

**BOROUGH OF CARROLL VALLEY
SPECIAL MEETING
OF BOROUGH COUNCIL
WEDNESDAY, JANUARY 2, 2019 – 6:00 P.M.
BOROUGH OFFICE
MINUTES**

Sarah Skoczen, President called the meeting to order at 6:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Sarah Skoczen
David Lillard
Beth Cool
Bruce Carr, via phone
Richard Mathews
Robert Verderaime
Jared Huster

Absent

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary
Richard Hileman, II, Police Chief

OPEN TO THE PUBLIC

The following citizens addressed Council at this time:

Mr. Michael Wight, 86 Eagles Trail, CV expressing his opposition to the police contract with Liberty Township

NEW BUSINESS

Ms. Skoczen offered background information regarding the need to hold a special meeting regarding the request for Police Services from Liberty Township. She stated that a letter was received stating that the Township has \$72,300 available for the contractual arrangement and having reviewed the contract that the Borough has with Fairfield Borough; the Township is interested in similar coverage.

Members reviewed the memorandum of December 26, 2018 prepared by David Hazlett, Borough Manager that included a draft proposal in response to the request from Liberty Township. The memorandum outlined implications for the Borough. Discussion included the following:

- Mr. Carr stated that:
 - Liberty Township was asked for details and they did not provide them.
 - There is a deficit in the Cost to initiate this added service and the potential Revenue from the project
 - Expressed his opinion that the Borough doesn't need the responsibility of Liberty Township's problems:
 - ***B. Carr moved; R. Mathews seconded that Council should not support Liberty Township in its efforts for Police Services.
- Additional Comments were expressed:
 - Questioned whether Carroll Valley had a "need" for additional officer
 - Mr. Huster stated that during budget discussions he understood that the Carroll Valley Police Department was understaffed by ½ an officer.

- Chief Hileman concurred stating that according to the national standard for a municipality of our size with the call volume of our department; the department is understaffed by nearly ½ an officer.
- Mrs. Skoczen confirmed the knowledge that Chief Hileman has expressed the need for additional patrolman for the past two years.
- Has there been any inquiry by the Borough regarding the use, the purchase, or the donation of the Liberty Township Patrol Vehicle?
 - Chief Hileman stated that the Township's vehicle is equipped differently, and he has not done a cost evaluation to bring it to Borough standards; it is also a different make and model which may add to the expense of the upgrades.
- Mr. Mathews expressed concern that the Borough already spends much time outside the Borough handling calls for Liberty Township and questioned whether that would increase even more when we are contractually obligated to the Township.
- Mr. Mathews asked Mr. Robert "Bob" Jackson, Township Supervisor who was in attendance; whether he had reviewed the Fairfield Contract.
 - Mr. Jackson assured Council that he and the other Township Supervisors had reviewed the Fairfield Contract.
 - Mr. Jackson further offered:
 - Confirmation that the Township wanted a proposal similar to the one signed between Carroll Valley and Fairfield Boroughs.
 - Stated that the Township is exploring the options of purchased services from Carroll Valley Borough, hiring another Police Chief and maintaining the police department as it has been and disbanding the department and allowing the Pennsylvania State Police to service the Township.
 - Stated that the Township would welcome additional questions, concerns and meetings if the Borough wanted them.
- Mr. Verderaime expressed the following concerns/questions:
 - What constituted the "other costs" in the "projected costs" included in the memorandum of December 26, 2018.
 - Would the Borough Insurance Coverage Increase?
 - How was the "new revenues from fines" calculated in the "proposed revenue" included in the memorandum of December 26, 2018?
 - How would police coverage be distributed in the case of a natural disaster or catastrophic event?
 - Why wouldn't we negotiate the police vehicle used by Liberty Township?
 - Reviewed Contract Termination language.

After much discussion; Mr. Carr called for the vote on his motion. Members asked that the motion be restated for clarity:

***B. Carr moved; R. Mathews seconded that Council should not support Liberty Township in its efforts for Police Services. Motion failed 3-4; with Mr. Carr, Mr. Mathews and Mr. Verderaime voting "yes" and Mr. Lillard, Ms. Cool, Mr. Huster and Mrs. Skoczen voting "no".

Following additional discussion:

***D. Lillard moved; J. Huster seconded that Council authorize Borough Staff to send the proposal to provide Police Services to Liberty Township's Board of Supervisors.

Additional Discussion ensued:

- Mr. Mathews asked Members if they had read the document; stating that he had found several typographical errors. It was determined that the document he referenced was a draft version of a Contract Agreement that would be completed if the Proposal was accepted and contract awarded.
 - The errors were noted for correction
 - Members were assured that this document would be reviewed (as all contracts are) by the Borough Solicitor prior to it being released to the Township or Council for approval.
- Mr. Carr noted again the many concerns of Mr. Verderaime; many of which are shared by himself.
- Members agreed that there was some confusion in what document was to be sent and whether updates should be made.

Because of this additional discussion Mr. Lillard amended his motion:

***D. Lillard moved: J. Huster seconded that Borough Staff update the two-page draft “Proposal for Services: Law Enforcement Services” dated December 26, 2018 so that it addresses the concerns expressed and submit the updated document to Liberty Township Board of Supervisors for their consideration. The motion passed 4-3; with Mr. Lillard, Ms. Cool, Mr. Huster and Mrs. Skoczen voting “yes” and Mr. Carr, Mr. Mathews and Mr. Verderaime voting “no”.

Mr. Hazlett requested a subcommittee of Council be appointed to aide in the on-going discussions and preparing the new Proposal for Services. Mrs. Skoczen asked for volunteers and the following subcommittee was set: Mr. Lillard, Mr. Mathews, Mr. Verderaime, Mayor Harris, Chief Hileman and Manager Hazlett.

OPEN TO THE PUBLIC

The following citizens addressed Council at this time:

Mr. Michael Wight, 86 Eagles Trail, CV expressing his disappointment that the Borough was going to submit a proposal to provide police services to Liberty Township and further expressed concern that taxes would increase as a result of this contract.

ADJOURNMENT

The meeting adjourned at 7:10 P.M. following a motion from Mr. Lillard second by Mr. Carr, passed unanimously 6-0.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.