

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
OF BOROUGH COUNCIL
TUESDAY, OCTOBER 9, 2018 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Sarah Skoczen, President called the meeting to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Sarah Skoczen
David Lillard
Jared Huster
Bruce Carr
Robert Verderaime
Richard Mathews

Absent

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle Marthers, Borough Secretary
Richard L. Hileman, II, Police Chief
Zachary Rice, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 4, 2018 JOINT MEETING OF PLANNING COMMISSION AND BOROUGH COUNCIL

Following brief discussion:

*** R. Verderaime moved, D. Lillard seconded, that the minutes of the September 4, 2018 Joint Meeting of Planning Commission and Borough Council be approved as submitted. Motion passed unanimously.

CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 11, 2018 REGULAR MEETING

Following brief discussion:

*** R. Verderaime moved, D. Lillard seconded, that the minutes of the September 11, 2018 Regular Council meeting be approved as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

The following persons addressed Council at this time:

- Janet Jones, 9 Snowplow Trail, CV regarding condition of Ranch Trail Park Soccer Fields
- Lauren Phelan, 55 High Trail, CV regarding condition of Ranch Trail Park Soccer Fields
- Teresa Clark, 16 Sunshine Trail, CV regarding unkept lots and the growth of the tick population resulting in epidemic numbers of Lyme disease
- Clyde McClain, 15 Zoo Road, FF regarding condition of Ranch Trail Park Soccer Fields

ORDINANCES AND RESOLUTIONS

Ordinance #5-2018: Amending Chapter 6 to Regulate Fireworks. Mr. Rice, Borough Solicitor outlined the requested changes and confirmed that they were made. Following brief discussions:

***R. Mathews moved; R. Verderaime seconded that Ordinance #5-2018: Amending Chapter 6 to Regulate Fireworks be advertised with the intent to adopt as required by Pennsylvania Borough Code. Motion passed unanimously.

Ordinance #6-2018: Inter-Municipal Agreement Amending the Fairfield Regional Emergency Management Agency (FREMA). Borough Staff confirmed that Ordinance #6-2018 was properly advertised and has been duly approved by the other named municipalities. Following brief discussion:

***R. Mathews moved; J. Huster seconded that Ordinance #6-2018: Inter-Municipal Agreement Amending the Fairfield Regional Emergency Management Agency (FREMA) be adopted. Motion passed unanimously.

Ordinance #7-2018: Inter-Governmental Cooperation Agreement with Cumberland Township for Building Inspection Services. Borough Staff confirmed that Ordinance #7-2016 was properly advertised and has been approved by Cumberland Township. Following brief discussion:

***R. Mathews moved; B. Carr seconded that Ordinance #7-2018: Inter-Governmental Cooperation Agreement with Cumberland Township for Building Inspection Services be adopted. Motion passed unanimously.

MAYOR'S REPORT – R. HARRIS

- Police Report
- Updates
 - Breast Cancer Awareness Month
 - National Bully Prevention Month – Act 26 review of PA Cyberbullying Law
 - Phishing Alert – specifically banking institutions
 - Real ID requirements have been extended to August of 2019.
 - Community Fall Yard Sale was held Saturday, September 29, 2018
 - Pippinfest was held Saturday, September 29th and Sunday, September 30th, 2018.
 - Movie Night Double Feature: “Lion King” and “School of Rock” was held on Friday, September 21, 2018 at 6:00 pm.
- Announced:
 - E-Waste Recycling event will be held Saturday, October 13th from 8:00 am – 12:00 pm.
 - Movie Night: “Nightmare Before Christmas” will be shown in the Park on Friday, October 19, 2018 at 7:30 pm. A Trunk-or-Treat and a Costume Contest will be held beginning at 6pm.
 - “Moon Over Buffalo” will be performed by Blue Ridge Theater Guild at the Fairfield Firehall on October 12th, 13th and 14th.
 - Fairfield Fire/EMS will host a Fall Open House for Fire Prevention Week on Sunday, October 14, 2018 starting at 1pm with the dedication of the new Rescue Engine.
 - Fairfield Fire/EMS and Fountaindale Fire Company will host a Wing Feed Fundraiser on Saturday, October 20, 2018. Tickets are \$20/person
 - 91st Congressional District Candidate Forum will be held at the Fairfield Firehall on Wednesday, October 24, 2018 at 7:00pm with Mayors Harris and Stanley mediating.
 - CVB Tree Board will host a “Come Explore Your Park” event on Saturday, October 27, 2018 from 10am – 1pm.
 - Drug Take-Back will be held on Saturday, October 27, 2018 from 10:00am – 2:00pm.
 - Trick-or-Treat will be held on Wednesday, October 31, 2018 from 6pm – 8pm in conjunction with the neighboring municipalities. Please be safe!
 - Election Day is Tuesday, November 6, 2018.
 - Fairfield Area School District will host a Veterans’ Day Breakfast on Monday, November 12, 2018 from 8am – 10am. RSVP to the school district @ 717-642-2045.
 - Library Events
- Shared a list of the upcoming meetings and events
- In Requiem:
 - 13 Officers from various cities across the US were honored for their bravery following their Line-of-Duty deaths during the month of September 2018.

