

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
OF BOROUGH COUNCIL
TUESDAY, NOVEMBER 12, 2019 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Sarah Skoczen, President called the meeting to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Sarah Skoczen
David Lillard
Richard Mathews
Robert Verderaime
Bruce Carr
Beth Cool
Steven Sites

Absent

BOROUGH OFFICIALS, ET

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Richard L. Hileman, II, Police Chief
Stephen Coccoresse, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE OCTOBER 15, 2019 REGULAR MEETING

Following brief discussion:

***R. Mathews moved, R. Verderaime seconded, that the minutes of the October 15, 2019 Regular Meeting be approved as submitted. Motion passed unanimously.

CONSIDERATION OF THE MINUTES OF THE OCTOBER 22, 2019 JOINT MEETING of COUNCIL with FINANCE COMMITTEE

Following brief discussion:

***R. Mathews moved, R. Verderaime seconded, that the minutes of the October 22, 2019 Joint Meeting of Council with Finance Committee be approved as submitted. Motion passed unanimously.

CONSIDERATION OF THE MINUTES OF THE OCTOBER 7, 2019 JOINT MEETING of PLANNING COMMISSION with COUNCIL

Following brief discussion:

***R. Mathews moved; R. Verderaime seconded that the minutes of the October 7, 2019 Joint Meeting of Planning Commission with Council be approved as corrected. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ORDINANCES AND RESOLUTIONS

There were none.

MAYOR'S REPORT – R. HARRIS

- Police Report
 - Members requested more detailed information regarding complaints/citations specifically listing assists by officer and un-assisted by officer
 - Members questioned warrant service calls. Chief Hileman briefed Council on the different types of warrants and what departments would serve them

- Updates:
 - Drug Take-Back Event was held on October 26, 2019
 - Mother/Son Event was held on Saturday, October 19, 2019
 - Movie-in-the-Park was held Friday, October 25, 2019 with a Halloween Theme
 - Fairfield Fire Company hosted an Open House on October 27, 2019 from 1pm – 3pm
 - Trick-or-treat was Postponed due to weather; thank you to those who participated in the impromptu Trunk or Treat; it was very successful
 - Veterans’ Day Breakfast was held at Fairfield School District; sponsored by Liberty Mountain Resort
- Announced:
 - Adams County Library’s Carroll Valley Branch Schedule
 - United States Census 2020 recruiting staff
 - Carroll Valley will host a Tree Lighting Event on Saturday, December 7, 2019 from 4-6pm
 - Annual Breakfast with Santa will be held on Saturday, December 14, 2019 from 7:30-11am; Sensitive Santa available by appointment
 - Ruth’s Harvest Donations requested
 - Blood Drive will be held on Monday, December 30, 2019
- Shared a list of the upcoming meetings and events
- In Requiem:
 - 7 Officers from various cities across the US were honored for their bravery following their Line-of-Duty deaths during the month of October 2019.

FIRE/EMS/EMA REPORTS

Reports provided were accepted by consensus with no discussion.

COMMITTEE REPORTS

Planning Commission.

There was no report

Tree Board

Minutes from the October 3, 2019 meeting were provided for review and were accepted by consensus.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer’s Report for October 2019.

Following brief discussion:

*** B. Cool moved, B. Carr seconded, that Council accept the October 2019 Treasurer’s Report as presented. Motion passed unanimously.

2020 Proposed Budget.

Mr. Mathews expressed concern that the budget included non-merit-based raises for police officers stating that the benefits package is very generous and compensates for the salary being a little lower than the Chief desires for his department. Mr. Verderaine, Mr. Lillard and Ms. Cool also voiced concerns about the salary structure calling for changes before the 2021 budget season. Otherwise, the document was praised for holding the line on taxes with no increase. Two changes were requested to the Budget Message on page iv; in the 3rd bullet “Building and Zoning...” remove the duplicate period to end the last sentence. And in the 4th bullet “Personnel Costs”, end the first sentence with the word “increase” striking the remaining words “equal to what is anticipated for the 2020 SSA COLA”.

Following discussion:

***D. Lillard moved; B. Cool seconded that the 2020 Proposed Budget be advertised as tentatively adopted with the intent to adopt at the December 10, 2019 meeting. Motion passed unanimously.

Ordinance #2-2019 and Ordinance #3-2019.

Recently passed changes to the PA Borough Code allows for the Tax Rates to be set by Resolution if there are no changes to the millage rates; therefore, the Ordinances referenced above were discarded and Resolutions will be prepared for action at the December 10, 2019 meeting.

F&M Banking Agreement.

Members reviewed the agreement provided by the banking institution acknowledging that all areas of concern were met and following brief discussion:

***R. Mathews moved; R. Verderaime seconded that Council authorize Borough Staff to ratify the Depository Agreement made between Farmers and Merchants Trust Company of Chambersburg, PA d/b/a F&M Trust and the Borough of Carroll Valley effective this date of November 12, 2019. Motion passed unanimously.

UNFINISHED BUSINESS

Grant Funding Updates.

GMS Funding provided a written report that was accepted by consensus without discussion.

Property Maintenance.

No Report.

Mr. Verderaime asked for the status of a property on Gladys Trail that is overgrown. Mr. Hazlett will research the issue and report to Mr. Verderaime with results.

Mr. Mathews shared information regarding PSAB training and webinar program. Every effort will be made to enroll the Borough in the program and staff and elected officials will be given the opportunity to attend training at a very reduced cost.

NEW BUSINESS

There was none.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ADJOURNMENT

The meeting adjourned at 8:45 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.