

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
OF BOROUGH COUNCIL
TUESDAY, SEPTEMBER 14, 2021 – 7:00 P.M.
MINUTES**

Richard Mathews, President called the meeting to order at 7:00 P.M. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Richard Mathews
Robert Verderaime
David Lillard
John Schubring
Bruce Carr
L. Michael Wight
Jessica Kraft

Absent

BOROUGH OFFICIALS, ETC

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary
Richard L. Hileman, II, Police Chief
Zachary Rice, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE AUGUST 10, 2021, REGULAR MEETING

Following brief discussion:

*** M. Wight moved; J. Kraft seconded, that the minutes of the August 10, 2021, Regular Meeting be approved as submitted. Motion passed unanimously.

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No One Addressed Members; however, Mr. Mathews addressed an issue that was brought before the joint meeting of the Planning Commission and Borough Council by Mrs. Dugger of 42 Meadowlark Trail regarding a brush pile on the corner of the lot next to hers. The brush was created when the Borough Staff removed a tree that had fallen during a recent storm. Borough policy is to remove the debris from roadways and rights-of-way by pushing it further onto the property from where the tree fell. Members confirmed that policy was followed in this incident and further comments included:

- Removal of the debris may set a precedent that the Borough will not be able to fulfill
- The debris material is brush, vines and limbs that will create animal habitat and will compost with time

It was the consensus of Members that the brush/debris be left to compost in time thereby allowing nature to take its due course. Borough staff will make Mrs. Dugger aware of Council's decision.

ORDINANCES AND RESOLUTIONS

Resolution #5-2021: Innovative Policing Initiatives Grant Authorization. Chief Hileman reviewed his memorandum dated September 9, 2021, outlining the grant opportunity and the computer software being requested. Comments included:

- Confirmation that no matching Borough funds would be needed
- Understanding that all county police agencies could benefit by the software
- Confirmation that the current subscription costs would not increase with the addition of the new software
- Understanding that the features of the new software would decrease the time officers spend on crash reporting while enhancing the reports available and streamlining the required interface with insurance companies, clients and victims of crashes

After lengthy discussion:

***D. Lillard moved; M. Wight seconded that Council authorize Chief Richard L. Hileman, II to apply for the Pennsylvania Commission on Crime and Delinquency (PCCD): Innovative policing Initiatives Grant. Motion passed unanimously.

MAYOR'S REPORT – R. HARRIS

- Moment of Silence in observance of the 20th anniversary of 9/11 attacks
- Police Report – Chief Hileman reviewed the August 2021 report with the following items noted:
 - Civil Service Commission met; the Department is accepting applications through September 23, 2021.
 - In referencing a recent DUI arrest; Chief Hileman reminded everyone that if there are children in the vehicle; the driver will be charged with endangering the welfare of children in addition to any other violations.
 - Offered thanks and commendation to Fountaindale Fire Department for their help on a transformer fire that resulted in an electrical fire in a house. The resident was handled professionally and was provided comfort. Temporary lodging was provided by Liberty Mountain Resorts.
 - Announced that a recent Security Audit was conducted that yielded the department a rating of “Green” or “Commendable”
 - Statistical Report:
 - ◆ Question regarding the calls outside the department’s coverage hours; specifically, what was the nature of the two (2) calls not acknowledged on the report? Chief Hileman answered that the reporting system did not list the information; therefore, he was unaware of their nature.
 - ◆ Question regarding the correlation between the total number of vehicle stops and crashes with the total number of citations issued. Chief Hileman provided clarification.
 - ◆ Confirmation that all citations listed were issued within Carroll Valley Borough and contained no citations given while patrolling in Fairfield Borough.
 - ◆ Question regarding the 2010 Ford Explorer’s use by the Police Department.
 - ◆ Question regarding the Budget Line item that reflects the fines from the 327 Citations issued this year. Chief Hileman provided the explanation.
- Updates:
 - Blood Drive was held Thursday, September 9, 2021:
 - ◆ 26 Donors
 - ◆ 20 Units Collected
 - ◆ 60 Lives Saved
 - 9-11 Remembrance Ceremony was held Saturday, September 11, 2021 with a great turnout.
 - Movie-in-the-Park was held on August 20, 2021, with good attendance. Next movie will be “Trolls World Tour” scheduled for Friday, September 17, 2021.
 - Adams County Borough’s Association will meet on Monday, September 20, 2021 at 6:30 pm at Hoss’s restaurant in Gettysburg.
 - Fall Community Yard Sale will be held on Saturday, September 25, 2021.
 - Pippinfest will be held Saturday, September 25, 2021 and Sunday, September 26, 2021.
 - September is Suicide Prevention Month. Statistics and Helplines were provided.
 - PSAB Leadership Conference will be held October 8, 2021 through October 10, 2021 in Erie, PA.
 - Library Programs and Story Walk announced.

