

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, AUGUST 15, 2017 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

PUBLIC HEARING

Sarah Skoczen, President called the hearing to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Sarah Skoczen
David Lillard
Robert Tyler Pyles
N. Kenneth Lundberg

Absent

Dan Patton
Thomas Fitzsimmons
Bruce Carr

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary
Richard Hileman, II, Police Chief
David E. Baker, Code Enforcement Officer
Simon Gemerek, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE JULY 11, 2017 PUBLIC HEARING

Following brief discussion:

*** K. Lundberg moved, R. Pyles seconded, that the minutes of the July 11, 2017 Public Hearing be approved as submitted. Motion passed unanimously with D. Lillard abstaining.

CONSIDERATION OF THE MINUTES OF THE JULY 11, 2017 REGULAR MEETING

Following brief discussion:

*** R. Pyles moved, K. Lundberg seconded, that the minutes of the July 11, 2017 Regular Council meeting be approved as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

The following citizens addressed Council at this time:

- Mayor James Nowalk, Whitehall Borough, President of the PA State Mayors' Association introduced the Annual Mayor of the Year Award explaining the process and procedure for nomination and selection of the recipient.
- Mayor Keith Moss, Duryea Borough, Chairman of the Mayor of the Year Committee for the PA State Mayors' Association presented the award to Ronald J. Harris, Mayor of Carroll Valley
- On behalf of Senator Richard Alloway, Mr. Nowalk read a letter of congratulation honoring Mayor Harris
- On behalf of Representative Dan Moul, Mr. David Hazlett read aloud and then presented Mayor Harris with an official Citation from the PA House of Representatives honoring him.
- Oh behalf of Congressman Scott Perry, Holly Sutphin presented Mayor Harris with a letter of commendation and letter.

- Steve Blickenstaff, Parks Garbage Service of Apple Valley Waste introduced himself as the new representative to the Borough for the municipal solid waste hauler. He asked that any questions or concerns be directed to him.

ORDINANCES AND RESOLUTIONS

Resolution # 10-2017: Fee Schedule. Mr. Hazlett explained that the updates were highlighted on pages three (3) and four (4) specific to the cost of a permit to keep domesticated chickens and the fees for renting the Borough Conference and Meeting rooms. Following brief discussion:

***D. Lillard moved, K. Lundberg seconded that Council approve Resolution #10-2017: Fee Schedule as submitted. Motion passed unanimously.

MAYOR'S REPORT – R. HARRIS

- Police Report
 - Buckle-Up PA initiative
 - Chief Hileman explained that the Fairfield contract for Police Services has been tentatively accepted by Fairfield Borough Council and the appropriate ordinance has been set for advertising. In anticipation of the passing of the ordinance; Chief Hileman asked that Council consider the advertising of Ordinance #3-2017 regarding the Contract for Police Services for Fairfield Borough effective January 1, 2018 through December 31, 2022. Following brief discussion:
 - ***K. Lundberg moved; R. Pyles seconded that Ordinance #3-2017 regarding the Fairfield Borough Contract for Police Services be advertised. Motion passed unanimously.
- Updates
 - National Night Out – August 1, 2017 was held. Use of new building and stage were very successful and special thank you was extended to Jo Ann Myers, Police Secretary for her tireless and expert coordination of the event.
 - PA State Mayors' Conference was held in July 2017.
- Congratulations extended to Pearl and Luiz Martinez on their recent marriage. Mayor Harris reported that he had the honor of officiating the service.
- Announced:
 - Scam Alert – Warned that Medicare does NOT do home visits
 - Adams County Library hosted a Rock Painting Party – attended by 25 children and 30 adults
 - Solar Eclipse August 21, 2017 ... from approximately 1:17pm until 4:00pm
 - Adams County Commissioners Forum on Heroin Awareness and Opioid Epidemic – August 22, 2017 from 6:30pm – 8:00pm at the Littlestown High School
 - NEW Area Code (223) coming on September 26, 2017 for any new phone numbers issued. Starting August 26, 2017 you must dial ALL 10 numbers of a phone number in order to place the call.
 - Adams County TV & Computer Drop-off: Saturday, September 9, 2017 from 10:00am – 2:00pm. Must pre-register.
 - Senator Alloway is sponsoring a Concealed Carry Seminar on Saturday, September 30 from 9am – 11am at the Fairfield Fire Company. 200 participant maximum and pre-registration is required. Contact Mayor Harris for more information.
- Shared a list of the upcoming meetings and events
- In Requiem:
 - 6 Officers from various cities across the US were honored for their bravery following their being Line-of-Duty deaths during the month of July 2017.

