

**BOROUGH OF CARROLL VALLEY  
REGULAR MEETING  
OF BOROUGH COUNCIL  
TUESDAY, OCTOBER 12, 2021 – 7:00 P.M.  
MINUTES**

Richard Mathews, President called the meeting to order at 7:00 P.M. The attendance was as follows:

**BOROUGH COUNCIL MEMBERS**

**Present**

Richard Mathews  
Robert Verderaime  
David Lillard  
John Schubring  
Bruce Carr  
L. Michael Wight  
Jessica Kraft via phone

**Absent**

**BOROUGH OFFICIALS, ETC**

Ronald J. Harris, Mayor  
David A. Hazlett, Borough Manager  
Gayle R. Marthers, Borough Secretary  
Richard L. Hileman, II, Police Chief  
Zachary Rice, Borough Solicitor

**CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 14, 2021, REGULAR MEETING**

Following brief discussion:

\*\*\* M. Wight moved; D. Lillard seconded, that the minutes of the September 14, 2021, Regular Meeting be approved as submitted. Motion passed unanimously via roll call.

**OPEN TO THE PUBLIC**

The following citizens addressed Members at this time:

- Mr. Andrew Dalton, Adams County Historical Society, addressed Members regarding their building project intended to erect a new Museum and Artifact and Education Center on Biglerville Road in Gettysburg. It will be 25,000 square feet dedicated to local history, artifacts and provide educational programming with free admission to local students. The organization is requesting each municipality in Adams County to pledge \$20,000 to the project payable over the next five (5) years. Mr. Dalton explained that the ARPA funds (COVID-19 allocations) could be used for this project as an expansion of tourism to Adams County. No action was taken.

**ORDINANCES AND RESOLUTIONS**

There were none.

**MAYOR'S REPORT – R. HARRIS**

- Police Report – Chief Hileman reviewed the September 2021 report with the following items noted:
  - One candidate for police officer position. Oral interviews scheduled for 10/20/21.
  - Announced that a recent JNET Security Audit was conducted that yielded the department a rating of “Green” or “Commendable”; the highest available
  - Halloween safety protocols reviewed.
  - Medication Take-Back scheduled for Saturday, October 23, 2021 from 10AM-2PM.
  - Statistical Report:
    - ◆ Mr. Carr questioned why Members were not receiving the same information as Fairfield. Chief Hileman answered that the report is the original report that Members were receiving prior to all of the changes. After much discussion, Chief

agreed to add the original report for Carroll Valley Borough to the reports being provided.

- ◆ Question regarding the 2010 Ford Explorer's mileage. There is an error that will be corrected. Chief was asked to include monthly mileages for this vehicle.
- ◆ There was discussion regarding removing the 2010 Ford Explorer from the fleet. No action was taken.

- Updates:

- 9-11 Remembrance Ceremony was held Saturday, September 11, 2021 with a great turn-out.
- Pippinfest was held Saturday, September 25, 2021 and Sunday, September 26, 2021.
- October is Breast Cancer Awareness Month.
- Movie-in-the-Park was held on September 17, 2021, with good attendance. Next movie will be "Hocus Pocus" scheduled for Friday, October 22, 2021.
- Trunk or Treat will be held October 31, 2021 in at the same time as Trick or Treat in the Borough from 6PM – 8PM.
- PSAB Leadership Conference was held October 8, 2021 through October 10, 2021 in Erie, PA. Mayor Harris provided information from the trainings.
- Election Day is Tuesday, November 2, 2021. COME OUT AND VOTE
- COVID-19 Report: Cases as of 10/12/2021
  - ◆ Adams County: 10,313
  - ◆ 17320 zip code: 683
- Library Programs and Story Walk announced.

- In Requiem:

- 54 Officers from various cities across the US were honored for their bravery following their Line-of-Duty deaths during the month of September 2021; Mayor Harris noted that 46 of those were related to COVID-19

## **FIRE/EMS/EMA REPORTS**

Reports were provided by Fountaindale Fire Company for review; they were accepted by consensus. Members were provided information regarding an oil/fluid spill that occurred on September 24<sup>th</sup> when a PARKS garbage truck experienced a mechanical issue. Thanks were extended to the Fairfield Fire Department for their help to contain the spill.

## **COMMITTEE REPORTS**

### Finance Committee:

Mayor Harris reported that the Members met the prior evening (Monday, October 11, 2021) to review the draft of the 2022 Budget. Minor adjustments were recommended. Staff was commended for providing a balanced budget without a proposed tax increase. There will be a joint budget workshop meeting of Council with the Finance Committee next Tuesday, October 19, 2021 at 7PM; the public is welcome.

### Planning Commission.

Members accepted by consensus the written report provide without discussion.

### CVB Tree Board.

Members accepted with regret the resignation of Heather Wight from this committee.

## **ADMINISTRATIVE BUSINESS – BOROUGH MANAGER**

### **Treasurer's Report for September 2021.**

Following brief discussion:

\*\*\* M. Wight moved, B. Carr seconded, that Council accept the September 2021 Treasurer's Report as presented. Motion passed unanimously via roll call.

### **Resident Request for Relief of Violation.**

Mr. Hazlett reviewed the details of the violation which involves the incorrect placement of a well on a lot with the intent to develop the property. Members received copies of the Letter of Violation and aerial photographs of the property for reference. Discussion ensued that included the following:

- Setting of precedent
- Explanation of the Permit Process
- Realization that the request for relief came over one (1) year after receiving the notification of violation
- Concern that future owners will "inherit" the problem

Following brief discussion, Members agreed by consensus that the Violation be Upheld. Borough Staff will notify the resident of the decision and work with the resident to have the problem resolved.

### **Notification of 2022 Liquid Fuels Allocation.**

Members accepted by consensus the notification of the 2022 Liquid Fuels Allocation of \$228,225.85.

### **KMIT 2021 Safety Grant.**

Mr. Hazlett provided a brief review of the KMIT Safety Grant; announcing that the Municipal Services Department was awarded the maximum amount of \$2500 to off-set the purchase of Road Work Signs, high visible clothing for the employees and rain gear for the employees. Members commended the Staff for their hard work.

Mr. Hazlett provided the following additional information to Members:

- Announced that the patio area in front of the stage is complete and looks very good.
- Staff received notification from Adams County that they would no longer be coordinating the Solid Waste Contract Bidding upon the advice of their counsel. Carroll Valley has offered to accept the leadership role to allow the six (6) municipalities in southwestern Adams County to jointly bid the contract. More information will be available at a later date.

## **UNFINISHED BUSINESS**

### **Grant Funding Updates.**

Members reviewed the written report supplied by Marissa Price of GMS Funding Solutions outlining the various grants being managed by her agency. The report was accepted by consensus.

### **Property Maintenance.**

Nothing new to report.

### **High-Speed Broadband Update.**

Nothing new to report. The target date for completion remains December 31, 2021.

### **Cortner Pavilion Project.**

Mr. Hazlett reported that the project will begin in early November.

## **NEW BUSINESS**

There was none.

**OPEN TO THE PUBLIC**

No one addressed Council at this time.

**ADJOURNMENT**

The meeting adjourned at 8:30 P.M. via a motion by M. Wight and seconded by D. Lillard that passed unanimously.

**ATTENDANCE REGISTER**

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

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Gayle Marthers, Borough Secretary