

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
OF BOROUGH COUNCIL
TUESDAY, AUGUST 11, 2020 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Richard Mathews, President called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Richard Mathews
L. Michael Wight
David Lillard via phone
Bruce Carr
Jessica Kraft
John Schubring via phone
Robert Verderaime via phone

Absent

BOROUGH OFFICIALS, ETC

Ronald J. Harris, Mayor
Gayle R Marthers, Borough Secretary
Richard L. Hileman, II, Police Chief

Zachary Rice, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE JULY 14, 2020 REGULAR MEETING

Following brief discussion:

*** M. Wight moved; J. Kraft seconded, that the minutes of the July 14, 2020 Regular Meeting be approved as submitted. Motion passed unanimously via roll call vote.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ORDINANCES AND RESOLUTIONS

There were none.

MAYOR'S REPORT – R. HARRIS

- Chief's Report
 - Domestic Dispute Calls rising
 - Mental Health Calls rising
 - Internet/Mail safety: Brushing was discussed whereby a company will send a product via the mail that has not been ordered. The hope is that the recipient will post a good review of the product and cause additional sales. "Seeds from China" and "Bath/body soaps and lotions" were mentioned as items received locally.
- Updates:
 - Fairfield Fire/EMS weekly Drive-Thru Dinners every Thursday evening from 4:30-7:00pm.
- In Requiem:
 - 33 Officers from various cities across the US were honored for their bravery following their Line-of-Duty deaths during the month of July 2020; Mayor Harris noted that 22 of those were due to COVID-19

FIRE/EMS/EMA REPORTS

Reports were provided by Fairfield and Fountaindale Fire Company for review; they were accepted without discussion. The next meeting of the Municipal Leaders Meeting will be held on Monday, August 31, 2020 at the Fairfield Fire Department at 6:30pm.

COMMITTEE REPORTS

All meetings have been cancelled due to the COVID-19 pandemic until further notice.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for July 2020.

Following brief discussion:

***B. Carr moved, M. Wight seconded, that Council accept the July 2020 Treasurer's Report as presented. Motion passed unanimously via roll call vote.

Request for Waiver of Vehicle Nuisance Violation.

Members reviewed the email from a resident requesting a waiver of a Vehicle Nuisance Violation. Borough Solicitor, Zachary Rice reviewed the ordinance with Members, concluding that Council has sole discretion as to the issuing of a "Special Permit" to allow the vehicle to remain on the property. Much discussion ensued with the following concerns, comments and questions included:

- Time Period of the Permit?
 - 30 days to one-year time frames were discussed
- How much Progress on the Project would be considered acceptable?
 - "Substantial" to complete restoration was noted which drew additional discussion to the length of time needed for the permit.
- Would the Permit be Renewable?
 - How many times could it be renewed?
 - Length of renewed permit?
- Is the garage on the property able to hold the project?
- Must Provide a Cover for the vehicle; what type of cover?
 - Car Cover?
 - Tarp?
 - Color of Covering? Should blend with surroundings.
- Is there any liability to the Borough if someone is injured by the vehicle? – No
- Was the concern brought to the Borough by neighbor complaint or routine observation by Borough Staff? Unknown.
- What precedence is being set by this Special Permit?
- Should the number of project vehicles be limited thereby limiting the number of Permits?

Following much discussion:

***M. Wight moved; D. Lillard seconded that Council grant a Special Permit for the rolling frame restoration project located on the Robinson Property for a period of up to one (1) year provided that it is covered with a tarp of neutral color when not undergoing active work. Motion passed unanimously via roll call vote.

UNFINISHED BUSINESS

Grant Funding Updates.

GMS Funding provided a written report that was accepted by consensus by Members.

Property Maintenance.

Mr. Mathews reported that Borough Manager, David Hazlett has been very actively following up code violations. There are four (4) properties where new complaints have been lodged; two (2) additional properties are under review and several more properties are being dealt with through letters and/or citations.

Mr. Mathews stated that progress on the new property maintenance ordinance was moving slowly. He will be meeting with Waynesboro's Code Enforcement Officer in the near future as the draft Carroll Valley Code Enforcement Policy and Procedures Manual is modeled after Waynesboro's draft Code Enforcement Policy and Procedures Manual. He is also pursuing the possible use of an Administrative Subpoena for use in code enforcement that would allow entrance to a property by Borough representatives.

NEW BUSINESS

Mayor Harris asked the status of the 4th Police Officer position. Mr. Mathews stated that the issue would be added to the September Council Agenda.

Mr. Verderaime requested a meeting with the Police Chief regarding the police report to discuss several issues including but not limited to monthly versus cumulative results and officer activity. Chief Hileman stated that he would contact Mr. Verderaime to schedule the meeting.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ADJOURNMENT

The meeting Recessed at 08:05 P.M. via a motion by M. Wight and seconded by J. Kraft that passed unanimously via roll call vote.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Gayle Marthers, Borough Secretary