

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
OF BOROUGH COUNCIL
TUESDAY, FEBRUARY 15, 2022 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Richard Mathews, President called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Richard Mathews
Robert Verderaime
David Lillard
Bruce Carr
John Schubring

Absent

Jessica Kraft
L. Michael Wight

BOROUGH OFFICIALS, ETC

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R Marthers, Borough Secretary
Richard L. Hileman, II, Police Chief
Stephen Coccorese, Borough Solicitor

Mr. Mathews asked if any Member had an addition to the agenda. Hearing none; Mr. Mathews continued with the agenda as it was posted.

CONSIDERATION OF THE MINUTES OF THE JANUARY 11, 2022 REGULAR MEETING

Mr. Lillard asked that the record reflect that he participated via phone until his arrival in person at 7:39pm. Following brief discussion:

*** J. Schubring moved; D. Lillard seconded, that the minutes of the January 11, 2022 Regular Meeting be approved as corrected. Motion passed unanimously.

Public Hearing

The Advertised Public Hearing was opened at 7:10 pm by Council President, Richard Mathews; he introduced Borough Consultant, Robert Thaeler, of the Adams County Planning Office who outlined the proposed Ordinance #1-2022 and gave a brief overview of the Process for developing the Ordinance and guidelines for the Hearing. The following individuals addressed Members at this time:

- Ambrose Heinz, Stevens & Lee, Attorney for Illuma, Inc. stating the following concerns:
 - Re-Zoning from R2 (medium density residential) to R1 (low density residential)
 - No Accommodations for Cluster Housing
 - No Accommodations for Townhouses
 - Not Consistent with the approved Joint Comprehensive Plan of 4-units per acre
- Sean Jones, 15 East Wind Trail, Carroll Valley in support of the low density designation stating that the infrastructure is not built to handle the increased traffic and population.
- Jale Dalton, 8 Gingell Road, Carroll Valley requesting properties addressed as 2-B Gingell Road remain in the Commercial Zoning District stating that in the proposed document these properties are now labeled as R2 (medium density residential). Mr. Hazlett spoke to this issue stating that it was an oversight that can be corrected.
- Written Correspondence from those not able to attend in-person was entered into the record by Mr. Hazlett:
 - Lexy Dalton-Welty requesting the zoning correction on Gingell Road

- Mr. and Mrs. John Laramie requesting additional review of the short-term rental (air b and b) regulations

Mr. Mathews requested additional comment; hearing no one:

***D. Lillard moved; B. Carr seconded that the Public Hearing be closed at 7:40pm. Motion passed unanimously.

OPEN TO THE PUBLIC

The following citizens addressed Members at this time:

- Sean Jones, 15 East Wind Trail, Carroll Valley regarding the following issues:
 - Request for Speed Limit Sign on East Wind Trail
 - Parking of Liberty Mountain employees and guests along East Wind and Plainview Trails
 - Chief Hileman stated that tickets have been issued to those parking in the “No Parking Zone” along East Wind Trail; however, there are no regulations for Plainview Trail at this time.
 - Concern that Liberty Mountain is not maintaining security at their entrance gate.
 - Potholes on East Wind Trail
 - Mr. Hazlett confirmed that East Wind Trail is scheduled for repairs in the Spring.
 - Mr. Hazlett will evaluate the area for more immediate remediation.

ORDINANCES AND RESOLUTIONS

Ordinance #1-2022: Chapter 27 - Zoning. In light of the issues shared during the Public Hearing and after brief discussion that included the general consent of Members to correct the Commercial Zoning oversight along Gingell Trail:

*** D. Lillard moved; B. Carr seconded that Council approve the advertising of a second (2nd) Public Hearing to be held on Tuesday, March 15, 2022 at 7:00pm to take comments regarding Ordinance #1-2022:Chapter 27 – Zoning; with the intent to adopt at the April 12, 2022 meeting of Council. Motion passed unanimously.

MAYOR’S REPORT – R. HARRIS

- Police Report
 - Chief Hileman reviewed the Report noting the following:
 - ◆ Update on the hiring process; Civil Service Commission search continues
 - ◆ Use of Force Training Update: Cpl. Weikert has been certified as a Trainer
 - ◆ Update on the investigation of the shooting of a pet cat with an arrow that resulted in the death of the animal. The reward that was offered for information led to the identification of a 17-year-old area youth who has been arrested on felony aggravated animal cruelty charges. The person responsible for the identification donated their reward to local animal abuse shelters.
 - ◆ Statistical Report was reviewed and accepted by consensus.
- Updates:
 - Attended last meeting of York Adams Tax Collection Committee as President where Mr. Al Timko was given an Award of Excellence for his performance as Executive Director of the York Adams Tax Bureau.
 - Attended Lower Marsh Creek Presbyterian Church Men’s Breakfast
 - Blood Drive will be held at the Borough Office on Thursday, March 24, 2022
- Topics of Interest:
 - 2020 Census Figures Released:
 - ◆ Carroll Valley makes up 44% of the 17320-zip code with 3940 residents
 - ◆ Total Residents in the zip code is 8,967

