BOROUGH OF CARROLL VALLEY
REGULAR BOROUGH COUNCIL MEETING
TUESDAY, JANUARY 13, 2009 – 7:00 P.M.
BOROUGH OFFICE

MINUTES

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M.   He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS	BOROUGH OFFICIALS, ETC.
Present	
John J. VanVolkenburgh, President	Ronald J. Harris, Mayor
Frank A. Buhrman	David A. Hazlett, Borough Manager
Daniel J. Patton, Vice President	Gayle R. Marthers, Borough Secretary
Tammy J. Lytle	Richard L. Hileman, Police Chief
William K. Reinke	David E. Baker, Zoning Officer
Neal E. Abrams	Thomas R. Campbell, Solicitor
Absent	**Absent**
N. Kenneth Lundberg	

CONSIDERATION OF THE MINUTES OF THE DECEMBER 9, 2008 REGULAR MEETING
***N. Abrams moved, W. Reinke seconded, that the minutes of the December 9, 2008 regular Council meeting be approved as submitted. Motion carried unanimously.

OPEN TO THE PUBLIC
No one addressed Council at this time.

ORDINANCES AND RESOLUTIONS
Proposed Ordinance #1-2009, Amendment to Chapter 22, Addition of Fire Protection Development Standards and Review Authority to the Applicable Fire Chief.
***D. Patton moved, W. Reinke seconded, that Council adopt proposed Ordinance #1-2009 as presented. Motion carried unanimously by roll call vote.

Proposed Ordinance #2-2009, Establishing Minimum Requirements for New Construction and Development within Areas Subject to Flooding and Establishing Penalties for any Persons who do not Comply.
***N. Abrams moved, W. Reinke seconded, that Council adopt proposed Ordinance #2-2009 as presented. Motion carried unanimously by roll call vote.

Proposed Resolution #1-2009, Establishing the Tax Collector Regulations and Compensation.
Mr. Hazlett provided explanation and asked that the following changes be considered:
- Page 1: Item 1: Line 3: Change "daily" to "weekly"
- Page 2: Item 5: Line 3: Change "$1.50" to "$2.00"
- Page 2: Item 5: Line 6: Change "$1.50" to "$2.00"
- Page 3: Item 6: Line 2: Change "$1500" to "$2000"
- Page 3: Item 6: Line 3: Change "$1666.67" to "$2166.67"

Mr. Hazlett explained that after comparing the compensation plans of other municipalities of similar size and demographics, the figures provided in the initial document were lower than standard. After brief discussion the following action was taken:

***F. Buhrman moved, N. Abrams seconded, that Council adopt Resolution #1-200 as amended. Motion carried unanimously.

Proposed Resolution #2-2009, Recognizing James W. Powers, Jr..
Mayor Harris explained that James W. Powers, Jr. had tendered his resignation as Corporal with the Carroll Valley Borough Police Department to pursue a career with the FBI. Corporal Powers was not able to attend the meeting due to training requirements; therefore, Mayor Harris introduced Corporal Powers' family and asked the Council to adopt Resolution #2-2009.
***D. Patton moved, F. Buhrman seconded, that Council adopt Resolution #2-200 recognizing James W. Powers, Jr. Motion carried unanimously; whereby Mayor Harris presented Corporal Powers' son James W. Powers, III with the resolution, a commemorative US flag that flew over the Borough and a personal token. Master Powers accepted all items for the family.

MAYOR'S REPORT – R. HARRIS
Mayor Harris asked Chief Hileman to provide details regarding the police department vacancy. Chief Hileman asked that the Council take action to direct the Civil Service Commission prepare a list of eligible candidates for the position of full-time police officer with a starting wage of no more than $40,500 per annum commiserate to experience; review and approve the job description of Corporal; and direct the Civil Service Commission to prepare a promotion list for the position of Police Corporal. After discussion the following actions were taken:
***N. Abrams moved; D. Patton seconded, that Council direct the Civil Service Commission to prepare a list of eligible candidates for the position of full time police officer. After discussion, Mr. Abrams amended the motion to include the starting wage of no more than $40,500 per annum commiserate to experience. Mr. Patton seconded the amendment. Motion carried unanimously.

