by Adams County Tax Claim Bureau be sold. Discussion regarding the property located at 3 Willow Trail included an explanation of the outstanding issues that property has with the Adams County Conservation District. Following discussion:

***M. Wight moved; J. Kraft seconded that Members approve the sale of 17 Raven Trail, 4 Ravenwood Trail and 70 Toms Creek Trail to the bidders recommended by Adams County Tax Claim Bureau at the prices given. Staff Members were further authorized to sign the Appropriate Documents. Motion passed unanimously.

Consensus of Members agreed that the 3 Willow Trail Property be tabled until such time as the outstanding issues be resolved with Adams County Conservation District.

Zoning Ordinance Concerns.

Mr. Mathews reviewed the Memorandum of June 9, 2022 outlining concerns of Mr. Hazlett's in reference to the newly passed Zoning Ordinance. Discussion included:

- Recommendation of Borough Solicitor, Zach Rice to allow Vacation Rentals as a Permitted Use by Rite and have the Zoning Officer/Official be responsible for guaranteeing that a property owner has met all of the criteria.
- Recommended that the term "vehicle" be more clearly defined.
- Re-evaluate the one (1) trailer rule.

Following much discussion:

***R. Verderaime moved; M. Wight seconded that Council approve that Borough Staff work with the Solicitor to draft the necessary correction. Motion passed unanimously.

Capital Purchase.

Mr. Mathews reviewed the memorandum of June 10, 2022 outlining the budgeted capital purchase of a portable commercial grade projector. Discussion included the necessary functions for the projector and specific uses intended for the projector. Mr. Wight provided additional information regarding the technology behind the LCD lamp and Laser lamps in the quotes provided. Following much discussion:

***M. Wight moved; J. Kraft seconded that Council authorize Borough Staff to purchase a Panasonic PT-MZ680WU7 model projector with lens for \$7,139.00. Motion passed unanimously.

UNFINISHED BUSINESS

Grant Funding Updates. Members reviewed and accepted the written report supplied by Marissa Price of GMS Funding Solutions outlining the various grants being managed by her agency.

High-Speed Broadband Update.

No additional information available.

NEW BUSINESS

Council thanked Brad Sanders and Jed Fetter for their monthly reports.

OPEN TO THE PUBLIC

No one addressed Members at this time.

ADJOURNMENT

The meeting adjourned at 8:35 P.M. via a motion by M. Wight and seconded by J. Schubring that passed unanimously.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 6 and made a part of the Official Minutes.

Gayle Marthers, Borough Secretary