

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
OF BOROUGH COUNCIL
TUESDAY, MAY 8, 2018 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Sarah Skoczen, President called the meeting to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Sarah Skoczen
David Lillard
Robert Tyler Pyles
Bruce Carr
Robert Verderaine

Absent

Richard Mathews
Jared Huster

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Amanda Bell, Asst. Borough Secretary
Richard Hileman, II, Police Chief
Stephen Coccoresse, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE APRIL 10, 2018 REGULAR MEETING

*** R. Pyles moved, B. Carr seconded, that the minutes of the April 10, 2018 Regular Council meeting be approved as submitted. Motion passed unanimously.

CONSIDERATION OF THE MINUTES OF THE MAY 2, 2018 SPECIAL MEETING

*** R. Pyles moved, B. Carr seconded, that the minutes of the May 2, 2018 Special Council meeting be approved as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Council at this time.

MAYOR'S REPORT – R. HARRIS

- Police Report
 - April 2018 Police Report
 - Bank Robbery at the PNC Bank on April 25, 2018.
 - Council President Sarah Skoczen and Police Chief Richard Hileman, II attended the Fairfield Area School District School Board meeting regarding possibly contracting with the Carroll Valley Police Department for security purposes such as traffic control and patrolling at night. Mrs. Skoczen stated that the school's Safety Committee would be meeting to discuss a more defined plan of what they wanted.
 - Mr. Carr would like to thank Corporal Weikert on his quick response to an incident that occurred in the Borough.
- Updates
 - E-Waste Recycling was held on Saturday, April 14, 2018. The next event will be held Saturday, July 14th from 8:00 am – 12:00 pm.
 - Fishing Derby was held Saturday, April 28, 2018.
 - Mr. Pyles stated the event was very successful with just under 100 children attending.
 - Mr. Pyles thanked all volunteers who helped.

- A special thank you to Dave Swope from McSherrystown Fish and Game for donating the fish for the derby.
- A special thank you to Jeremy Whitmore Fairfield High School student who takes care of the fish at the fish hatchery which is located at the school.
- Mayor Harris presented Mr. Pyles with a Certificate of Appreciation for Community Service Award.
- Medicine Take Back Program was held on Saturday, April 28, 2018.
 - 442 lbs. were collected.
- Adams County 2018 Police Memorial Service was held Friday, May 4, 2018.
- Announced:
 - Library Events
 - Beginner's Hands-On Introduction to Business Applications Training will be held Wednesday, May 9th from 1:00 pm – 3:00 pm and Friday, May 11th from 2:00 pm – 3:00 pm.
 - Primary Election - Tuesday, May 15, 2018.
 - Movies in the Park will be held Friday, May 18, 2018 at 8:00 pm.
 - Brethren Home Community at Cross Key Village will be holding a Memory Screening on Friday, May 18, 2018 from 9:00 am – 12:00 pm and 1:00 pm – 4:00 pm.
 - Fairfield Fire & EMS Open House will be held Sunday, May 20, 2018 from 1:00 pm – 4:00 pm.
 - Adams County Library FunFest will be held Friday, June 8, 2018 from 4:00 pm – 7:00 pm.
 - PSAB 2018 Conference will be held at the Hershey Lodge on June 10 – June 13.
 - Memorial Day – Monday, May 28, 2018.
- Shared a list of the upcoming meetings and events
- In Requiem:
 - 14 Officers from various cities across the US were honored for their bravery following their being Line-of-Duty deaths during the month of April 2018.

FIRE/EMS/EMA REPORTS

Mrs. Skoczen stated that she attended the Municipal Leaders and Fire/EMS meeting and volunteers are desperately needed.

COMMITTEE REPORTS

Parks, Recreation and Environmental Advisory Committee.

Members acknowledged receipt of an email from member Patricia Harris tendering her resignation:

***D Lillard moved; R. Pyles seconded that Council accept with regret the resignation of Patricia Harris from the Parks, Recreation and Environmental Advisory Committee. Motion passed unanimously.

Members acknowledged receipt of an application for a new member appointment to the Parks, Recreation and Environmental Advisory Committee from Karen Maichle:

*** R. Pyles moved; D. Lillard seconded that Council accept the appointment of Karen Maichle to the Parks, Recreation and Environmental Advisory Committee. Motion passed unanimously.

Planning Commission.

Mr. Hazlett provided the members with a memorandum which addressed the membership issue that the Pennsylvania Municipalities Planning Code (Section 205) requires a minimum of 6 citizen members. Following discussion:

***R. Pyles moved; B. Carr seconded that the Council accept Mr. Verderaime's resignation from the Planning Commission. Motion passed unanimously.

Members acknowledged receipt of an application for a new member appointment to the Planning Commission from Steven Sites:

***R. Pyles moved, D. Lillard seconded that the Council accept the appointment of Steven Sites to the Planning Commission. Motion passed unanimously.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for April 2018

Following brief discussion:

***R. Pyles moved, D. Lillard seconded, that Council accept the April 2018 Treasurer's Report as presented. Motion passed unanimously.

2018 Materials Bid (Seal Coating & Propane) Re-bid

Mr. Hazlett presented the Bid Tabulation from the letting of May 2, 2018. Following brief discussion:

*** R. Pyles moved; D. Lillard seconded that Council award the contract to Hammaker East, LTD for Seal Coating requirements in the Borough as the lowest responsible bidder. Motion passed unanimously.

Mr. Hazlett then explained that bids were not received for liquid propane.

Tree Removal – Issues on Borough Owned Lots

Mr. Hazlett provided the members with a memorandum which addresses a resident who has asked the Borough to cut down dead ash trees on a borough owned lot. Following discussion the members agreed by consensus that the Borough continue with the policy that is in place. Mr. Verderaime opposed.

Adams County Council of Governments – Appointment of Delegates

Following brief discussion:

***R. Pyles moved; D. Lillard seconded that Mayor Ron Harris and Gayle Marthers be appointed as delegates. Motion passed unanimously.

UNFINISHED BUSINESS

Grant Funding Updates. Marissa Price, representing GMS Funding Solutions provided an update on all the grant submissions of the Borough.

NEW BUSINESS

Mr. Pyles asked how the Borough would go about selling the borough owned lots. Mr. Hazlett stated that the lots would need to be appraised then the lots would go to public bid. Mr. Pyles suggested that the buildable lots be sold first. Mr. Hazlett stated that he already has a list of all the borough owned lots and will have the list available for June's council meeting.

Mr. Harris stated that Senator Alloway and Senator Eichelberger will be visiting the Borough office on Friday, May 11, 2018 from 2:00 pm – 3:00 pm.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ADJOURNMENT

The meeting adjourned at 8:15 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.