

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
OF BOROUGH COUNCIL
TUESDAY, MAY 11, 2021 – 7:00 P.M.
MINUTES**

Richard Mathews, President called the meeting to order at 7:15 P.M. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Richard Mathews
L. Michael Wight
David Lillard
John Schubring via phone
Bruce Carr
Jessica Kraft
Robert Verderaime

Absent

BOROUGH OFFICIALS, ETC

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager

Zachary Rice, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE APRIL 13, 2021 REGULAR MEETING

Following brief discussion:

*** M. Wight moved; D. Lillard seconded, that the minutes of the April 13, 2021 Regular Meeting be approved as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ORDINANCES AND RESOLUTIONS

There were none.

MAYOR'S REPORT – R. HARRIS

- Police Report – Chief Hileman was on vacation; Mayor Harris reviewed the document with the following items noted:
 - ◆ Error on Page 3, under Criminal Mischief; the “1” should be a “3” for fiscal year 2021
 - ◆ 33% of traffic violations were in April 2021
 - ◆ Traffic Enforcement: one vehicle crash resulted in 3 arrests? Clarification requested
 - ◆ Mr. Verderaime reiterated his intent to meet with Mayor and Chief
- Updates:
 - ◆ Drug Take-Back Event was held Saturday, April 24, 2021
 - ◆ Move-Over Law in effect as of April 27, 2021
- Activities:
 - ◆ Overdose victims: Cpl. Weikert administered Narcan to two individuals resulting in the saving of one. Question asked if counseling was offered to officers.
 - ◆ Traffic Enforcement Update
- Events:
 - ◆ Seat Belt targeted enforcement planned
- Updates:
 - COVID-19 Update
 - ◆ Positive Cases:
zip code of 17320 is 481; Adams County is 7747.

- ◆ Increase from last report:
zip code of 17320 is 59; Adams County is 677.
- ◆ County COVID-19 Vaccination site now open.
- E-Recycling was held June 17th with 123 participating; 69 of which were Carroll Valley residents. Thank you was extended to Jessica Kraft and Family for their help and Municipal Services Staff Zack Miller and Ken Nicholls for their help. The next event will be October 16th from 8am until 11am at the Carroll Valley Borough Maintenance Building on Ranch Trail.
- Congratulations to Mr. and Mrs. Brett James; Mayor Harris performed the wedding ceremony recently.
- Little League Opening Day Parade was held Saturday, April 24, 2021.
- Honored the lone Senior and other Members of the Fairfield High School Varsity Baseball Team.
- Library Programming.
- Fallen Officers Memorial Service held at the 911 Center.
- May 18, 2021 is Election Day – Please Vote.
- Movie-in-the-Park will be held on Friday, May 21, 2021 at 7:30pm. The Borough is partnering with the Fairfield Elementary PTO for this event.
- In Requiem:
 - 19 Officers from various cities across the US were honored for their bravery following their Line-of-Duty deaths during the month of April 2021; Mayor Harris noted that 5 of those were related to COVID-19.

FIRE/EMS/EMA REPORTS

Reports were provided by Fairfield Fire Company and Fountaindale Fire Company for review; they were accepted with little discussion.

Mr. Mathews reviewed the memorandum dated May 5, 2021 outlining the request from Fairfield Fire Company to approve new Fire Box Alarm Cards for their territory in response to the additional incident types added by the state. Following brief discussion:

***J. Kraft moved; R. Verderaine seconded that Members approve the 2021 Fire Box Alarm Cards for the Fairfield Community Fire Company as outlined and authorize the signing of the Review Form. Motion passed unanimously.

COMMITTEE REPORTS

Regular meetings of most Borough Committees have been cancelled due to the COVID-19 pandemic.

The committee application received from Dr. Schubring was submitted in order to notify the Council of his desire to be reappointed in January as his term is expiring. No action was needed on the application, his request for reappointment was noted.

Mrs. Kraft provided a verbal report regarding the Parks and Recreation Committee. The committee is planning the summer Movie-in-the-Park series and will host the July 4th Celebration.

As the State of Pennsylvania resumes normal activities and continues to open for public meeting, Mr. Mathews asked that the remaining Committees of Council prepare to begin meeting as early as June. Following discussion; Borough Staff was asked to poll the various Committees' Members regarding their comfortability of meeting in-person versus in a virtual setting, Committees will begin meeting as soon as possible.