FIRE/EMS/EMA REPORTS

Announced that the quarterly meeting of the Municipal Leaders with the Fire Departments will be held on Monday, October 15, 2018 at 7pm at the Firehall.

Additional Reports were available for review in packet.

COMMITTEE REPORTS

Finance Committee.

Mayor Harris reported that the Committee had met the previous evening and that a written report would be available prior to the Joint Budget Workshop Meeting scheduled for next Tuesday, October 16, 2018 at 7pm. He shared that the budget as proposed did not recommend a tax increase.

Planning Commission.

- Mr. Lillard provided a verbal report to Members updating them on the progress made to the proposed zoning map.
- Mr. Carr requested a written report in the future.
- Members were reminded to have any questions, comments or concerns submitted to Gayle Marthers by Monday, November 5, 2018 in preparation for the next joint meeting of Council with Planning Commission scheduled for Monday, December 3, 2018 at 7:00pm.

Tree Board.

Written report reviewed and accepted by consensus.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for September 2018.

Following brief discussion:

*** B. Carr moved, J. Huster seconded, that Council accept the September 2018 Treasurer's Report as presented. Motion passed unanimously.

Bank Signatory Update.

Mr. Hazlett explained that with the resignation of Tyler Pyles and the addition of Beth Cool, the signature resolution needs to be updated. Following brief discussion:

***D. Lillard moved; J. Huster seconded that Council authorize Borough Staff to prepare the required paperwork and approve for adoption Resolution #10-2018:ACNB Signatory Update for Borough Accounts; Resolution #11-2018:ACNB Signatory Update for Sewer and Water Accounts; Resolution #12-2018:PLGIT Signatory Update for Borough Accounts and Resolution #13-2018:PLGIT Signatory Update for Sewer and Water Accounts. Motion passed unanimously.

UNFINISHED BUSINESS

Grant Funding Updates. A written report from GMS Funding Solutions was available for review in the packet and provided an update on all the grant submissions of the Borough. The report was accepted by consensus. Members asked if GMS Funding Solutions could be tasked with locating a grant for the work needed in the Ranch Trail Park. Mr. Hazlett will contact them.

Lake Carroll Agreement

Mr. Hazlett reviewed the final document. Discussion resulted in the following:

***R. Verderaime moved; D. Lillard seconded that verbiage changes be made on page 2, item three (3), subsection "a" in the third line add "death" after the phrase "personal injuries"; and on page 3, item eleven (11) in the first line change the word "may" to the word "shall". Motion passed unanimously.

***B. Carr moved; R. Mathews seconded that the Lake Carroll Public Use and Maintenance Agreement be approved for adoption as corrected. Motion passed unanimously.

School District request for Police Services.

Mr. Hazlett explained that a he had received unofficial notification that the district is not interested in pursuing these services with the Borough at this time.

NEW BUSINESS

Members confirmed the request to seek grant assistance from GMS Funding Solutions for the Ranch Trail Park and commended the Municipal Services Department for doing a good job given the unusual weather of the summer.

OPEN TO THE PUBLIC

The following persons addressed Council at this time:

- Teresa Clark, 16 Sunshine Trail, CV regarding foreclosure properties and confirmed that the information regarding Lyme Disease and prevention methods would be included on the Borough Website.

ADJOURNMENT

The meeting adjourned at 8:35 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Gayle Marthers, Borough Secretary