

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, JUNE 13, 2017 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Sarah Skoczen, President called the meeting to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Sarah Skoczen
Dan Patton
Robert Tyler Pyles
Thomas Fitzsimmons
David Lillard
Bruce Carr

Absent

N. Kenneth Lundberg

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
Gayle R. Marthers, Borough Secretary
Richard Hileman, II, Police Chief
Samuel Wiser, Borough Solicitor

Ms. Skoczen read the following Executive Session announcement “I would like to announce that the Borough Council held an Executive Session on Thursday, June 8, 2017 at 4:30pm for the purposes of discussing the details of a potential addendum to the current 5 year police contract with Fairfield Borough. No official action was taken, and the meeting adjourned at 5:05pm.”

CONSIDERATION OF THE MINUTES OF THE MAY 9, 2017 REGULAR MEETING

Following brief discussion that outlined corrections:

- Page 3 Mayor’s Report: line twelve (12); “Tourborg” should be “Torborg”

*** D. Lillard moved, R. Pyles seconded, that the minutes of the May 9, 2017 Regular Council meeting be approved as corrected. Motion passed unanimously.

OPEN TO THE PUBLIC

The following citizens addressed Council at this time:

AJ Aldrich	1 Robin Trail, CV
Mary Walter	36 Hilltop Trail, CV
Robert Verderaime	12 Linda Trail, CV
Doreen Davis	26 Black Bass Trail, CV
John Davis	26 Black Bass Trail, CV
Tom Wolf	33 Spring Trail, CV
Linda Sites	19 Hickory Trail, CV
Tony Wivell	43 Fruitwood Trail, CV
Steve Sites	19 Hickory Trail, CV
Ed Kaplan	26 Lee Trail, CV

Mrs. Skoczen acknowledged a letter from Mr. Aldrich’s Attorney opposing Ordinance 1-2017
Opposed to Chickens
Opposed to Chickens
Deed Restrictions
Opposed to Chickens
Opposed to Chickens
Mrs. Skoczen read a letter prepared by Mrs. Sites In Favor of Chickens.
In Favor of Chickens
In Favor of Chickens
Opposed to Chickens

ORDINANCES AND RESOLUTIONS

Ordinance #1-2017: Keeping of Domesticated Chickens. Following lengthy discussion:

T. Fitzsimmons moved, D. Patton seconded that Council defer voting until all members are present; and instructing Borough Staff to advertise as required by Borough Code. Motion passed with B. Carr voting no.

Resolution #10-2017: Fee Schedule Change. Ms. Marthers explained that new fees were added for the conference room and meeting room. Following brief discussion:

The item was tabled and asked that the Finance Committee review and consider changes to the available classifications.

Ms. Marthers requested Members consider action on a pending request from a Carroll Valley Business for use of the Conference Room to hold a 6-session computer class. Mr. Wiser suggested that Borough Staff craft a Facility Use Agreement outlining the equipment available and responsibility for damages. Following additional discussion:

***R. Pyles moved; D. Lillard seconded that Council set a fees of \$50 per 2-hour session for this one request. Motion passed unanimously.

MAYOR'S REPORT – R. HARRIS

- Police Report
 - Shots Fired
 - Police Department Residency. Chief Hileman explained he would like to extend the current 5-mile radius to 9-miles. Following brief discussion:
D. Lillard moved, R. Pyles seconded to extend the residency requirement to a 9-mile radius of the jurisdiction for all officers hired under the 5-mile restriction and all future full time officers.
- Updates
 - Fairfield Fire/EMS Open house was held Sunday, May 21, 2017 from 1-4pm
 - Open House and Dedication of New Municipal Building was held Tuesday, May 30, 2017
 - Community Yard Sale to benefit the July 4th Celebration was held on Saturday, June 3, 2017
- Legislative Highlights
 - Radar Bill SB251
 - Radar Bill SB279 – No action pending at this time
 - DUI Penalties HB1049
 - Ambulance Services Reimbursement HB1013
 - PA Dept. of Health new immunization requirements
- Announced:
 - Thank you to residents who helped to weed the front garden area.
 - Phishing – Shared an Example and Warning Signs
 - Adams County Library upcoming Programs:
 - Summer Reading Club
 - Summer Programs
 - Yoga in the Park – Thursdays @ 6:30pm and Saturdays @ 10:00am
 - Teen Book Club
 - Happy 242nd Birthday to the Army – June 14, 2017
 - Flag Day – June 14, 2017
 - HACC Community Education Day @ Gettysburg Campus – June 14, 2017
 - Senior Services Days sponsored by Senator Alloway and Representative Moul – June 15, 2017 and June 16, 2017

