

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
OF BOROUGH COUNCIL
TUESDAY, MARCH 12, 2019 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Sarah Skoczen, President called the meeting to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Sarah Skoczen
David Lillard
Richard Mathews
Bruce Carr
Beth Cool

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle Marthers, Borough Secretary
Richard L. Hileman, II, Police Chief
Zachary Rice, Borough Solicitor

Absent

Robert Verderaime
Jared Huster

CONSIDERATION OF THE MINUTES OF THE FEBRUARY 12, 2019 REGULAR MEETING

Mr. Mathews asked that in reference to the Land Appraisal Section of the minutes, Page 3 under the motion; that the record clarify that his no vote was due to the sale price being too low.

Following brief discussion:

*** B. Carr moved, R. Mathews seconded, that the minutes of the February 12, 2019 Regular Meeting be approved with the clarification noted. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ORDINANCES AND RESOLUTIONS

There were none.

MAYOR'S REPORT – R. HARRIS

- Police Report
 - Ski Liberty Theft Reports have increased
 - Liberty Township Contract Proposal questioned by Council
 - Verbal Notification received stating Carroll Valley did not get the Contract
 - Mayor Harris made a statement regarding the issue
 - Intermunicipal Agreement – Proposed update
 - No Longer would Carroll Valley Police Officers answer calls when Liberty Township officers are not on duty. Calls would be forwarded by County Dispatch to State Police for primary response.
 - Carroll Valley Borough Police would continue to assist Liberty Township Police Department or State Police if needed on an incident.
 - Chief Hileman requested Council consider ratifying the decision to stop responding to calls within Liberty Township and notify Liberty Township of the Borough's intent to replace the 1994 Intermunicipal Agreement.
- Discussion included the following concerns:

- ❖ 60-day notice was not met
- ❖ July 1st “Evergreen Date” was not met
- ❖ Equality of Service is needed
- ❖ Updated Agreement would promise “back-up” to Liberty Police Department and ensure both departments maintained jurisdictional rites within both municipalities. Chief Hileman stated that he is committed to helping Liberty’s Officers and intends to maintain a solid working relationship with them.

***B. Carr moved; R. Mathews seconded that Council ratify the decision to stop responding as the primary officer to calls within Liberty Township and notify Liberty Township of the Borough’s intent to replace the 1994 Intermunicipal Agreement with the draft provided and further request Liberty Township adopt the draft agreement as well. Motion passed with four (4) members voting yes and one (1) member, B. Cool voting no.

- Members reviewed the Memorandum of March 7 regarding the preparing of an invoice billing for services. Chief Hileman outlined the conversation that he had with Liberty Township Supervisor Robert Jackson. The following discussion ensued:
 - ❖ No agreement to bill for services exists
 - ❖ Conversation with one (1) supervisor is not a request from the “Board of Supervisors”

***B. Carr moved; R. Mathews seconded that the Invoice be prepared and sent to Liberty Township Supervisors for \$4,559.11 for Police Services rendered from the time that Chief Briggs left Township employ until March 7, 2019 when Carroll Valley Police Officers stopped responding as the primary Officer. Motion passed on a 3-2 vote with R. Mathews, B. Carr and S. Skoczen voting “yes”. B. Cool and D. Lillard voted “no”; citing that the services were provided in good faith and should not be billed.

○ Updates:

- Annual Daddy Daughter Dance was held Saturday, February 16, 2019; attendance was excellent. Thanks extended to all who helped.
- AREMS launched ambulance services from Fairfield Fire/EMS on March 3, 2019. Welcome!
- Fairfield Fire/EMS Awards Banquet was held Saturday, March 9, 2019.
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○ Public Safety Committee met Monday, February 25 2019.

- Drug Take-Back
- National Night Out – help needed
- Opioid Crisis
 - ❖ Prescription Drug Monitoring Program
 - ❖ Electronic Prescription Program
 - ❖ “Warm Hand-off” policy for overdose patients
- Survivor’s Inc. of Gettysburg
 - ❖ Mission Statement
 - ❖ “Cocktails for a Cause” fundraiser: March 22, 2019 from 5pm – 9pm at the Gettysburg Military Park Museum and Visitor Center

• Announced:

- Community Education Day will be held Friday, March 25, 2019, contact the Mayor for details

- Adams County Boroughs' Association will host Dr. Joyce at its monthly meeting on Monday, March 18, 2019, contact the Mayor for details
- Blood Drive will be held on Thursday, March 28, 2019
- PA Trout Season will open on March 31, 2019
- Annual Trout Fish Derby will be held on Sunday, April 28, 2019 sponsored by Keystone Pursuit Outdoors (KPO) who has agreed to provide the volunteers for the event
- Library Events
- Shared a list of the upcoming meetings and events
- In Requiem:
 - 12 Officers from various cities across the US were honored for their bravery following their Line-of-Duty deaths during the month of February 2019.