- COVID-19 Report as of January:
 - ◆ Adams County: 20,296 cases
 - ◆ 17320 zip code: 1,613 cases
 - ◆ Numbers are rising at a much slower pace than over the past 2 months
 - ◆ Testing is available at Wellspan and UMPC facilities
- Reminder to All Residents: Check your House Numbers:
 - ◆ Do they meet the Ordinance Requirements outlined in Chapter 27-706?
 - ◆ First Responders depend on these number to find you in an emergency
 - ◆ Two-Sided signs can be purchased from the Carroll Valley Police Department at \$8.00/each
- In Requiem:
 - 32 Officers from various cities across the US were honored for their bravery following their Line-of-Duty deaths during the month of January 2022; Mayor Harris noted that 16 of those were related to COVID-19

FIRE/EMS/EMA REPORTS

Reports were provided by Fairfield Fire Company for review; they were accepted without discussion.

The Quarterly Municipal Leaders' Meeting was held on Monday, January 31, 2022 at 7:00pm at the Fire Department. Mr. Hazlett and Mr. Mathews attended. Volunteers are needed; see a Fire Company Member for details.

COMMITTEE REPORTS

Planning Commission.

Mr. Wight, Planning Commission Chair provided a written report outlining the discussion from the February 7, 2022 meeting. Members accepted the report without comment.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for December 2021.

Following brief discussion:

***B. Carr moved, J. Schubring seconded, that Council accept the January 2022 Treasurer's Report as presented. Motion passed unanimously.

2022 Curbside Collection, Transportation and Processing of Municipal Solid Waste and Recyclables Contract.

Members reviewed Mr. Hazlett's memorandum of February 11, 2022 outlining the Bid Tabulation. Also provided was the 2022 Trash Contract Bid Analysis prepared by Mr. Mathews. Following brief discussion:

***R. Verderaine moved; D. Lillard seconded that Members authorize that the 2022 Contract for Curbside Collection, Transportation and Processing of Municipal Solid Waste and Recyclables be awarded as Option #1 to Parks Garbage for the 3-year term plus an optional 1-year extension at the following prices:

MSW Collection and Disposal (Including large item, covered device recycling drop-off events, Bi-Weekly recycling) - Annual Cost	\$303.00
Standard per-bag service (12 tags)	\$60.00
Additional bags	\$5.00
Wheeled Toter - Annual Cost	\$24.00

Motion passed unanimously.

Adams County Historical Society Request.

Following brief discussion:

***J. Schubring moved that Members consider granting the requested donation of \$20,630 to the Adams County Historical Society. The Motion died for lack of a second.

UNFINISHED BUSINESS

Grant Funding Updates.

Members reviewed the written report supplied by Marissa Price of GMS Funding Solutions outlining the various grants being managed by her agency. The report was accepted by consensus without discussion.

Property Maintenance.

Mr. Mathews shared the information from the Planning Commission Meeting where the issue of Health and Safety as they relate to blight in the form of fire damaged, burned-out, collapsed or similar dangerous structures. Mr. Hazlett again offered to pilot a tour of the Borough for Members to see and identify problem areas and subsequent deficiencies in the current ordinances. Mr. Mathews again recommended that other members schedule a ride-along with Mr. Hazlett.

High-Speed Broadband Update.

Mr. Hazlett confirmed that the project is in the queue for construction by Comcast for August 2022 construction date at no cost to the municipalities.

Cortner Pavilion Project.

Mr. Hazlett reported that work continues and remains on target; monthly updates will continue to be provided.

Conveyance of Sewer and Water Authority Update.

Next Sewer and Water Authority meeting is scheduled for Monday, February 28, 2022 at 7:00pm; this topic will be discussed.

NEW BUSINESS

There was none.

OPEN TO THE PUBLIC

The following citizens addressed Council at this time:

- Cody Gilbert, 10 Fruitwood Trail; Carroll Valley offered to help with the Fish Derby if the Borough was planning to have one. Mr. Carr expressed hope that this event would happen; the issue was referred to the Parks, Recreation and Environmental Advisory Committee.

ADJOURNMENT

The meeting adjourned at 8:25 P.M. via a motion by B. Carr and seconded by D. Lillard that passed unanimously.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Gayle Marthers, Borough Secretary