- In Requiem:
 - Moment of Silence observed in memory of Battalion Chief Joshua Laird of Carroll Valley who died in the Line-of-Duty in a house fire on August 11, 2021.
 - 65 Officers from various cities across the US were honored for their bravery following their Line-of-Duty deaths during the month of August 2021; Mayor Harris noted that 52 of those were related to COVID-19

FIRE/EMS/EMA REPORTS

Reports were provided by Fountaindale Fire Company for review; they were accepted by consensus.

COMMITTEE REPORTS

Parks, Recreation and Environmental Advisory Committee:

Mrs. Kraft reported that the committee discussed Holiday Celebrations, the upcoming Movies-in-the-Park and the Trunk or Treat Event. Details regarding Borough events can be found on the Carroll Valley Parks and Recreation Facebook page.

Planning Commission.

Mr. Wight, Planning Commission Chair reported that the members continued their discussion of the zoning ordinance. Mr. Hazlett asked that Members review the committee application submitted by resident Trish Rowe for the Commission. Following discussion:

***M. Wight moved; J. Schubring seconded that Council appoint Borough Resident, Trish Rowe, to the Planning Commission seat with the term ending December 31, 2021. Motion passed with 6 “yes” votes and Mr. Verderaine casting a vote of “no”.

Zoning Hearing Board.

Mr. Hazlett reviewed a Committee Application for the Zoning Hearing Board submitted by Mr. Sean Jones of 15 East Wind Trail, Fairfield. Mr. Jones has expressed interest in serving on the Zoning Hearing Board to fulfill a term ending December 31, 2021. Following brief discussion:

***M. Wight moved; D. Lillard seconded that Council appoint Borough Resident, Sean Jones, to the Zoning Hearing Board seat with the term ending December 31, 2021. Motion passed unanimously.

Mr. Carr asked that committee representatives submit a written report for inclusion in the packets. This was done regularly prior to the COVID-19 shut-down; and he would like to see this practice return.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer’s Report for August 2021.

Following brief discussion:

***B. Carr moved, M. Wight seconded, that Council accept the August 2021 Treasurer’s Report as presented. Motion passed unanimously via roll call.

2022 MMO.

Mr. Hazlett reviewed Transmittal Memo outlining the Borough’s Minimum Municipal Obligation (MMO) for the pension plans of the Borough. He reviewed Act 205 of 1984 which requires the Chief Administrative Officer inform the Governing Body of the expected obligation for the coming year. No formal action is required. Following brief discussion, Members accepted the information as presented.

UNFINISHED BUSINESS

Grant Funding Updates.

Members reviewed the written report supplied by Marissa Price of GMS Funding Solutions outlining the various grants being managed by her agency. The report was accepted by consensus.

Property Maintenance.

Nothing new to report.

High-Speed Broadband Update.

Mr. Hazlett reported that he is working with Comcast. The agreement has been received and is under review by the solicitor. Mr. Hazlett will contact Liberty Township regarding their participation in the project. The target date for completion remains December 31, 2021.

Cortner Pavilion Project.

Mr. Hazlett reported that the notice of award was sent to Bollinger Construction, he will continue to keep Members aware of the progress of the project.

NEW BUSINESS

Mr. Carr requested an update on the Wastewater Treatment Plant project. Mr. Hazlett shared that ground has broken on the project; he will continue to keep Members apprised of the progress.

Thanks and commendation was offered to the Municipal Services Staff, Wastewater Plant Operator and the Police Department for their diligence through the cleanup from Hurricane Ida. Felled trees and localized flooding caused many delays and the crews handled everything very well.

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No one addressed Council at this time.

ADJOURNMENT

The meeting adjourned at 8:20 P.M. via a motion by M. Wight and seconded by J. Schubring that passed unanimously.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Gayle Marthers, Borough Secretary