FIRE/EMS/EMA REPORTS

Reports were available for review in packet.

Ms. Marthers reviewed memorandum dated March 12, 2019 regarding necessary changes to the official Box Cards for 911 emergency dispatch due to AREMS acting as the first response units for ambulance services.

***B. Carr moved; D. Lillard seconded that Council approve the requested changes of Fountaindale Volunteer Fire Company on the Official Dispatch Box Cards for BLS and ALS services to unit numbers A54-6, A54-7, 54-6 and 54-7. Motion passed unanimously.

COMMITTEE REPORTS

Planning Commission.

Mr. Lillard reviewed the written notes which were provided for review and accepted by Members by consensus.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for February 2019.

Following brief discussion:

***D. Lillard moved, R. Mathews seconded, that Council accept the February 2019 Treasurer's Report as presented. Motion passed unanimously.

Capital Purchase Request.

Mr. Hazlett reviewed the memorandum of March 8, 2019 outlining the budgeted capital expenditure for the Sanitary Sewer Fund for a 2019 utility truck with service body, lift-crane and snow plow. The quotes received were obtained from vendors available through PA State Contracting; therefore, competitive bidding is not required. Following brief discussion:

***R. Mathews moved; B. Carr seconded that Borough Staff be authorized to purchase a 2019 Chevrolet 2500 ¾ ton pick-up truck equipped with a service body, lift-crane and snow plow assembly from Jennings Chevrolet for \$49,08.00. Motion passed unanimously.

Repository Sale. Ms. Marthers explained the process. Following brief discussion:

***R. Mathews moved, B. Cool seconded that the Borough accept the offers generated by the Repository Sale as requested by the Adams County Tax Claim Bureau. Motion passed unanimously.

2019 Materials Bid. Mr. Hazlett explained the PA Code requirements for bidding and the items for which the Borough is advertising. Following brief discussion:

***D. Lillard moved; B. Carr seconded that Council approve the advertisement of the 2019 Materials Bid as required by Pennsylvania Borough Code. Motion passed unanimously.

Notice of 2019 Liquid Fuels Payment. Members accepted by consensus the notification of payment of the 2019 Liquid Fuels payment of \$256,548.43.

UNFINISHED BUSINESS

Grant Funding Updates.

A written report was provided by GMS Funding Solutions for Council review. Mrs. Amy Kronenberg was present to answer questions and provide information regarding the continued services of GMS. Members reviewed the proposal entitled "Project Assignment #2 that Mrs. Kronenberg had outlined and following discussion:

***D. Lillard moved; B. Cool seconded that Council accept the terms of the contract with GMS Funding Solutions beginning July 1, 2019 for a period of 18 months at \$3,000/month. Motion passed unanimously.

Property Maintenance.

Mr. Mathews reported:

- Subcommittee met with Borough Staff to discuss enforcement and current Borough policy and practices.
- Discussed how to effectively deal with blighted properties
- First draft should be available soon.

Civil Service Commission.

Due to the decision of Liberty Township:

*** D. Lillard moved; R. Mathews seconded that Council direct the Civil Service Commission to discontinue the search process for a police officer. Motion passed unanimously.

Sale of Real Estate.

Members requested an update in the progress of the sale of the Borough Lot at 22 Sunshine Trail. Mr. Hazlett stated that process was moving; albeit slowly and that the advertisement would be prepared by the Solicitor. The projected bid opening is June with a possible award at the June 11, 2019 Council meeting.

NEW BUSINESS

Mr. Carr commended the Borough Staff and members of KPO for their efforts in regard to the Annual Trout Fishing Derby. Many thanks were also extended!

OPEN TO THE PUBLIC

Mary Grace Keller, reporter for Gettysburg Times requested clarification of the invoice being prepared for police services to Liberty Township. Specifically, she asked if the Borough was expecting the bill to be paid. During brief discussion, Mr. Carr confirmed his opinion that if the Borough was expending efforts to send the bill; then yes, he was expecting to be paid. Other members expressed doubt that the invoice would be paid.

ADJOURNMENT

The meeting adjourned at 9:05 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.