

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, OCTOBER 10, 2017 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Sarah Skoczen, President called the hearing to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Sarah Skoczen
David Lillard
Robert Tyler Pyles
N. Kenneth Lundberg
Dan Patton
Thomas Fitzsimmons
Bruce Carr

Absent

Dan Patton

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Amanda Bell, Asst. Borough Secretary
Richard Hileman, II, Police Chief

Sam Wiser, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 12, 2017 REGULAR MEETING

Correction noted on page 3 under Municipal Building Project bullet point number 3 as part of the motion; the allocation amount of \$8,500 was missed.

*** D. Lillard moved, B. Carr seconded, that the minutes of the September 12, 2017 Regular Council meeting be approved as corrected. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Council at this time

ORDINANCES AND RESOLUTIONS

There were none.

MAYOR'S REPORT – R. HARRIS

- Observed a moment of silence for the victims of the mass shooting in Las Vegas.
- Police Report
 - Updated members on the DUI Checkpoints.
 - Update on Civil Service Commission:
 - Anticipated last day of employment for Officer Groft will be October 31, 2017
 - Application period closed Monday, October 9th with 14 applications received
 - Written exam scheduled for Sunday, October 15, 2017.
- Updates
 - Pippinfest was held September 23 and 24, 2017
 - Senator Alloway sponsored a Concealed Carry Seminar on Saturday, September 30 from 9am – 11am at the Fairfield Fire Company.
 - The Carroll Valley Branch of the Adams County Library held its Grand Opening on Saturday, September 30, 2017. Borough Manager, Dave Hazlett was honored with a named endowment

for his diligence in bringing a 10 year dream to reality that paved the way for the beautiful new location for the library and the much needed improvement to the municipal building.

- Announced:
 - Breast Cancer Awareness Month.
 - Congratulated Randy and Ashley Sanders on their wedding, Mayor Harris having performed the ceremony on September 30, 2017.
 - Burn Ordinance Reminder outlining regulations
 - Fairfield Fire/EMS and Fountaindale Fire Companies are hosting a Wing Feed on October 21, 2017. See a member for tickets
 - Fairfield Fire/EMS will host an Open House on October 15, 2017.
 - Semi-Annual Drug Take-Back Program will happen on October 28, 2017 from 10am – 2pm @ the Borough Office.
 - Election Day will be Tuesday, November 7, 2017.
- Shared a list of the upcoming meetings and events
- In Requiem:
 - 12 Officers from various cities across the US were honored for their bravery following their being Line-of-Duty deaths during the month of September 2017.

FIRE/EMS/EMA REPORTS

Reports reviewed in packet.

COMMITTEE REPORTS

Finance Committee. Mayor Harris reviewed the Memorandum dated October 5, 2017 outlining the meeting of October 2, 2017. Points covered:

- 2017 3rd Quarter Financial Review – no abnormalities noted; review accepted
- Financial Report for the New Community and Education Complex was reviewed.
 - Total Project Cost: \$4,195,938
 - After applying the RACP Grant and cash reserves; the total amount borrowed: \$1,835,938.48
- 2018 Draft Budget was reviewed; joint budget workshop will be held on Tuesday, October 17, 2017 with Council. There is a balanced budget proposed with no tax increase.

Parks, Recreation and Environmental Advisory Committee. Members reviewed the written report provided to Council which was accepted. The proposed Shade Tree Commission Ordinance was tabled for additional review.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for September 2017

Following brief discussion:

*** R. Pyles moved, K. Lundberg seconded, that Council accept the September 2017 Treasurer's Report as presented. Motion passed unanimously.

2018 Liquid Fuels Allocation. Mr. Hazlett shared that the 2018 allocation will be \$246,484.51.

Re-Codification of Borough Ordinances. Mr. Hazlett reviewed the Memorandum of October 6, 2017 outlining the two (2) proposals received for re-codification services. After discussion:

***R. Pyles moved; D. Lillard seconded that the contract for Re-Codification of Borough Code of Ordinances be awarded to General Code with the lowest total proposal estimated at \$12,010.00. And further authorizing Borough Staff to sign necessary contract documents. Motion passed unanimously.

Request to Waive Field Rental. Mr. Hazlett reviewed a letter received by a Borough Resident who has formed a Travel Baseball Team requesting that the Ranch Trail Field be able to be used as their “Home” field and waiving the annual rental fees. The team pledged to “work closely with [the] maintenance department to provide the upkeep of [the] field”. Following discussion that included reducing the rate, establishing a contract or lease agreement and discussing priority of use; the issue was tabled for additional information. Mr. Hazlett will meet with the resident and bring the information to the next meeting.

Street Light Request. Mr. Hazlett reviewed an email received from a resident regarding the new replacement street light project of Adams Electric. The electric company notified the Borough in 2016 that they would be upgrading the street lights to the more efficient LED style over the next 2 years. Mr. Weiser of 22 Warren Trail states that the new light at the intersection of Warren and Gladys trails is considerably brighter than the old light and after speaking to Adams Electric representative Jeff Turner, has found that there is a lower watt LED light available. Mr. Weiser requests that this alternative be considered by the Borough. Following discussion, Members asked that the Borough Staff contact Adams Electric for more details and provide the information at the next meeting.

Purchase of a Replacement Plow. Mr. Hazlett informed Members that the Municipal Services Department would have an unforeseen expenditure of over \$9000 for the replacement of a snow plow that was found to be cracked. The expenditure will be made from the Snow Removal category with no expected adjustment to the budget needed at this time.

UNFINISHED BUSINESS

Municipal Building Project

- The Cost Calculation was discussed and accepted by consensus.
- Mr. Hazlett reviewed Memorandum regarding Outdoor Furnishings dated October 10, 2017 requesting a bench, two (2) trash receptacles, a cigarette receptacle and bicycle rack. Following discussion that included a no smoking/tobacco initiative; the items were tabled until the November meeting.
- By consensus, Members agreed to table discussion regarding Murray Associates request for additional fees following discussion about the issue.
- RACP Grant Update: Amy Kronenberg representing GMS Funding Solutions provided a written update on the grant reimbursement process to Council which was accepted.

NEW BUSINESS

The Borough will Host its first Movie in the Park on Friday, October 27, 2017. Public encouraged to bring a lawn chair and a blanket. Concessions will be available to purchase, the movie will be Hotel Transylvania (G-rated animated movie), and local community groups will be on hand for some early “Trunk or Treating” for the children. Event begins at 6:30 pm with the movie starting at 7:30pm.

Mr. Carr suggested that the Borough Staff explore the possibility of terracing the front flower beds to help with the water run-off and erosion problems. The Trees subcommittee of Parks and Recreation is looking into the problem and will be made aware of the suggestion.

Mayor Harris shared that he was approached by several citizens regarding a noise ordinance. Discussion followed that included:

- Chief Hileman explained the PA State Code regarding Disturbing the Peace.
- Ordinances that regulate the decibel levels that are acceptable are very enforceable but difficult to collect the evidence.

Solicitor was asked to provide examples of ordinances for review.

OPEN TO THE PUBLIC

Richard Nelson, 31 Hickory Trail, CV

ADJOURNMENT

The meeting adjourned at 8:30 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Amanda Bell, Asst. Borough Secretary