

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
OF BOROUGH COUNCIL
TUESDAY, JANUARY 14, 2020 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Richard Mathews, President called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Richard Mathews
Robert Verderaime
David Lillard
Bruce Carr
Jessica Kraft
L. Michael Wight
John Schubring

Absent

BOROUGH OFFICIALS, ET

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Richard L. Hileman, II, Police Chief
Zachary Rice, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE DECEMBER 10, 2019 REGULAR MEETING

Following brief discussion:

***R. Verderaime moved; M. Wight seconded, that the minutes of the December 10, 2019 Regular Meeting be approved as submitted. Motion passed unanimously.

CONSIDERATION OF THE MINUTES OF THE JANUARY 6, 2020 RE-ORGANIZATIONAL MEETING

Following brief discussion:

***R. Verderaime moved; J. Schubring seconded, that the minutes of the January 6, 2020 Re-Organizational Meeting be approved as submitted. Motion passed unanimously.

CONSIDERATION OF THE MINUTES OF THE DECEMBER 2, 2019 JOINT MEETING of PLANNING COMMISSION with COUNCIL

Following brief discussion:

*** R. Verderaime moved; J. Schubring seconded that the minutes of the November 4, 2019 Joint Meeting of Planning Commission with Council be approved as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

The following citizens addressed Members at this time:

George Fisanich, 7 Snowplow Trail regarding Police Department Concerns.
Larry Seaman, 9 Bunny Trail in support of Mr. Fisanich
Mary Jewell, Gettysburg in support of Mr. Fisanich

ORDINANCES AND RESOLUTIONS

Resolution #2-2020: Disposal of Records:

Members reviewed this annual resolution outlining the various dates of record destruction as they are permitted by the Pennsylvania Historical and Museum Commission of the Bureau of the Pennsylvania State Archives in the Municipal Records Manual. Following brief discussion:

***B. Carr moved; D. Lillard seconded that Council approve Resolution #2-2020: Disposal of Records. Motion passed unanimously.

MAYOR'S REPORT – R. HARRIS

- Chief Hileman shared his 2019 Activity Report PowerPoint Presentation and answered questions of Council prompted by the report.
- Chief Hileman reviewed his memorandum of January 9, 2020 reporting the resignation of Officer Courtney Herring and requesting the Civil Service Commission be asked to produce a list of eligible candidates for the position. After much discussion regarding the budget concerns and call volume of the officers:
***D. Lillard moved; J. Kraft seconded that Council direct the Civil Service Commission to begin the process of producing a list of eligible candidates with the caveat that the additional budgetary information will be presented along with the police call volume report. Motion passed unanimously via a roll call vote.
- Chief Hileman requested Council permission to sell Officer Herring's equipment to the McSherrystown Police Department (Officer Herring's next duty station) explaining that the items to be sold are specially order for the officer and therefore not able to be used by Carroll Valley. Due to the one-year use of the equipment and an estimated five-year useful life; Chief Hileman stated that he discounted the Borough purchase price by twenty percent (20%). After discussion:
***D. Lillard moved; R. Verderaime seconded that the Protective Vest; Outer Vest Carrier and Garrison with Duty Belt be offered for a total price of \$642. Motion passed unanimously via roll call vote.
- Updates:
 - Mayor attended the State Constables' Association 2019 Holiday Gala and Awards Banquet
 - Annual Breakfast with Santa was held on Saturday, December 14, 2019 with approx. 500 in attendance
 - Blood Drive was held on Monday, December 30, 2019
 - 28 donors
 - 20 units collected
 - 60 lives saved
- Announced:
 - Adams County Library's Carroll Valley Branch Schedule
 - United States Census 2020 is recruiting staff
 - Newly Elected Officials Training will be held in Gettysburg on January 24th and 25th of 2020. Members were encouraged to enroll.
 - 6th Annual Daddy/Daughter Dance will be held Saturday, February 15, 2020
- Shared a list of the upcoming meetings and events
- In Requiem:
 - 19 Officers from various cities across the US were honored for their bravery following their Line-of-Duty deaths during the month of December 2019.
- Chief Hileman announced the arrest of a child predator who had attempted to lure a child from the Carroll Commons Park on two occasions. This prompted discussion which included whether the police department could offer community training or education regarding how to identify and/or handle situations like this. The issue was referred to the Public Safety Committee for review.

FIRE/EMS/EMA REPORTS

No reports were available; however, the Municipal Leaders' meeting with the Fire Department was announced to be held on Monday, January 20, 2020.

COMMITTEE REPORTS

Parks, Recreation and Environmental Advisory Committee.

Mrs. Kraft provided a brief verbal report that was accepted by consensus with little discussion.

Tree Board

No report.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for December 2019.

Discussion ensued regarding the following:

- Educational reimbursement program was questions specific to the requirements; if any, to the required longevity with the Borough when the benefit is awarded. The answer is no. Consensus of the Members was that the policy would be re-evaluated by Borough Staff and any recommended changes to the policy would be presented to Council.
- Upgrades to the in-car cameras and addition of body cameras for the police department was questioned as to the 2019 expenditure's affect on the 2020 budget and the legal issues that may surround the use of this technology. Discussion included the confirmation of the 2020 expenses and an assurance from Chief Hileman that Pennsylvania has improved the laws regarding camera use; therefore, body cameras are now feasible although remain somewhat controversial.

Following the discussion:

*** R. Verderaime moved, B. Carr seconded, that Council accept the December 2019 Treasurer's Report as presented. Motion passed unanimously.

Third Party Code Enforcement Services.

Mr. Hazlett explained that Mr. Baker's resignation prompted Borough Staff to enlist the solicitor's aide in creating a Request for Proposals (RFP) for Inspection and Code Enforcement Services from outside companies. He further explained that Cumberland Township was duly notified that the Borough would be unable to fulfill the terms of their agreement to provide building inspections. Mr. Hazlett shared that the RFP was provided to four (4) companies known to do business in the area and reported that only one (1) proposal was submitted. The proposal from PA Municipal Code Alliance (PMCA) was available for review and it was noted that the fee schedule will provide a slight reduction in the cost for Borough residents to obtain a building permit. Following brief discussion:

*** D. Lillard moved; R. Verderaime seconded that the Council authorize Borough Staff to ratify a contract with PMCA for building inspection services pending final review by the Borough Solicitor. Motion passed unanimously.

Web-Site Project.

Mr. Hazlett shared that a conference call will be scheduled to begin the design process. Updates will be provided as the project continues.

UNFINISHED BUSINESS

Grant Funding Updates.

GMS Funding provided a written report that was accepted by consensus without discussion.

Property Maintenance.

No Report.

NEW BUSINESS

There was none.

OPEN TO THE PUBLIC

The following citizens addressed Members at this time:

- Sean Jones, 15 East Wind Trail questioned:
 - Why are police officers leaving the employment of the Borough? Is it salary or call volume?
 - With the serious nature of the Child Luring arrest; are there adequate cameras in the park? Are there cameras in all parks?
- George Fisanich, 7 Snowplow Trail restated his concerns about the conduct of the Police Department

ADJOURNMENT

The meeting adjourned at 8:50 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Gayle Marthers, Borough Secretary