

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
OF BOROUGH COUNCIL
TUESDAY, May 14, 2019 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Sarah Skoczen, President called the meeting to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Sarah Skoczen
David Lillard
Richard Mathews
Robert Verderaine
Beth Cool
Bruce Carr

Absent

Jared Huster

BOROUGH OFFICIALS, ET

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle Marthers, Borough Secretary
Richard L. Hileman, II, Police Chief
Stephen Coccoresse, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE April 9, 2019 REGULAR MEETING

Correction on page 2 in the 4th bullet under Announce; the word “help” changed to “held”.

Following brief discussion:

*** R. Mathews moved, B. Carr seconded, that the minutes of the April 9, 2019 Regular Meeting be approved with the corrections noted. Motion passed unanimously.

CONSIDERATION OF THE MINUTES OF THE APRIL 1, 2019 JOINT MEETING of PLANNING COMMISSION with COUNCIL

Following brief discussion:

***B. Carr moved; D. Lillard seconded that the minutes of the April 1, 2019 Joint Meeting of Planning Commission with Council be approved as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ORDINANCES AND RESOLUTIONS

There were none.

MAYOR’S REPORT – R. HARRIS

- Police Report
- Shared:
 - Crisis Intervention Team Training
 - All Borough Officers are Trained
 - Skills Improved in the Area of Interaction with Special Needs Individuals
 - ❖ Individuals in Mental Health Crisis, i.e. depression, suicide or aggressive
 - ❖ Individuals with Post Traumatic Stress Disorder (PTSD)
 - ❖ Individuals with Developmental Delays
 - Cybercrime Update

- Updates:
 - Blood Drive was held on Thursday, March 28, 2019 serving 11 donors, collecting 9 units to help with 27 people
 - E-Waste Recycling was held on April 13, 2019 with 158 vehicles being served; 58 from Carroll Valley
 - Annual Easter Egg Hunt was held on Saturday, April 20, 2019
 - ACCOG hosted a legislative forum on April 25, 2019 at the 911 Center
 - Medication Take-Back was held on Saturday, April 27, 2019
 - Fairfield Recreation Little League Open Day Parade was held Saturday, April 27, 2019
 - Annual Trout Fish Derby was held on Sunday, April 28, 2019 sponsored by Keystone Pursuit Outdoors (KPO) who provided most of the volunteers for the event
 - The CV Tree Board hosted a “Get to Know Your Park” event on April 28, 2019 that invited visitors to learn about the plants and trees in Carroll Commons park
 - Adams County Chiefs’ of Police Association hosted the Adams County Fallen Officers’ Memorial on May 3, 2019
- Announced:
 - First Movie-in-the-Park will be held Friday, May 17, 2019; it will be Secret Life of Pets
 - Armed Forces Day will be celebrated May 18, 2019
 - Primary Election Day is Tuesday, May 21, 2019
 - Memorial Day Remembrance Monday, May 27, 2019
 - Annual PSAB Conference will be held in Hershey from June 9th through the 12th.
 - Library Events
- Shared a list of the upcoming meetings and events
- In Requiem:
 - 10 Officers from various cities across the US were honored for their bravery following their Line-of-Duty deaths during the month of April 2019.

FIRE/EMS/EMA REPORTS

Written reports were accepted by consensus.

COMMITTEE REPORTS

There were none.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer’s Report for April 2019.

Following brief discussion:

***R. Mathews moved, B. Carr seconded, that Council accept the April 2019 Treasurer’s Report as presented. Motion passed unanimously.

2019 Materials Re-Bid. Mr. Hazlett presented the Bid Tabulation from the letting of May 8, 2019.

Following brief discussion:

*** D. Lillard moved; R. Mathews seconded that Council award the contract for Gasoline and Diesel Fuel to Talley Petroleum as the lowest responsible bidder. Motion passed unanimously.

Mr. Hazlett explained that bids were received from two (2) companies. Due to availability of the items bid; Members were asked to award contracts to both companies; allowing the staff to purchase the items from the lowest bidder where available. Following brief discussion:

*** D. Lillard moved; R. Mathews seconded that Council award contracts to New Enterprise Stone, Inc. and Specialty Granules, Inc. for the aggregate materials. Motion passed unanimously.

Mr. Hazlett then explained that no bids were received for liquid propane; therefore, in accordance with PA Code the Borough staff will purchase this from the supplier with the lowest price available.

Duck Crossing Signs.

Mr. Hazlett shared that he received a request from a resident of the K-Section who lives near Lake Kay that Duck Crossing signs be installed along Northern Pike Trail due to several ducks being hit and killed by cars. Following much discussion:

R. Mathews moved, B. Cool seconded that Borough Staff be authorized to purchase and install two (2) Duck Crossing Signs along Northern Pike Trail near the inlet to Lake Kay. Motion passed with five (5) yes votes and one (1) no vote being cast by Mr. Carr.

During discussion, Council allowed public comment from:

Mr. George Fisanich, 8 Snow Plow Trail Need sidewalks in the K-Section

Justin and Melanie Erb, 11 Trout Run Trail Need sidewalks in the K-Section

Members requested that Borough staff discuss the possibility of grant awards for sidewalks with GMS Funding Solution Staff.

UNFINISHED BUSINESS

Grant Funding Updates.

Marissa GMS Funding reviewed the written report provided:

- Presentation by Frederick, Seibert & Associates, Inc. regarding preliminary site plans for Phase I of the Carroll Valley Path System which calls for a Hiking/Biking Trail from Section K to Sanders Road. The following topics were discussed:
 - Grant Award details
 - Signage and Striping of Trout Run Trail – Liability, Logistics and Feasibility
 - Crosswalk added to Intersection of Trout Run and Ski Run Trails
 - Discussion of Easements are continuing. Eluma has agreed; Liberty Mountain is reviewing
 - Path placement, length, width, composition and amenities
 - Safety concerns and potential hazards

Members will be updated as plan development continues.

During discussion, Council allowed public comment from:

Mr. George Fisanich, 8 Snow Plow Trail Need sidewalks

Justin and Melanie Erb, 11 Trout Run Trail Safety Concerns

- RACP Grant Update
- Wastewater Treatment Facility Upgrade Project Update

Property Maintenance.

Mr. Mathews stated that work was continuing, and Members would continue to receive updates.

Mr. Hazlett shared that the list of topics in regard to Property Maintenance Complaints is in process.

NEW BUSINESS

Mr. Carr asked that additional PR be considered via social media that includes the Trails Project, Tree Planting and other non-event related things that the Borough has going on.

Mr. Verderaime asked about the publication of a Borough Newsletter.

Mr. Verderaime requested a follow-up to the concern of a resident of Persimmon Trail regarding the erosion of the roadway shoulder near their property expressed at the April meeting. Mr. Hazlett confirmed that the Municipal Services Supervisor has been made aware of the issue and it has been handled.

OPEN TO THE PUBLIC

The following citizens addressed Council at this time:

Mary Grace Keller, Gettysburg Times Reporter Accepted a new position, this is her last meeting. Members thanked her for her time and attention to Borough matters and wished her well.

ADJOURNMENT

The meeting adjourned at 8:45 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Gayle Marthers, Borough Secretary