

**BOROUGH OF CARROLL VALLEY  
REGULAR MEETING  
OF BOROUGH COUNCIL  
TUESDAY, NOVEMBER 9, 2021 – 7:00 P.M.  
BOROUGH OFFICE  
MINUTES**

Richard Mathews, President called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

**BOROUGH COUNCIL MEMBERS**

**Present**

Richard Mathews  
Robert Verderaime  
David Lillard  
Bruce Carr  
Jessica Kraft  
John Schubring via phone

**Absent**

L. Michael Wight

**BOROUGH OFFICIALS, ETC**

Ronald J. Harris, Mayor  
David A. Hazlett, Borough Manager  
Gayle R Marthers, Borough Secretary  
Richard L. Hileman, II, Police Chief  
Stephen Coccores, Borough Solicitor

**CONSIDERATION OF THE MINUTES OF THE OCTOBER 12, 2021 REGULAR MEETING**

Following brief discussion:

\*\*\* J. Kraft moved; B. Carr seconded, that the minutes of the October 12, 2021 Regular Meeting be approved as submitted. Motion passed unanimously via roll call.

**CONSIDERATION OF THE MINUTES OF THE OCTOBER 19, 2021 JOINT MEETING OF COUNCIL AND FINANCE COMMITTEE**

Mr. Carr asked that the minutes be corrected to reflect that he was present for the meeting not via phone. Following brief discussion:

\*\*\* R. Verderaime moved; B. Carr seconded, that the minutes of the October 19, 2021 Joint Meeting of Council with Finance Committee be approved as corrected. Motion passed unanimously via roll call.

**OPEN TO THE PUBLIC**

No one addressed Members at this time.

**ORDINANCES AND RESOLUTIONS**

None.

**MAYOR'S REPORT – R. HARRIS**

- Police Report
  - Chief Hileman reviewed the Report noting the following:
    - ◆ 2<sup>nd</sup> round of applications still being accepted until November 18<sup>th</sup>
    - ◆ Fall Drug Take-Back yielded 275 pounds of medication being turned in
    - ◆ Activities
      - Halloween events were well attended
      - November Traffic Safety Programs are:
        - Aggressive Driving
        - Increased DUI Checkpoints
        - Click-it or Ticket initiative
      - Calls for Service Report is back in the report

- Updates:
  - Trunk or Treat: October 31, 2021 was very successful
  - Election Day was November 2<sup>nd</sup>; Mayor Harris extended congratulations to all the incumbents who were re-elected
  - Congratulations extended to Fountaindale Fire Company on their 75<sup>th</sup> Anniversary.
  - Veterans Day will be celebrated on November 11, 2021: A Thank You to all Veterans was extended
  - December Happenings in the Borough:
    - ◆ 5<sup>th</sup> – Cookies with Santa at the Borough Office
    - ◆ 12<sup>th</sup> – Lunch with Santa at the Fairfield Fire Company
    - ◆ Santa Mailbox will be available in the Borough Lobby
    - ◆ Borough will be sponsoring “Adopt-a-Family” and “Holiday Meal Kits” again this year
  - Happy Thanksgiving!
- In Requiem:
  - 43 Officers from various cities across the US were honored for their bravery following their Line-of-Duty deaths during the month of October 2021; Mayor Harris noted that 24 of those were related to COVID-19

### **FIRE/EMS/EMA REPORTS**

Reports were provided by Fairfield and Fountaindale Fire Company for review; they were accepted without discussion.

### **COMMITTEE REPORTS**

Planning Commission. Members reviewed the written report provided by the Commission. The revised zoning ordinance has been accepted by the Commission and upon motion, moved to the Council for review and approval. In accordance with Municipal Planning Code, the document has been sent to Adams County Planning for their review as well. Members were asked to review the document for action at the December meeting.

Tree Board. Members reviewed the email from Emily Faalasli resigning effective immediately. Following brief discussion:

\*\*\*D. Lillard moved; J. Kraft seconded that Members accept the resignation of Emily Faalasli from the Tree Board. Motion passed unanimously via roll call vote.

### **ADMINISTRATIVE BUSINESS – BOROUGH MANAGER**

#### **Treasurer’s Report for October 2021.**

Following brief discussion including clarification of the expense for a humidity issue in the building:

\*\*\*R. Verderaime moved, J. Kraft seconded, that Council accept the October 2021 Treasurer’s Report as presented. Motion passed unanimously via roll call vote.

