

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, NOVEMBER 14, 2017 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Sarah Skoczen, President called the hearing to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Sarah Skoczen
David Lillard
Robert Tyler Pyles
N. Kenneth Lundberg
Dan Patton
Thomas Fitzsimmons
Dan Patton

Absent

Bruce Carr

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Amanda Bell, Asst. Borough Secretary
Richard Hileman, II, Police Chief

Stephen Coccorese, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE OCTOBER 10, 2017 REGULAR MEETING

Following brief discussion:

*** K. Lundberg moved, R. Pyles seconded, that the minutes of the October 10, 2017 Regular Council meeting be approved as submitted. Motion passed unanimously.

**CONSIDERATION OF THE MINUTES OF THE OCTOBER 17, 2017 BUDGET WORKSHOP/
JOINT MEETING WITH FINANCE COMMITTEE**

Following brief discussion:

*** K. Lundberg moved, R. Pyles seconded, that the minutes of the October 17, 2017 Budget Workshop/Joint Meeting with Finance Committee be approved as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Council at this time

ORDINANCES AND RESOLUTIONS

Resolution #11-2017: Recognizing the Service of a Departing Police Officer. Mayor Harris and Chief Hileman reviewed the resolution honoring Nathan Groft and his service to the Borough:

***R. Pyles moved; K. Lundberg seconded that Resolution #11-2017 recognizing Officer Groft be approved. Motion passed unanimously with Members offering praise and well wishes to Officer Groft on his new endeavors.

MAYOR'S REPORT – R. HARRIS

- Police Report
 - Warned of Phone Scams
 - Drug Take-Back was held on October 28, 2017. Very successful.
 - Update on Civil Service Commission:

- 5 Applicants of 14 were recommended for verbal interview; however none were passed through to the next level
- Application period has re-opened
- Updates
 - Fairfield Fire/EMS hosted an Open House on October 15, 2017.
 - The 1st Movie in the Park was held on October 27, 2017. Over 100 were in attendance. Very successful event.
 - Local actors appeared in the Blue Ridge Theater Guild presentation of “Run for Your Wife” over several weekends in October. Mayor Harris directed and Lisa Hatch performed.
 - CVCA Farewell Dinner was held Friday, November 3, 2017. 43 years of history was on display and over 50 past and present members were on hand.
 - Mayor attended several Veteran’s Day Celebrations and a Heartfelt “Thank You” was offered to all Veterans.
 - Review of the Ordinance regarding proper House Number Sign requirements.
 - The Carroll Valley Branch of the Adams County Library held its Grand Opening on Saturday, September 30, 2017. Borough Manager, Dave Hazlett was honored with a named endowment for his diligence in bringing a 10 year dream to reality that paved the way for the beautiful new location for the library and the much needed improvement to the municipal building.
- Announced:
 - Kathy’s Vision Exhibit displaying the photographs of Borough resident Kathy McCabe will be at the Garry Owen Irish Pub with reception on November 16, 2017 at 7:00pm.
 - Breakfast with Santa will be held Saturday, December 9, 2017 in the Fairfield Fire Company Community Room. Breakfast is \$5/person; children 10 and under eat free. Visit with Santa and there will be several Make-and-Take crafts available.
- Shared a list of the upcoming meetings and events
- In Requiem:
 - 11 Officers from various cities across the US were honored for their bravery following their being Line-of-Duty deaths during the month of October 2017.
- Happy Thanksgiving was offered to all.

FIRE/EMS/EMA REPORTS

Reports reviewed in packet.

COMMITTEE REPORTS

No Report.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer’s Report for October 2017

Following brief discussion:

*** K. Lundberg moved, R. Pyles seconded, that Council accept the October 2017 Treasurer’s Report as presented. Motion passed unanimously.

2018 Proposed Budget. Mr. Hazlett reviewed the Memorandum of November 10, 2017 outlining the changes to the Budget as requested during the Workshop meeting. The Members noted once again that there is no tax increase proposed for 2018. Following brief discussion:

***K. Lundberg moved; R. Pyles seconded that Council tentatively adopt the 2018 budget as presented. Motion passed unanimously.

***K. Lundberg moved; T. Fitzsimmons seconded that the 2018 Budget be advertised as required by Borough Code for public comment with the intent to adopt at the December 12, 2017 regular meeting of Council. Motion passed unanimously.

