

**BOROUGH OF CARROLL VALLEY
PLANNING COMMISSION MEETING
MONDAY, DECEMBER 4, 2023 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Chairman Michael Wight called the meeting to order at 7:00 P.M. The attendance was as follows:

**PLANNING COMMISSION
MEMBERS**

Present

John Schubring, Vice Chairman
Michael Wight, Chair
Jeff Pannebaker
Owen Phelan
David Lillard

BOROUGH OFFICIALS, ETC.

David Hazlett Borough Manager
Gayle Marthers, Borough Secretary
Amanda Bell, Assistant Borough Secretary

Absent

Douglas Browning
Brion Fitzgerald
Sara Laird
Bret Robinson

**CONSIDERATION OF THE MINUTES OF THE NOVEMBER 13, 2023, PLANNING
COMMISSION MEETING**

*****J.** Schubring moved; D. Lillard seconded, that the Commission accept the minutes of the Planning Commission Meeting of November 13, 2023, as amended. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Members at this time.

NEW BUSINESS

Review of Ordinance #1-2012: Keeping of Domesticated Chickens

Members reviewed the proposed changes to the zoning ordinance referring to Accessory Structures as recommended last month and found no changes at this time. Members then agreed by consensus that the definition of a Chicken Coops include that it is considered an Accessory Structure.

Acknowledging that this would propose an amendment to the zoning ordinance and the backyard chicken ordinance; Members agreed by consensus to recommend these amendments to Council again and respectfully ask that the issue not be sent back to Planning Commission again as it pertains to this particular issue.

Long-Term Rentals – Rules/Regulations

Mr. Hazlett reviewed the ordinance with the commission. Following much discussion, it was agreed upon to table the issue until next month's meeting.

Chapter 22 Review

Members received and reviewed Chapter 22 that was provided by Mr. Hazlett. Following much discussion, the following items were addressed:

- Request comments from the boroughs engineer/
- items that need addressed first
- Request comments from Adams County Planning Commission

- Completion by the end of 2024

The commission agreed to cancel January's meeting.

ADJOURNMENT

*** The meeting adjourned at 8:18PM via motion made by J. Schubring and seconded by J. Pannebaker that carried unanimously.

Amanda Bell, Assistant Borough Secretary