

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
OF BOROUGH COUNCIL
TUESDAY, JANUARY 9, 2018 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Sarah Skoczen, President called the hearing to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Sarah Skoczen
David Lillard
Robert Tyler Pyles
Bruce Carr
Richard Mathews
Robert Verderaime
Jared Huster via telecommunication

Absent

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle Marthers, Asst. Borough Mgr./Borough Sec.
Richard Hileman, II, Police Chief
Sam Wiser, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE DECEMBER 12, 2017 REGULAR MEETING

Following brief discussion:

*** R. Pyles moved, D. Lillard seconded, that the minutes of the December 12, 2017 Regular Council meeting be approved as submitted. Motion passed unanimously.

CONSIDERATION OF THE MINUTES OF THE JANUARY 2, 2018 REORGANIZATION MEETING

Following brief discussion that corrected the motion on page 2 regarding Account Signatories to include all council members as authorized signers:

*** R. Pyles moved, B. Carr seconded, that the minutes of the January 2 Reorganization Meeting of Council be approved as corrected. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ORDINANCES AND RESOLUTIONS

Resolution #1-2018: Opposition to PA House Bill 1620. Following discussion explaining the implications of House Bill 1620 regarding the “Wireless Infrastructure Deployment Bill”:

***K. Verderaime moved; R. Mathews seconded that Council adopt Resolution #1-2018: Opposition to PA House Bill 1620. Motion passed unanimously.

Resolution #2-2018: 2018 Fee Schedule. Following brief discussion outlining the minor changes in the 2018 fee schedule and the correction of the effective to January 1, 2018:

*** R. Mathews moved; D. Lillard seconded that Council adopt Resolution #2-2018: setting the 2018 Fee Schedule. Motion passed unanimously.

Resolution #3-2018: 2018 Disposal of Records. Following brief discussion explaining that the Borough follows the Pennsylvania Historical and Museum Commission's Bureau of Archives and History Retention and Disposition Schedule for Records of Pennsylvania Municipal Governments:

***R. Pyles moved; R. Mathews seconded that Council adopt Resolution #2-2018 detailing the Records Disposal Schedule for 2018. Motion passed unanimously.

MAYOR'S REPORT – R. HARRIS

- Acknowledged National Law Enforcement Appreciation Day – January 9, 2018
- Police Report
 - 2017 Police Report – Annual Review
 - 8.1% Decrease in Core Calls
 - 22% Decrease in Uniform Crime Reports
 - 19% Decrease in Traffic, Non-Traffic and Ordinance Citations
 - ❖ Council Requested Additional Information regarding the number of calls for assistance in Liberty Township and Where the majority of speeding tickets were being issued
 - 24 DUI Arrests
 - ❖ 9 of 24 were Drug or Drug & Alcohol related
 - ❖ 15 of 24 were Alcohol only arrests
 - 8 of 15 were twice the legal limit or higher (.16% or higher)
 - 6 of 15 were between the legal limit and .16%
 - 1 of 15 was at the legal limit of .08%
 - Naloxone Program saw 4 Overdose Reversals by Borough Officers
 - National Night Out Recap
 - ❖ 36 Community Groups Participated
 - ❖ 400 Citizens Participated
 - Drug Take-Back Program netted largest amount in program history
 - US Dept. of Justice E. Byrne Memorial Justice Assistant Grant was awarded in 2017 allowing every police department in Adams County to equip each officer/patrol car with a new laptop computer, barcode reader and in-car printer..
 - Update on Civil Service Commission:
 - 3rd round of Application has netted 3 candidates who are scheduled to participate in the Oral Examination Process on Monday, January 15, 2018.
- Updates
 - Shared information regarding the 511PA Mobile App that provides real-time, hands free traffic advisories from PennDOT.
 - Legislative Updates:
 - Real ID Act of 2005 – Extension was granted for use of PA Drivers' Licenses until October 10, 2018
 - Breathalyzer Refusals for DUI offenders will see a License Restoration fee of up to \$2000.
 - Low-Speed Utility Vehicles (including golf carts) may be used by Resorts and similar Commercial Companies on roadways in the course of business activities
 - On-line Casino Gaming rules were outlined
 - Class C Fireworks would be permitted by general public who meet certain criteria under House Bill 542
 - Bingo Law now allows for the advertisement of Jackpot and Progressive Payouts

- Announced:
 - Library Events
 - Borough will host a Blood Drive on Wednesday, January 31, 2018 from 3pm – 7pm in the borough meeting room.
 - 4th Annual Daddy Daughter Dance will be held Saturday, February 17, 2018.
- Shared a list of the upcoming meetings and events
- In Requiem:
 - 7 Officers from various cities across the US were honored for their bravery following their being Line-of-Duty deaths during the month of December 2017.

FIRE/EMS/EMA REPORTS

Reports reviewed in packet.

COMMITTEE REPORTS

There were none.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for December 2017

Following brief discussion:

*** R. Pyles moved, B. Carr seconded, that Council accept the December 2017 Treasurer's Report as presented. Motion passed unanimously.

Mr. Hazlett reported that the travel trailer used by the Sewer Treatment Plant Operator, Jed Fetter, sustained major damage due to a burst pipe and the floor was compromised rendering the unit uninhabitable. Mr. Fetter used this trailer for his office and laboratory. Mr. Hazlett explained that this situation is emergent and presented information on temporary portable modular offices that are available immediately. A contractual arrangement is available for up to one year that would allow for a more permanent solution to be planned. Following discussion:

***R. Pyles moved; D. Lillard seconded that Council authorize Borough Staff to enter into a contractual arrangement with ModSpace, Inc. for a one year lease of a modular office for the Sewer Treatment Plant Operator not to exceed \$4500. Further authorization is granted to Borough Staff to procure necessary supplies for installation of electric, phone and computers and the required insurance coverage at the lowest rate available. Motion passed unanimously.

UNFINISHED BUSINESS

Municipal Building Project.

- RACP Grant Update: Amy Kronenberg representing GMS Funding Solutions provided a written update on the grant reimbursement process to Council which was accepted.
- Council Members questioned the time frame for GMS Funding Solutions continued involvement. Mr. Hazlett explained that until all aspects of the grant administration and auditing of the grant documents were complete; GMS Funding Solutions would be on retainer.

NEW BUSINESS

Council Members requested Borough Email addresses. Mr. Hazlett cautioned that the public tended to have high expectations for responses. Chief Hileman was asked to have the appropriate addresses prepared and to work with Mr. Hazlett and members to get them set-up.

Members asked to have a review of the Sunshine Act during the February 2018 meeting.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ADJOURNMENT

The meeting adjourned at 8:10 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Gayle R. Marthers, Asst. Borough Manager/Borough Secretary