Mr. Mathews announced that there is an opening on the Planning Commission, we are now accepting applications for the vacancy. Mrs. Kraft reminded everyone that a vacancy remains on Parks and Recreation as well.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for April 2021.

Following brief discussion:

***D. Lillard moved, J. Kraft seconded, that Council accept the April 2021 Treasurer's Report as presented. Motion passed unanimously.

2021 Materials Bid.

Mr. Hazlett presented the Bid Tabulation from the letting of May 5, 2021.

*** D. Lillard moved; J. Kraft seconded that Council award the Line Painting of Borough Roadways to Alpha Space Control for the 2021-2022 Contract year as the lowest responsible bid received:

- Single Four Inch White Fog Line with Reflective Glass Beading @ a unit price of \$0.055/foot
- Double Four Inch Yellow Line with Reflective Glass Beading @ a unit price of \$0.118/foot

Motion passed unanimously.

Because only one responsible bid was received; Members were asked to consider a motion to award contract for Seal Coating to Russell Standard. Following brief discussion:

***D. Lillard moved; J. Kraft seconded that Council award the Seal Coating contract for the 2021-2022 Contract year to Russell Standard as the only responsible bid received. Motion passed unanimously.

Lot Donation Request.

Mr. Hazlett explained the Offer of Lot Donation Form for Lot J-0016; 1 Willow Trail currently owned by Mr. E. Allen Ahearn. The Borough owns all of the other lots along Willow Trail with one exception (3 Willow Trail). Following brief discussion:

***D. Lillard moved; B. Carr seconded that Council accept the Donation of Lot # J-0016 from Mr. E. Allen Hearn. Motion passed unanimously.

Congratulations offered to Jed Fetter and family on the birth of their baby girl.

UNFINISHED BUSINESS

Grant Funding Updates.

Members reviewed the written report supplied by Marissa Price of GMS Funding Solutions outlining the various grants being managed by her agency. Possible new trail location on Borough Land along Skylark Trail is being reviewed for use in connection with the County Grant Allocation. Mr. Hazlett explained the new concept project of a Butterfly Garden in Carroll Commons Park. He further shared that GMS Funding Solutions will be helping the Borough make application for the Federal COVID Stimulus funds allocated directly to the municipalities. More information will be available as it is released. Discussion ensued regarding High-Speed Broadband expansion and the possible use of the Stimulus funds as well as other grant opportunities. Mr. Hazlett will send information as it becomes available. The report was accepted by consensus.

Property Maintenance.

Mr. Mathews reported that there was nothing new.

3 Willow Trail Update.

Mr. Hazlett provided a recap and update of the issue. The Repository Sale is still tabled at this time; the Borough still intends to meet with the County regarding the process. Criminal and Civil actions have been explored through the Police Department, Borough Solicitor and Adams County Conservation District. At this time, the Conservation District is leading the effort to resolve the issue and has involved the Pennsylvania Department of Environmental Protection. Mr. Hazlett will continue to maintain contact with Mr. Ryan of Adams County Conservation and monitor the situation. Updates will be provided as they are available.

NEW BUSINESS

Mr. Mathews reported that he received a complaint regarding the tree cutting by Penn Lines for the electric company.

Mr. Mathews shared that he received complaints regarding the possible violation of a resident's 1st Amendment Rights, specifically about signs. Mr. Hazlett suggested that the Solicitor review the Borough Ordinance regarding the display of signs. He also asked whether he should enforce the current ordinance. Following much discussion including a response from the Solicitor; it was the consensus of the Members that Council direct the Borough Solicitor to review the sign ordinance for constitutionality and provide a written directive to Borough Council and Staff outlining what action is permissible and not permissible as it pertains to the Ordinance. In the interim, Council further directed Borough Staff to refrain from enforcing any provisions of the Borough Code of Ordinance relating to signs.

Mr. Carr asked about the search for a Municipal Services Supervisor and part-time help in the parks. The search continues.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ADJOURNMENT

The meeting adjourned at 8:55 P.M. via a motion by M. Wight and seconded by J. Kraft that passed unanimously.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Gayle Marthers, Borough Secretary