#### **Sale of 2006 Dump Truck.**

Mr. Hazlett reviewed his memorandum of November 4, 2021 outlining the vehicle being offered for sale. Following discussion:

\*\*\*J. Kraft moved; D. Lillard seconded that Members approve the advertisement of the electronic auction of the 2006 International Dump Truck with Plow and Spreader at a starting price of \$25,000 and authorizing the sale of said equipment to the auction’s highest bidder. Motion passed unanimously via roll call vote.

### **2020 FY Audit.**

Members reviewed the 2020 Fiscal Year Audit as prepared by Boyer & Ritter. It was noted that there were no deficiencies, findings or issues identified. The audit was accepted by consensus and following brief discussion:

\*\*\*B. Carr moved; J. Kraft seconded that Members authorize the advertisement of the FY2020 Audit as required by PA Borough Code. Motion passed unanimously via roll call vote.

### **FY 2022 Proposed Budget.**

Mr. Hazlett presented for advertisement the budget as agreed to at the Joint Meeting of the Borough Council with the Finance Committee held on October 19, 2021. He shared that there will be no tax increase. Following brief discussion:

\*\*\* D. Lillard moved; J. Kraft seconded that Borough Council authorize the advertisement of the 2022 FY Budget with the intent to adopt at the December 14, 2021 Regular Meeting of Council in accordance with PA State Borough Code requirements. Motion passed unanimously via roll call.

### **Conveyance of Sewer and Water Authority.**

Members reviewed memorandum dated November 5, 2021 which outlined the possibility of conveying the duties and responsibilities of the Sewer and Water Authority to the Borough. Discussion included:

- Will the current Grant Awards be affected? Unknown, it will be researched
- Is the decision needed immediately? No, but timing is important due to the pending projects
- Will the public sewer service provided to entities outside the Borough be affected? Unknown, it will be researched
- Will the funds continue to be held separately? Yes
- Would tax funds from non-customers be eligible for use to improve the sewer system if the Borough controlled it? No

The issue will be added to Unfinished Business for further discussion.

### **Solid Waste Collection Contract.**

Members reviewed the Bid Documents recommending the following:

- Expand Pick-up times to 5:00AM – 11:00PM
- Clarify the definition of “rubbish”
- Bids should be sent back to the Attention of: Gayle Marthers
- Review the “Breach of Contract” terms and change the verbiage to be consistent

Following discussion:

\*\*\*J. Kraft moved; B. Carr seconded that Council agree to advertise for bid the Solid Waste Contract for letting on Wednesday, December 29, 2021 with the intent to award a contract at the respective January 2022 meetings of all municipalities. Motion passed unanimously via roll call vote.

## **UNFINISHED BUSINESS**

### **Grant Funding Updates.**

Members reviewed the written report supplied by Marissa Price of GMS Funding Solutions outlining the various grants being managed by her agency. The report was accepted by consensus with the following items noted:

- Questions regarding the Phase 1 Sewer Plant Project have been addressed
- A conference call will be set with the parties involved in the Walking/Hiking Trail to determine a possible new location for the trail
- Can Covid-19 ARPA funds be used for Public Safety Projects? The question is being reviewed
- Mr. Hazlett asked Members to provide their input on projects that may be eligible for ARPA funding

### **Property Maintenance.**

Nothing new to report.

### **High-Speed Broadband Update.**

Nothing new to report. The target date for completion of December 31, 2021 is not attainable. Mr. Hazlett continues to work with Comcast to resolve the issue.

### **Cortner Pavilion Project.**

Mr. Hazlett reported that the project will break ground on the 15<sup>th</sup> of this month. He announced that Bollinger Construction has committed to donating a 24'x40' open pavilion to be constructed upon completion of the renovations to the Cortner Pavilion. Members and Staff extended a heart-felt Thank-You to Bollinger Construction for their generosity.

### **Gaga Pit Project.**

Mr. Hazlett shared that the Eagle Scout Project of Brody Holz broke ground on Sunday, November 7, 2021. The project is looking good, a second work-day is being scheduled later this month to finish.

### **NEW BUSINESS**

Mr. Verderaime questioned the State Borough's Association Unemployment program. Mr. Hazlett offered an explanation of the Solvency Fee Program and confirmed Carroll Valley's participation in it.

### **OPEN TO THE PUBLIC**

No one addressed Council at this time.

### **ADJOURNMENT**

The meeting adjourned at 8:40 P.M. via a motion by B. Carr and seconded by J. Kraft that passed unanimously.

### **ATTENDANCE REGISTER**

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

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Gayle Marthers, Borough Secretary