

**BOROUGH OF CARROLL VALLEY  
SPECIAL MEETING  
Of BOROUGH COUNCIL  
WEDNESDAY, JANUARY 18, 2017 – 7:00 P.M.  
BOROUGH OFFICE  
MINUTES**

Sarah Skoczen, Vice President called the meeting to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

**BOROUGH COUNCIL MEMBERS**

**Present**

Sarah Skoczen  
Bruce Carr  
Robert Tyler Pyles  
N. Kenneth Lundberg  
Thomas Fitzsimmons

**BOROUGH OFFICIALS, ETC.**

Ronald J. Harris, Mayor  
David A. Hazlett, Borough Manager  
Gayle R. Marthers, Borough Secretary

**Absent**

Dan Patton

**OPEN TO THE PUBLIC**

No One Addressed Council at this Time.

**UNFINISHED BUSINESS**

**Municipal Building Project**

- Mr. Hazlett provided a Cost Calculation Worksheet to members for review that outlined the Sources of Funding for the project as well as the costs. Brief discussion ensued followed with the members accepting the document by consensus.
- Mr. Hazlett outlined the Memorandum dated January 18, 2017
  - The initial quote for the Live-Stream Video capabilities have been eliminated from the project
  - It was determined that the Audio and Voice Recording Systems including the projector system proposed for the Meeting Room is included as part of the contract and therefore has been eliminated
  - The Projector and Screen proposed for the Conference Room was determined to be a part of the contract and therefor eliminated.
  - Monitors/Televisions have been re-evaluated for size, location and source. The new cost for equipment alone is \$5,019.86. Borough staff would be responsible for installation.
  - Negotiated a reduction in the material and installation cost for the 911 radio system lowering the cost to \$4,321.60.
  - The WiFi and Networking Requirements were re-evaluated resulting in 3 locations being removed and a slightly lower negotiated cost of \$19,661.00.Following much discussion:  
No Action was taken on these items.
- Ms. Marthers outlined the changes in the Furniture:
  - GSA Pricing

- Removal of 4 2-drawer lateral file cabinets
- Removal of podium
- Replacement of lateral file cabinets with standard vertical file cabinets
- Replacement of laminate desks with metal/laminate desks
- Replacement of nesting/folding tables with utility tables
- Replacement of council chairs with less expensive model and covering
- Replacement of task chair in Interview Room with side chair
- Cost reduced to \$59,259.71

Following much discussion:

\*\*\*B. Carr moved; R. Pyles seconded that the Furniture listed on the Carroll Valley Furniture Spreadsheet of January 18, 2017 be approved for purchase with a change to have the tables in the manager's office conference area, the conference room and the meeting room be changed to the nesting/folding style for easier mobility. Motion passed unanimously.

- Mr. Hazlett explained the Change Order Request #12R regarding the addition of natural stone veneer be installed over existing drywall in the lobby below reception window. Following brief discussion:  
\*\*\*B. Carr moved; K. Lundberg seconded that Council reject the Change Order Request #12R. Motion passed unanimously.

### **NEW BUSINESS**

Special thanks was offered to Mr. Nelson and Mr. White for their help and continued support of the borough as concerned and engaged citizens.

### **OPEN TO THE PUBLIC**

No One Addressed Council at this time.

### **ADJOURNMENT**

The meeting adjourned at 8:25 P.M.

### **ATTENDANCE REGISTER**

The Attendance Register is attached, numbered Page 3 and made a part of the Official Minutes.