

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, DECEMBER 12, 2017 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Sarah Skoczen, President called the hearing to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Sarah Skoczen
David Lillard
Robert Tyler Pyles
N. Kenneth Lundberg
Bruce Carr

Absent

Dan Patton
Thomas Fitzsimmons

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle Marthers, Asst. Borough Mgr./Borough Sec.
Richard Hileman, II, Police Chief
Sam Wiser, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE NOVEMBER 14, 2017 REGULAR MEETING

Following brief discussion where the attendance was corrected to include Mr. Carr and Ms. Marthers in attendance:

*** R. Pyles moved, B. Carr seconded, that the minutes of the November 14, 2017 Regular Council meeting be approved as corrected. Motion passed unanimously.

OPEN TO THE PUBLIC

The following citizens addressed the Council at this time:

Paul Kellott, Middle Creek Road, Gettysburg regarding the Prohibiting of a Category 4 Casino
Jim Paddock, Fairfield Road, Gettysburg regarding the Prohibiting of a Category 4 Casino

ORDINANCES AND RESOLUTIONS

Ordinance #5-2017: Establishing No Tobacco Zones in Public Parks. Following discussion regarding the areas in question and the why all tobacco not just smoking:

***K. Lundberg moved; R. Pyles seconded that Council adopt Ordinance #5-2017: Establishing No Tobacco Zones in Public Parks. Motion passed with Mr. Carr voting no.

Ordinance #6-2017: 2018 Tax Levy Ordinance. Following brief discussion establishing that there would be no tax increase:

***K. Lundberg moved; R. Pyles seconded that Council adopt Ordinance #6-2017 establishing the tax rate for general purposes on real property at 2.45 mils. Motion passed unanimously.

Ordinance #7-2017: 2018 Dedicated Fire/EMS Tax Ordinance. Following brief discussion establishing that there would be no tax increase:

***K. Lundberg moved; B. Carr seconded that Council adopt Ordinance #7-2017 establishing the tax rate for Fire and Emergency Services on real property at .25 mils. Motion passed unanimously.

Ordinance #1-2018: Amending Chapter 25 Tree Maintenance. Following discussion, it was the consensus of Members that this be tabled until the January 2018 meeting for additional re-writes.

Resolution #12-2017: Prohibiting the Location of a Category 4 Casino. Mr. Hazlett reviewed the document and Borough Solicitor, Sam Wiser confirmed the Borough's right to allow these establishments in the future if they wish; however, if the Borough chooses to allow them now there will be no option to disallow them at a later date. Following brief discussion:

***B. Carr moved, D. Lillard seconded that Council adopt Resolution #13-2017 prohibiting the location of a Category 4 Casino within the Borough limits. Motion passed unanimously.

Resolution #13-2017: Authorizing Application for Adams County Green Space Grant. Mrs. Amy Kronenberg of GMS Funding Solutions explained the benefits and terms of the grant opportunity including any financial risk the Borough may encounter. She also shared that the PA State office of DCNR has awarded the Borough a grant in the amount of \$84,564 toward the trails project and explained that the Green Space Grant could be used as matching funds toward the state grant as well as bring the Borough significantly closer to beginning Phase 1 of the hiking/biking trail project. Following discussion:

***R. Pyles moved; K. Lundberg seconded that Council adopt Resolution #13-2017 authorizing the application submission of the Adams County Green Space Grant. Motion passed unanimously.

Mrs. Kronenberg further explained that in order to prepare for the project it may be necessary to begin incurring costs associated with the project prior to the receipt of the grant funds. She asked permission to allow Mr. Hazlett to begin incurring those costs upon receiving the fully executed Grant Agreement and having said document pass the Solicitor's review. Following additional lengthy discussion:

***R. Pyles moved; K. Lundberg seconded that Upon receipt of a Fully Executed Grant Agreement and conditional upon the Solicitor's Review of Grant Agreement; Mr. Hazlett be authorized to incur costs associated with the Hiking/Biking Trail Project within the specific scope allowed by the grant funding. Motion passed unanimously.

MAYOR'S REPORT – R. HARRIS

- Observed moment of silence in memory of Pearl Harbor
- Police Report
 - Warned of Phone Scams again; fraud calls are increasing
 - Update on Civil Service Commission:
 - 3rd round of Application period ends December 27, 2017
 - Announced that the County was awarded the US Dept. of Justice E. Byrne Memorial Justice Assistant Grant allowing every police department in Adams County to equip each officer/patrol car with a new laptop computer, barcode reader and in-car printer.
- Updates
 - Shared information regarding the Spotted Lantern Fly and the invasive destruction caused by the insect.
 - Presented a Certificate of Recognition to Council Chair Sarah Skoczen for her dedication and effort in support of the Trap-Neuter-Release Program to reduce the number of feral cats in the Borough.
 - Breakfast with Santa was held Saturday, December 8, 2017 with approximately 200 children present and nearly 500 breakfasts served.
 - The first ever Sensitive Santa event was held on Saturday afternoon following the breakfast where 3 families of special needs children were able to enjoy a private visit with Santa, crafts and a snack. The event was very well received and is planned for next year.
 - Certificate of Appreciation was presented to out-going Councilman Ken Lundberg thanking him for his many years of dedicated service to the Borough. Certificates were acknowledged for Councilmen Dan Patton and Tom Fitzsimmons who were unable to attend the meeting but publicly recognized for their service to the Borough.

