

**BOROUGH OF CARROLL VALLEY  
REGULAR MEETING  
OF BOROUGH COUNCIL  
TUESDAY, FEBRUARY 12, 2019 – 7:00 P.M.  
BOROUGH OFFICE  
MINUTES**

Sarah Skoczen, President called the meeting to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

**BOROUGH COUNCIL MEMBERS**

**Present**

Sarah Skoczen  
David Lillard  
Richard Mathews  
Bruce Carr  
Robert Verderaime  
Beth Cool  
Jared Huster

**Absent**

**BOROUGH OFFICIALS, ETC.**

Ronald J. Harris, Mayor  
David A. Hazlett, Borough Manager  
Gayle Marthers, Borough Secretary  
Richard L. Hileman, II, Police Chief  
Zachary Rice, Borough Solicitor

**CONSIDERATION OF THE MINUTES OF THE JANUARY 15, 2019 REGULAR MEETING**

Following brief discussion:

\*\*\* R. Verderaime moved, R. Mathews seconded, that the minutes of the January 15, 2019 Regular Meeting be approved as submitted. Motion passed unanimously.

**OPEN TO THE PUBLIC**

No one addressed Council at this time.

**ORDINANCES AND RESOLUTIONS**

There were none.

**MAYOR'S REPORT – R. HARRIS**

- Police Report
  - January 2019 busier than January 2018
    - Now fully staffed may be some of the underlying cause
    - Liberty Township Calls (44 for January 2019) questioned by Council
      - ❖ 24 calls part of the agreement involving approximately 20hrs
      - ❖ 20 calls initiated in Carroll Valley Borough; therefore, not part of agreement
    - Calls outside of the area questioned by Council
      - ❖ Most were to Central Court now located in Cumberland Township
      - ❖ All but a few Remaining calls initiated in Carroll Valley Borough
      - ❖ The last remaining calls were case follow-up or requests for assistance
- Updates
  - Congratulations extended to Catherine Jensen for being named Fairfield Lions Club Student of the Month.
  - 2019 is a Municipal Election:
    - 4 Council Seats, 6 School Board Seats and 3 County Commissioners will be elected
    - Candidate Process detailed
  - Offered a Happy Valentine's Day to Everyone

- Real ID's available starting March 1, 2019
- Announced:
  - Annual Daddy Daughter Dance will be held Saturday, February 16, 2019.
  - CVB Tree Board will host a Lecture "Catoclin Mountain History" on Thursday, February 28, 2019 @ 6:30pm in the Meeting Room
  - Fairfield Fire/EMS Awards Banquet will be held Saturday, March 9, 2019
  - Community Education Day will be held Friday, March 25, 2019, contact the Mayor for details
  - Adams County Boroughs' Association will host Dr. Joyce at its monthly meeting on Monday, March 18, 2019, contact the Mayor for details
  - Cocktails for a Cause to support Survivors Inc. and other local agencies will be held February 22, 2019; contact the Mayor for details
  - Blood Drive will be held on Thursday, March 28, 2019
  - PA Trout Season will open on March 31, 2019
  - Library Events
- Shared a list of the upcoming meetings and events
- In Requiem:
  - 9 Officers from various cities across the US were honored for their bravery following their Line-of-Duty deaths during the month of January 2019.

## **FIRE/EMS/EMA REPORTS**

Reports were available for review in packet. Mrs. Skoczen brought the Fairfield Fire/EMS Annual Banquet Invitation to the attention of Members.

## **COMMITTEE REPORTS**

### **Planning Commission.**

Mr. Lillard reviewed the written notes which were provided for review and accepted by Members by consensus. Following brief discussion:

\*\*\*B. Carr moved; R. Mathews seconded that the remaining 2019 meeting of Planning Commission be advertised as Joint Meeting of Planning Commission with Borough Council. Motion passed unanimously.

### **Tree Board**

Minutes from the January 3, 2019 meeting were provided for review. Members accepted by consensus.

Discussion regarding the 2019 Trout Fishing Derby resulted in Mr. Hazlett agreeing to contact McSherrystown Fish and Game to reserve the fish and reaching out to the Borough Staff, Committees and Community for help with the project.

Members asked that the Committees be asked to send representation to the Council meeting as well as a written report.

## **ADMINISTRATIVE BUSINESS – BOROUGH MANAGER**

### **Treasurer's Report for January 2019.**

Following brief discussion:

\*\*\*B. Cool moved, J. Huster seconded, that Council accept the January 2019 Treasurer's Report as presented. Motion passed unanimously.

### **Capital Purchase Request.**

Mr. Hazlett asked that this request be tabled until next month due to missing information. Members agreed by consensus.

### **Land Appraisals.**

Mr. Hazlett reviewed the Memorandum of February 8, 2019 outlining the appraised values of the properties being considered for sale to the public. Following much discussion:

\*\*\*D. Lillard moved; J. Huster seconded a motion that the Borough-owned Property located at 22 Sunshine Trail be offered for sale by sealed bid with a minimum sale price of \$25,000 with the right to reject all bids. Further stipulated was a 45-day period for submittal of the sealed bids via PA Borough Code compliant advertisement that was reviewed and approved by the Borough Solicitor. Motion passed via a 6-1 vote with Mr. Mathews voting no due to opposition to the sale price.

Discussion also included a request to have County Planners provide the floodplain overlay for Ranch Section and J-Section for review of other lots under consideration for disposal.

### **Parks Garbage Pick-up.**

Due to the snowstorm this week; Parks Garbage requested and was given permission for an over-night collection for the Borough residents. Monday customers will have their trash collected between midnight and 7AM Wednesday and Tuesday customers will have their trash collected between 7AM and 6PM Wednesday. Every effort will be to have all customers back on schedule by end-of-day Wednesday. This information has been shared on the Borough website and social media pages and Parks Garbage has notified their customers as well. Members ratified this change by consensus.

## **UNFINISHED BUSINESS**

### **Grant Funding Updates.**

A written report was provided by Marissa Price of GMS Funding Solutions for Council review. Question regarding the continued services of GMS was raised. Mr. Hazlett explained that following the finalization of the RACP grant for the building; there would need to be a re-evaluation of the services that GMS could offer the Borough and the cost for said services. Members requested that Mr. Hazlett speak to GMS about providing a proposal for on-going services.

### **Property Maintenance.**

Progress continues; subcommittee will be meeting on Thursday morning with Borough Staff to discuss enforcement and current Borough policy and practices.

### **Request from Liberty Township.**

Mr. Hazlett and Chief Hileman reviewed the progress:

- Sub-committee, Manager, Chief and Mayor attended the Liberty Township Meeting on February 5, 2019
- Liberty Township has shared that they will announce their final decision on or around March 5, 2019 after the next public meeting.
- Concerns of Members/Staff
  - CV Borough does not have the manpower to honor contract immediately
  - Timeline to hire is 2 or more months
  - Following discussion:
    - \*\*\*R. Mathews moved; D. Lillard seconded that Council direct Civil Service to prepare list pending Liberty Township decision to contract services. Motion passed unanimously.

Members will be kept informed of the Township response when it is made.

## **NEW BUSINESS**

Mr. Mathews requested MS crews check the site line at the intersection of Gladys and Linda Trails. And informed the staff that the streetlight at Pinehill Trail at Jacks Mountain road in not working. Thank you was extended to the MS crew for their tireless efforts in clearing the snow.

**OPEN TO THE PUBLIC**

No one addressed Council at this time:

**ADJOURNMENT**

The meeting adjourned at 8:35 P.M.

**ATTENDANCE REGISTER**

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

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Gayle Marthers, Borough Secretary