FIRE/EMS/EMA REPORTS

Reports reviewed in packet.

COMMITTEE REPORTS

Planning Commission. Mr. Lillard reviewed the written report provided to Council which was accepted.

Sewer & Water Authority. Mr. Lundberg provided a brief verbal update on the progress of the Authority's evaluation of the Sewer Treatment Plant.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for July 2017.

Following brief discussion:

*** R. Pyles moved, D. Lillard seconded, that Council accept the July 2017 Treasurer's Report as presented. Motion passed unanimously.

UCC Requirements for Residential Sprinklers. Mr. Hazlett reviewed his memorandum of August 8, 2017 outlining the International Residential Building code referencing the Sprinkler requirements. Following discussion it was agreed by consensus that the italicized information provided in the memorandum would be added to the Borough application for a new home in order to better ensure that all citizens are made aware that although not required; residential sprinklers are critical in the first line of safety for a family in the event of a house fire.

First Energy Electric Program. Ms. Marthers reviewed the current contract terms and the proposed pricing. The new pricing outlined will see a reduction of over .5 cent/kWh. Following brief discussion:

***R. Pyles moved; K. Lundberg seconded that the Borough Staff be authorized to enter into a new contract period up to 36 months at the lowest rate available at the time of signing. Motion passed unanimously.

UNFINISHED BUSINESS

Municipal Building Project

- By consensus, Members agreed to table discussion regarding Murray Associates request for additional fees following discussion about the issue.
- RACP Grant Update: Marissa Price representing GMS Funding Solutions provided an update on the grant reimbursement process. All documents have been submitted and we are currently awaiting the official Grant Agreement. At this time the anticipated reimbursement is expected to be in 4-5 months and encompass 97% of the project total.

NEW BUSINESS

Mr. Pyles asked that the Borough Staff engage quotes for the downspouts for the new municipal building. Mr. Hazlett stated that he would contact the contractor and ask for suggestions or other options for the water run-off issue.

Mr. Hazlett expressed concern about the improper use of the Oil Disposal Tank and Brush/Yard Debris Pile located next to the Municipal Services Building in the Ranch Section. The staff has found decking, building supplies, appliances, televisions and air conditioners in the pile that required removal. Members agreed to have the pile of acceptable debris removed at a cost of \$8500 in March or April of this year and the pile has already accumulated nearly the same amount of waste. Mr. Hazlett asked that Council consider options:

- Installation of Improved Security Measures:
 - Cameras
 - Better Lighting
 - Fencing
 - Signage that Prohibits Commercial Vehicles/Companies from dumping

- Discontinuing the Service

Members by consensus agreed to have Mr. Hazlett explore camera surveillance of the area, increased lighting and signage. Consensus that the installation of a fence may not fix the problem; just relocate the dumping area. It was also agreed that the service was valuable and did not wish to discontinue it at this time.

OPEN TO THE PUBLIC

Janet Jones,

9 Snow Plow Trail, CV

Neighbor Dispute

Following lengthy discussion regarding issues described by Mrs. Jones Council President asked the Borough Solicitor if an executive session could be called to discuss the legal aspects of the issue. Mr. Gemerek confirmed that an executive session was permitted. At that time Mrs. Skoczen invited additional public comment; hearing none:

***K. Lundberg moved; R. Pyles seconded that the Regular Meeting of Borough Council adjourn at 8:15pm to executive session in order to discuss a legal matter. Motion passed unanimously.

ADJOURNMENT

The meeting adjourned at 8:15 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Gayle R. Marthers, Asst. Borough Manager/Borough Secretary