After further discussion, the following additional action was taken:
***W. Reinke moved; N. Abrams seconded, that Council direct the Civil Service Commission to prepare a promotion list for the position of Police Corporal. Motion carried unanimously.

Mayor Harris reported that the weather has slowed the progress of the cellular tower construction in the area but all are on track for February or March 2009 completion.

COMMITTEE REPORTS
Planning Commission Report. Mr. Hazlett provided a brief description of the SWOT form that was provided to the members. He asked that the Council provide any additional comments to him via email.
***F. Buhrman moved; D. Patton seconded, that Council appoint Mayor Harris to the Steering Committee for the Southwestern Adams county Multi-municipal Comprehensive Plan project. Motion carried unanimously.

Sewer and Water Authority. Mr. VanVolkenburgh offered a brief review of the meeting.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER
Treasurer's Report for December 2008.
***W. Reinke moved, F. Buhrman seconded, that Council accept the December 2008 Treasurer's Report as presented. Motion carried unanimously.

Proposal – Municipal Engineering Services. Mr. Hazlett reviewed the Bidder Comparison Worksheet provided to the members. After discussion:
***W. Reinke moved; T. Lytle seconded, that Council appoint KPI Technology as the Borough of Carroll Valley Municipal Engineer for 2009. Motion carried unanimously.

Payphone Removal Notice – Carroll Commons Parking Lot. The Council agreed by consensus that the cost to continue the payphone service at $50 monthly is not a budgeted expense and with the additional cellular service unwarranted at this time.

Committee Appointments. After discussion, the following actions were taken:
***F. Buhrman moved; W. Reinke seconded that James J. Marchione be re-appointed and LeeEsta Frishkorn, Tim Skoczen, and Amy Reinke be appointed to the Parks, Recreation & Environmental Advisory Council. Motion carried unanimously.
***W. Reinke moved, D. Patton seconded, that Jason Shay be re-appointed to the Finance Committee. Motion passed unanimously.
*** F. Buhrman moved; W. Reinke seconded that Ronald Bell be re-appointed to the Planning Commission. Motion passed unanimously.
***D. Patton moved; F. Buhrman seconded that N. Kenneth Lundberg and Fred Heerbrandt be re-appointed to the Sewer & Water Authority. Motion carried unanimously.
***D. Patton moved; F. Buhrman seconded that Dorothy Corbin be re-appointed to the Vacancy Board. Motion carried unanimously.
***N. Abrams moved; W. Reinke seconded that the Public Safety Committee Membership be increased to nine (9) and Robert Reca be re-appointed, Brian Wheeler, Andrew J. Aldrich, and Timothy Jacobson be appointed to the committee. Motion passed unanimously.

Adams County SPCA. After lengthy discussion:
*** N. Abrams moved, that the Council increase the donation to the SPCA by $898.50 reflecting a total of $1398 or the requested amount of $.50/capita for 2009. the motion died for lack of a second and the Council agreed by consensus that Chief Hileman explore the alternatives; i.e. all private and non-profit agencies, that may be able to provide the services that are required by the police department and maintain the community's drop-off services that the SPCA currently provides.

UNFINISHED BUSINESS
NEW BUSINESS
There was none.

OPEN TO THE PUBLIC
No one addressed Council at this time.

ADJOURNMENT
Prior to adjournment Mr. Hazlett asked to commend the Municipal Services Crew for their removal of the trees, limbs and debris in the wake of the rain and wind storms of late. Council by consensus added their commendations.
The meeting was adjourned at 8:25 P.M.

ATTENDANCE REGISTER
The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

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Gayle R. Marthers, Recording Secretary