

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
OF BOROUGH COUNCIL
TUESDAY, SEPTEMBER 11, 2018 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Sarah Skoczen, President called the meeting to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Sarah Skoczen
David Lillard
Jared Huster
Bruce Carr
Robert Verderaime
Richard Mathews

Absent

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle Marthers, Borough Secretary

Zachary Rice, Borough Solicitor

APPOINTMENT OF COUNCIL MEMBER

Candidates who were present had the opportunity to address the Members; followed by a brief question and answer period with Members. Ms. Skoczen asked for nominations with the following results: Mr. Lillard nominated Ms. Beth Cool for the position of council member; Mr. Carr nominated Mr. Michael Wight for the position of council member. R. Mathews moved; D. Lillard seconded that the nominations be closed. Motion passed unanimously.

Members were asked to cast their vote aloud for their choice with the following results:

R. Verderaime:	Mr. Wight	D. Lillard:	Ms. Cool
S. Skoczen:	Ms. Cool	B. Carr:	Mr. Wight
J. Huster:	Ms. Cool	R. Mathews:	Mr. Wight

Having no majority; the Mayor was asked to cast the deciding vote:

Following a brief statement regarding the candidates; Mayor Harris cast his vote for Ms. Cool.

Members thanked all who submitted letters of interest and encouraged them to continue their involvement in Borough Committees.

Resolution #9-2018: Appointment of Beth Cool to serve on Borough Council.

***D. Lillard moved; B. Carr seconded that Resolution #9-2018 Appointing Ms. Beth Cool to the Borough Council to fulfill the vacancy of Tyler Pyles be adopted. Motion passed unanimously.

Mayor Harris performed the swearing-in of Ms. Cool and she took her seat on the Council.

ELECTION OF AND VICE PRESIDENT

Mrs. Skoczen asked for nominations for the position of Council Vice President:

Members were asked to cast their vote aloud for their choice with the following results:

R. Verderaime:	Mr. Carr	D. Lillard:	Mr. Huster
S. Skoczen:	Mr. Lillard	B. Carr:	Mr. Mathews
J. Huster:	Mr. Lillard	R. Mathews:	Mr. Carr
B. Cool:	Mr. Lillard		

Having no majority; members were asked to cast their vote again with the following results:

R. Verderaime:	Mr. Carr	D. Lillard:	Mr. Lillard
S. Skoczen:	Mr. Lillard	B. Carr:	Mr. Carr
J. Huster:	Mr. Lillard	R. Mathews:	Mr. Carr
B. Cool:	Mr. Lillard		

Mr. Lillard having received a majority of votes was appointed Vice President of Council.

CONSIDERATION OF THE MINUTES OF THE AUGUST 14, 2018 REGULAR MEETING

Following brief discussion:

*** B. Carr moved, D. Lillard seconded, that the minutes of the August 14, 2018 Regular Council meeting be approved as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

The following persons addressed Council at this time:

- Walter Barlow, 291 Sanders Road, Liberty Twp. regarding Proposed Fireworks Ordinance and a tree hanging onto the roadway along Country Club Trail

ORDINANCES AND RESOLUTIONS

Ordinance #5-2018: Amending Chapter 6 to Regulate Fireworks. Members discussed the document at length, the following changes being recommended:

- Section 6-404: Subsection D: “New Year’s Day” specify from midnight until 1:00am.
- Section 6-404: Subsection D: “New Year’s Eve” specify from 8:00pm until midnight.
- Section 6-404: Subsection D: “Independence Day” specify from 8:00am until midnight.
- Section 6-404: Subsection D: Add “July 5th” specifying from midnight until 1:00am.
- Section 6-412: Redefine the penalties to \$25 for the 1st offense and \$100 for each subsequent offense.
- Concerns were again raised that the permitting of any Fireworks would adversely affect any livestock; even those owned and housed outside of the Borough Limits.
 - Standard Operational Procedure for the Zoning Department will be:
 - Upon Issuance of a Permit; notification of said Permit will be made to the following:
 - Carroll Valley Police Department
 - Carroll Valley Social Media
 - All Municipalities sharing a Border with the Borough of Carroll Valley

Consensus of the Members was to table this Ordinance until the Borough Solicitor could incorporate the proposed changes and additional answers to the questions could be obtained.

Ordinance #6-2018: Inter-Municipal Agreement Amending the Fairfield Regional Emergency Management Agency (FREMA). Mayor Harris and Mr. Hazlett explained that Hamiltonban Township requested membership into FREMA. Following brief discussion where a grammatical error on page 3; line six was found; borough staff was asked to remove the duplicated words “of the” from the document: ***R. Mathews moved; R. Verderaime seconded that Ordinance #6-2018: Inter-Municipal Agreement Amending the Fairfield Regional Emergency Management Agency (FREMA) be approved for advertising as per PA Borough Code. Motion passed unanimously.