- Reviewed the Snow Emergency Routes and the policy/procedure of the Municipal Road Crew during winter storm events.
- Announced:
 - House Bill 1620 regarding wireless infrastructure will allow cellular towers and satellite structures to be erected with no regard for local zoning regulations. Following brief discussion:

***D. Lillard moved; K. Lundberg seconded that Borough Staff prepare a Resolution strongly opposing the passage of House Bill 1620 for consideration at the January 2018 meeting. Motion passed unanimously.
 - Senate Bill 251 allowing the use of RADAR by all police officers in the Commonwealth passed the Senate and will be considered by the House of Representatives. Following brief discussion and a request for formal support by Mayor Harris and Chief Hileman:

***R. Pyles moved; K. Lundberg seconded that Borough Staff prepare a Resolution in support of the use of RADAR by all police officers for consideration at the Reorganization meeting of Council in January 2018. Motion passed unanimously.
 - The Reorganization Meeting of Borough Council will be held on Tuesday, January 2, 2018 at which time there will be a swearing in ceremony for the newly elected Council Members: Jared Huster, David Lillard, Richard Mathews and Robert Verderaime followed by election of president and vice president of council.
- Shared a list of the upcoming meetings and events
- In Requiem:
 - 8 Officers from various cities across the US were honored for their bravery following their being Line-of-Duty deaths during the month of November 2017.
- Happy Holiday Season was offered to all.

FIRE/EMS/EMA REPORTS

Reports reviewed in packet.

COMMITTEE REPORTS

Parks, Recreation and Environmental Advisory Committee.

Mr. Hazlett reviewed the written report provided to Council.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for November 2017

Following brief discussion:

*** R. Pyles moved, K. Lundberg seconded, that Council accept the November 2017 Treasurer's Report as presented. Motion passed unanimously.

2018 Proposed Budget. Mr. Hazlett reviewed the Summary outlining the changes to the Budget as requested during the November 2017 meeting. The Members noted once again that there is no tax increase proposed for 2018. Following brief discussion:

***K. Lundberg moved; R. Pyles seconded that Council adopt the 2018 budget as presented. Motion passed unanimously.

***K. Lundberg moved; R. Pyles seconded that the 2018 Budget and Tax Rates be advertised as required by Borough Code. Motion passed unanimously.

2018 Borough Calendar of Meetings and Events. Mr. Hazlett reviewed the proposed meeting dates, events and holidays. Members chose to change the January Planning Commission meeting to Monday, January 8, 2018 from the proposed Wednesday, January 3rd date.

*** D. Lillard moved; B. Carr seconded that the Calendar of Meetings be advertised as required by Borough Code. Motion passed unanimously.

*** R. Pyles moved; K. Lundberg seconded that the Reorganization meeting be advertised for Tuesday, January 2, 2018 as required by Borough Code. Motion passed unanimously.

Sale of 2008 Charger Police Vehicle. Mr. Hazlett reviewed the advertisement of the 2008 Dodge Charger Police Vehicle for sale via the website Municibid.com as has been used often by the Borough. Following brief discussion:

*** R. Pyles moved; D. Lillard seconded that the 2008 Dodge Charger Police Vehicle be advertised for sale via Municibid.com. Motion passed unanimously.

Shared Workers' Compensation for Fairfield Fire/EMS. Mr. Hazlett reviewed the Memorandum of November 30, 2017 from the Borough of Fairfield outlining the 2018-2020 shared costs of the Workers' Compensation for Fairfield Fire/EMS noting that the Borough's contribution will be a less for this period as determined by the call volume over the past 4-year period.

2018 Committee Appointments. Mr. Hazlett reviewed his Memorandum of December 6, 2018 identifying the re-appointment list and noting the vacancies on three committees. The affirmation will occur at the reorganization meeting on January 2, 2018; Members were asked to seek residents for those vacancies.

Fairfield Family Initiative. Dave Hazlett explained this alternative to the Toys for Tots that the Borough has been involved with for the past several years. Proceeds from the Breakfast with Santa were outstanding and the Fairfield Fire Company donated their portion of the monies collected back to the Initiative as well. We have reached out to several local businesses and clubs for donations and are confident that this program will be successful. Thanks was offered to all who are helping!

UNFINISHED BUSINESS

Municipal Building Project.

- RACP Grant Update: Amy Kronenberg representing GMS Funding Solutions provided a written update on the grant reimbursement process to Council which was accepted.

NEW BUSINESS

Mr. Hazlett shared Bruce Pecher, our primary back-hoe operator for municipal services has retired with nearly 25 years of service to the Borough. Congratulations and commendations were offered.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ADJOURNMENT

The meeting adjourned at 8:45 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.