- Happy Father's Day – June 18, 2017
- PA Tax Amnesty Ends – June 19, 2017
- Human Services Building Open House – June 20, 2017
- July 4th Celebration – July 4, 2017
 - Event opens at 2pm
 - Fireworks at 10pm
 - Parking will be at Ski Liberty
- Shared a list of the upcoming meetings and events
- In Requiem:
 - 11 Officers from various cities across the US were honored for their bravery following their being Line-of-Duty deaths during the month of May 2017.

FIRE/EMS/EMA REPORTS

Councilman Bruce Carr offered thanks to the EMS staff for their professionalism in their assistance with his wife.

Reports reviewed in packet.

COMMITTEE REPORTS

Parks, Recreation and Environmental Advisory Committee.

Ms. Lori Davidson submitted written report. It was reviewed and accepted.

Planning Commission.

Mr. Lillard reviewed the written report provided to Council. Mr. Thaeler, Adams County Planning Office provided the Commission Members with information regarding zoning options for the Borough. Issues discussed concerning these zoning options were:

- Reviewed Maps outlining 4 options for zoning
 - McCleaf farm offers a possibility for being zoned as Community Center
 - Eluma Property – small scale development
- Consider the Re-naming “Community Center” zoning district
- Evaluating the Crossroads Commercial District due to issues with typography

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for May 2017.

Following brief discussion:

*** T. Fitzsimmons moved, D. Lillard seconded, that Council accept the May 2017 Treasurer's Report as presented. Motion passed unanimously.

RFP for Janitorial Services. Ms. Marthers reviewed the memorandum of June 9, 2017 stating that Ms. Krietz will be supplying all cleaning materials and equipment. Her Liability Insurance was also provided. Members asked that Mr. Wiser confirm that contract documents include language for early release from the contract in the event of problems. Following brief discussion:

***D. Patton moved, R. Pyles seconded that Council award the Janitorial Services contract to Ms. Krietz with the caveat that Borough Solicitor, Samuel Wiser review and approve the contract document. Motion passed unanimously.

Capital Purchase for the Sewer Treatment Plant. Ms. Marthers reviewed the memorandum dated June 13, 2016 requesting approval for 2017 Sanitary Sewer Capital Expenditures: replacement of floats in Sanders Pump Station with Transducer, Replacement of floats in Liberty Pump Station with Transducer, and Replace

Sludge return Pumps with Power Flow 460v 7amp 3hp pumps totaling \$11,110.00. Following brief discussion noting the approved budget allocation was \$12,000:

***T. Fitzsimmons moved, D. Lillard seconded that Council approve the Capital Expenditures as presented. Motion passed unanimously.

Ms. Marthers requested confirmation that Council agreed to advertise the Sprinkler Ordinance public hearing will be held on July 11, 2017 @ 6pm. Mr. Wiser confirmed the Department of Labor and Industry requirements for review and that the July date will meet all regulations. Members agreed by consensus to move forward with the advertising of the public hearing and agreed to inclusion of the issue on the July agenda for consideration.

UNFINISHED BUSINESS

Municipal Building Project

- By consensus, Members agreed to table discussion regarding Murray Associates request for additional fees.

NEW BUSINESS

There was none.

OPEN TO THE PUBLIC

Beth Cool from the Adams County Library stated that business is up 15% since the library's opening on March 1, 2017. She stated that 101 new library cards have been issued and 407 existing cards have been renewed or updated.

ADJOURNMENT

The meeting adjourned at 9:33 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Amanda Bell, Recording Secretary