Ordinance #6-2017: 2018 Tax Levy Ordinance. Mr. Hazlett explained that this ordinance would officially set the tax rates.

***T. Fitzsimmons moved; D. Lillard seconded that Council advertise Ordinance #6-2017 establishing the 2018 Real Estate Tax as 2.45 mils. Motion passed unanimously.

Ordinance #7-2017: Dedicated Fire/Emergency Services Tax. Mr. Hazlett outlined the content of this ordinance for renewal at the same rate as 2017.

***T. Fitzsimmons moved; R. Pyles seconded that Council advertise Ordinance #7-2017 establishing the 2018 Dedicated Fire/Emergency Services Tax at .25 mils. Motion passed unanimously.

Solid Waste Hauler Contract. Mr. Hazlett reviewed the Memorandum of November 6, 2017 from Borough Solicitor, Sam Wiser regarding the issue of the Borough's authority to disqualify a lowest bidder if the entity fails to meet the criteria of a responsible bidder. After lengthy discussion:

***T. Fitzsimmons moved; R. Pyles seconded that the contract for Solid Waste Collection & Disposal including Large Item Pick-up and Bi-Weekly Recycling and Quarterly Covered Electronic Devices Recycling be awarded to Parks Garbage as the lowest responsible bidder. And further authorizing Borough Staff to sign necessary contract documents. Motion passed unanimously.

County Repository Sale. Mr. Hazlett reviewed a letter received from the Adams County Tax Claim Bureau regarding the sale of Property from the County Repository that is located within the Borough. The properties listed will be sold at the agree price whereby their assessed value will become the new fair market value for real estate tax purposes until such time as they are re-sold, improved or the county undergoes a re-assessment. The sale price will be used to settle unpaid taxes with the County Taxes being settled first, School District Taxes second and Municipal Taxes third. Following brief discussion:

***R. Pyles moved; K. Lundberg seconded that Council approve the sale of identified properties from the County Repository. Motion passed unanimously.

Fairfield Family Initiative. Dave Hazlett explained this alternative to the Toys for Tots that the Borough has been involved with for the past several years. Proceeds from the Breakfast with Santa will be put toward this program.

Street Light Request. Ms. Marthers reported that Adams Electric has an alternative to the brighter light and will be installing them within the next 3 weeks. If they meet with the Borough approval, all future upgrades will be made with this alternative LED light.

Act 42 of 2017-Category 4 Casino Licenses. Mr. Hazlett informed Members the State Legislature has passed a bill that would permit the location of a Category 4 Casino Facility within the municipal boundaries unless the Borough takes action prior to December 31, 2017 to prohibit it. Following discussion; it was agreed by consensus to have the Borough Solicitor prepare the necessary Resolution to prohibit such activity for discussion at the December 12, 2017 regular meeting.

UNFINISHED BUSINESS

Municipal Building Project.

- By consensus, Members agreed to table discussion regarding Murray Associates request for additional fees following discussion about the issue.
- RACP Grant Update: Amy Kronenberg representing GMS Funding Solutions provided a written update on the grant reimbursement process to Council which was accepted.

Young Lungs at Play. Mr. Hazlett provided information on the initiative designed to prevent children's exposure to secondhand smoke in public parks. Ordinance #5-2017 amending Chapter 16, section 131 of

the Borough Code Ordinances that would establish “Tobacco Free Zones” within the public areas of the Borough was reviewed. Following discussion:

***R. Pyles moved, D. Patton seconded that Ordinance #5-2017: Establishing No Tobacco Zones in Public Parks be approved for advertising with the intent to adopt at the December 12, 2017 regular meeting of Council. Motion passed unanimously.

NEW BUSINESS

Mr. Hazlett shared that a group of concerned citizens will be replacing the bar-berrie bushes in the flower beds with a non-invasive variety. The plants that are being removed will be made available to residents at no cost.

OPEN TO THE PUBLIC

Michael Wight, 86 Eagles Trail, CV expressed concern regarding Street Lights that are not working properly but remain on the monthly invoice from the electric

ADJOURNMENT

The meeting adjourned at 8:10 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Gayle R. Marthers, Asst. Borough Manager/Borough Secretary