

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
OF BOROUGH COUNCIL
TUESDAY, JULY 9, 2019 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Sarah Skoczen, President called the meeting to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Sarah Skoczen
David Lillard via phone
Richard Mathews
Robert Verderaime
Bruce Carr

Absent

Jared Huster
Beth Cool

BOROUGH OFFICIALS, ET

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Richard L. Hileman, II, Police Chief
Stephen Coccorese, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE JUNE 11, 2019 REGULAR MEETING

A corrected copy was provided at the start of the meeting for review. Following brief discussion:

***R. Verderaime moved, R. Mathews seconded, that the minutes of the June 11, 2019 Regular Meeting be approved as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ORDINANCES AND RESOLUTIONS

Ordinance #1-2019: Inter-Municipal Cooperative Police Agreement with Liberty Township. Mrs. Skoczen asked for questions or motion:

*** R. Verderaime moved; B. Carr seconded that Ordinance #1-2019: Inter-Municipal Cooperative Police Agreement with Liberty Township be approved for adoption. Motion passed unanimously.

MAYOR'S REPORT – R. HARRIS

- Presentation of Certificate of Appreciation to Mary Grace Keller, former Gettysburg Times Reporter. Thanks, and congratulations were offered on her new position.
- Police Report
 - DUI increasing
 - Fairfield Borough Heroin OD non-fatal
 - Fairfield Citation numbers are increased due to traffic stops
 - Questioned what 911 hang-up calls entailed
 - Questioned the total number of citations versus the number of incidents
- Updates:
 - Primary Election Day was Tuesday, May 21, 2019; 12% turnout
 - Borough hosted Fairfield Kindergarteners on Friday, May 24, 2019
 - Movie-in-the-Park was held Friday, June 21, 2019 turnout was very good
 - Carroll Valley hosted a Blood Drive on Monday, June 24, 2019
 - 25 Donors (largest turnout)

- 20 Units Collected
- 60 Lives Saved
- Annual July 4th Celebration hosted a live concert from the Fabulous Hubcaps.
 - Very well attended
 - Concert excellent
- 2019-2020 Ambulance Membership from AREMS
- Spring Yard Sale was held Saturday, June 1, 2019
- Medication Take-Back was held on Saturday, April 27, 2019
- Announced:
 - July 13, 2019 – E-recycling Event
 - Movie-in-the-Park will be held Friday, July 19, 2019
 - Summer Book Sale to benefit AC Library – August 1st & 2nd @ Redding Auction
 - Annual National Night Out will be held Tuesday, August 6, 2019 from 5-8pm.
- Shared:
 - Information regarding Heat Advisory Conditions and what the signs and symptoms.
- Shared a list of the upcoming meetings and events
- In Requiem:
 - 13 Officers from various cities across the US were honored for their bravery following their Line-of-Duty deaths during the month of June 2019.

FIRE/EMS/EMA REPORTS

There were none.

COMMITTEE REPORTS

Finance Committee.

Mayor Harris noted 2 corrections to the written report presented and then provided highlights from the document. Mr. Carr expressed concerns regarding real cost of the service versus the cost for the service/permit to the consumer. Mr. Hazlett opined that the document should not have been discussed at the Finance Committee yet because it is reviewed during the budget process which has not yet started. He further shared that changes can only be made through resolution and since one has not been drafted; no changes could be made at this time. The issue was tabled until budget discussions. Mrs. Skoczen did ask that Members acknowledge the change of date for the next Finance Committee meeting and confirmed that Borough Staff would be preparing the proper notifications.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for June 2019.

Following brief discussion:

*** R. Mathews moved, R. Verderaime seconded, that Council accept the June 2019 Treasurer's Report as presented. At this time Mrs. Skoczen stated that Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" (65 PA CSA 1101 et seq), she is abstaining from the motion specific to the check # 33493; payable to Carroll Valley Computes as this is a company that she or an immediate family member has a financial interest and therefore; creating a conflict of interest. Motion passed unanimously with the above noted abstention; a copy of which numbered page 4 and is attached to these minutes. Motion passed unanimously.

Mr. Verderaime offered thanks and commendations to the Municipal Services Department for their prompt response to a fallen tree on the roadway near his home.

UNFINISHED BUSINESS

Grant Funding Updates.

GMS Funding provided a written report that was accepted by consensus. Acknowledged that \$975,000 of the RACP grant was received. That will be used to pay mortgage principal. Update on other grant funding included the trails project and 2 additional park projects.

Property Maintenance.

Mr. Mathews stated that work was continuing, and Members would continue to receive updates. Discussion included information from statewide inquiries and local information; specifically, Highland Township.

Resignation of Member Jared Huster.

Mr. Hazlett reviewed an email from Council Member Huster regarding his impending move from the Borough which will necessitate his resignation from Council. After brief discussion:

***B. Carr moved; R. Mathews seconded that the official resignation be accepted. Motion passed unanimously.

Mrs. Skoczen shared that there were 3 residents who submitted resumes and letters of interest in the position. Discussion ensued regarding the PA Municipal Planning Code (MPC) restriction that states that a 9-member Planning Commission must have 6 “citizen” members. Mr. Hazlett consulted the code; confirming that “citizen member” was defined as “non-elected” members. It was further confirmed that the Commission currently has that limit serving and therefore; if one of the applicants were chosen from the pool received; a current member would need to resign from the Commission. Members questioned whether the position had been properly advertised and what options were available. Solicitor, Stephen Coccocorese, responded that had the previous motion not accepted the resignation; the Borough Code stipulates that the resignation would become effective 45-days after its receipt on June 7, 2019 and the appointment of a replacement would have to be accomplished within 30-days of that effective date. Essentially, this would permit the appointment to postponed to the August 13, 2019 regular meeting. As a point-of-order:

***R. Mathews moved; R. Verderaime seconded that Council proceed with the accepted resignation of Jared Huster and move forward with an appointment. Motion failed with Mr. Verderaime and Mr. Mathews voting “yes” and Mr. Lillard, Mr. Carr and Mrs. Skoczen voting “no”.

Following additional discussion:

***B. Carr moved; D. Lillard seconded that Council rescind the acceptance of the resignation of Jared Huster allow the resignation to become effective 45-days from the date of its receipt of June 7, 2019. Motion carried with Mr. Lillard, Mr. Carr and Mrs. Skoczen voting “yes” and Mr. Verderaime and Mr. Mathews voting “no”.

NEW BUSINESS

There was none.

OPEN TO THE PUBLIC

No one addressed Members at this time.

ADJOURNMENT

The meeting adjourned at 8:05 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.