MAYOR’S REPORT – R. HARRIS

- Observed a Moment of Silence in Remembrance of 9/11
- Police Report
 - Misappropriation of Funds of Former Treasurer of the local football organization
 - Update on new officer Herring
 - Recall of impact the events of 9/11 had on Borough Officers

- Updates
 - Movie “Guardians of the Galaxy” was held on Friday, August 17, 2018 at 8:00 pm.
 - Offered Congratulations to Mr. Thomas Stratton on obtaining his Eagle Scout.
 - Lyme Disease awareness, signs and symptoms
 - Phishing Alert – specifically banking institutions
- Announced:
 - E-Waste Recycling event will be held Saturday, October 13th from 8:00 am – 12:00 pm.
 - Library Events
 - Movie Night Double Feature: “Lion King” and “School of Rock” will be shown in the Park on Friday, September 21, 2018 at 6:00 pm.
 - Strawberry Hill Nature Center is sponsoring a “Trail-Gating” event on Saturday, September 15, 2018 from 5-8pm.
 - Child Passenger Safety Week will be held from September 23rd through the 29th, 2018. Please remember to buckle-up and use child safety seats according to manufacturer standards.
 - Community Fall Yard Sale: Saturday, September 29, 2018
 - Pippinfest: Saturday, September 29th and Sunday, September 30th, 2018
 - Drug Take-Back will be held on Saturday, October 27, 2018 from 10:00am – 2:00pm
- Shared a list of the upcoming meetings and events
- In Requiem:
 - 5 Officers from various cities across the US were honored for their bravery following their Line-of-Duty deaths during the month of August 2018.

FIRE/EMS/EMA REPORTS

Appointment of Emergency Management Coordinator (EMC) and the Deputy EMC. Mayor Harris reviewed his memorandum of September 11, 2018 outlining the request from FREMA to appoint Mr. Adam Wine as the EMC and Andrew J. Aldrich as the Deputy EMC. Following brief discussion:

***R. Mathews moved; D. Lillard seconded that Council appoint Mr. Adam Wine, 15 Diane Trail, CV to the position of Emergency Management Coordinator (EMC) and Mr. Andrew J. Aldrich, 1 Robin Trail, CV to the position of Deputy EMC for the Borough of Carroll Valley. Motion passed unanimously.

Additional Reports were available for review in packet.

COMMITTEE REPORTS

No reports.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer’s Report for August 2018.

Following brief discussion:

***D. Lillard moved, B. Carr seconded, that Council accept the August 2018 Treasurer’s Report as presented. At this time Mrs. Skoczen stated that Pursuant to Pennsylvania’s “Public Official and Employee Ethics Law” (65 PA CSA 1101 et seq), she is abstaining from the motion specific to the check # 31805; payable to Carroll Valley Computes as this is a company that she or an immediate family member has a financial interest and therefore; creating a conflict of interest. Motion passed unanimously with the above noted abstention; a copy of which numbered page 6 and is attached to these minutes.

2019 Minimum Obligation (MMO). As per Act 205 of 1984, the Minimum Obligation form for the Borough pension plan was presented and accepted by Council.

UNFINISHED BUSINESS

Grant Funding Updates. A written report from GMS Funding Solutions was available for review in the packet and provided an update on all the grant submissions of the Borough. Mr. Hazlett provided additional explanation to clarify the RACP requirements. The report was accepted by consensus.

Lake Carroll Agreement

Members accepted by consensus the memorandum of September 9, 2018 from Mr. Hazlett stating that the lot owners are reviewing the Council's modifications. Mr. Carr expressed his concern that the process is taking too long.

School District request for Police Services.

Mr. Hazlett explained that a he had received additional information regarding the request for proposal that was received from the Fairfield School District and that he required specific direction from the Council on how the Borough would respond. Upon solicitor advice, the terms of the agreement, discussion regarding official negotiations and responses to said agreement are better suited for Executive Session.

EXECUTIVE SESSION

Mrs. Skoczen requested consensus of Membership to move into Executive Session to discuss potential personnel implications associated with the Fairfield School District Request for Proposal at 8:40pm. Members agreed and adjourned to adjoining office.

OPEN SESSION

The meeting reopened at 9:08pm and Mrs. Skoczen stated that the Fairfield School District Request for Police Services had been discussed. There was no action to be taken at this time.

NEW BUSINESS

There was none.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ADJOURNMENT

The meeting adjourned at 9:10 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.