

**BOROUGH OF CARROLL VALLEY  
SEWER & WATER AUTHORITY  
TUESDAY, March 8, 2005 – 7 PM**

**MINUTES**

Vice - Chair Bruce Carbaugh called the meeting to order at 7 PM. Those in attendance were:

**AUTHORITY MEMBERS:**

Bruce Carbaugh, Vice Chm.  
James Wego  
Phyllis Chant  
James Becraft  
Fred Heerbrandt

**BOROUGH OFFICIALS:**

Richard Hileman  
Interim Borough Manager  
Howard Rodriguez  
Code Enforcement  
Gayle Marthers  
Recording Secretary

**Absent:**

Richard Maccani

**ITEM #1.-APPROVAL OF MINUTES FROM JANUARY 24, 2005**

The Minutes were distributed for review.

Correction in Section 2.4 to change word “of” to “if”.

**ACTION-** A Motion to approve the Minutes as corrected was made by P. Chant, and seconded by J. Wego. The Motion carried with B. Carbaugh abstaining due to non-attendance at the January 24, 2005 meeting.

**ITEM #2.1 RESOLUTION 1-05 TO ADOPT AMENDMENT TO CAPITAL CHARGES STUDY:**

After discussion, minor grammatical changes and a date correction were made.

**ACTION-** A motion to adopt was made by J. Becraft and seconded by P. Chant. By a Roll Call vote, the Motion carried unanimously.

**ITEM #2.2-ACT 537 PLAN NEW FINANCIAL ANALYSIS OF OPTIONS:**

Sub-committee to meet with DEP regarding funding options. This committee includes: Fred Heerbrandt of Sewer & Water Authority, M. Sollenberger of Planning Commission, L. Scudder of Borough Council, S. Semiatin of Grants Sub-Committee, H. Rodriguez, Code Enforcement Officer and R. Hileman, Interim Borough Manager. H. Rodriguez to contact DEP and set meeting time.

**ITEM #2.3-REQUEST TO PROVIDE SEWER SERVICE TO LOT J-59:**

H. Rodriquez explained the purpose of the letter to DEP. Lot owner contacted DEP regarding having public sewer run to his property. The letter was accepted in context; however, several improvements were suggested. H. Rodriquez to incorporate suggestions, add Pictometry, and GIS mapping. Consensus of the Authority was to recommend that council adopt the letter as the official position.

**ITEM #2.4-PUMP STATION REPAIR PROJECT UPDATE:**

Pump repair complete except for final cleanup. Problems encountered:

1. Replacement Pump was taller than the original causing a change in design.
2. C.S. Davidson Plans depicted pump as centered whereas, in reality, it was off center. This caused a redesign of the hatch causing additional rental fees. The overrun is estimated at \$4000 - \$5000. R. Hileman, II and H. Rodriquez will negotiate with C.S. Davidson regarding this issue.
3. R. Hileman explained that a second phone line may need to be installed for the Auto-Dialer.

**ITEM #2.5- IDENTIFY PROPERTY FOR NEW PLANT UPDATE:**

In progress, wetland study is scheduled for April 2005.

**ITEM #2.6- ELECT NEW AUTHORITY CHAIRMAN:**

Vice Chairman B. Carbaugh nominated F. Heerbrandt. Mr. Heerbrandt expressed concerns about time constraints and possible conflict of interest. After discussion, J. Wego offered to serve as chairman with the Authority's help and patience.

ACTION- J. Becraft made a Motion to accept J. Wego as chairman of the Sewer and Water Authority. P. Chant seconded the motion which carried unanimously.

**ITEM #2.7-SWA VACANCY UPDATE:**

No one interested at this time. The search will continue.

**ITEM #2.8 OTHER:**

B. Carbaugh asked where the issue of the Grady System Properties stood. R. Hileman explained that the Borough has received the 1<sup>st</sup> draft of the agreement. Rich Cool, H. Rodriguez, R. Hileman and the solicitor, T. Campbell will be reviewing the document.

**ITEM #3.1-REQUEST FOR TEMPORARY HOLDING TANK:**

3.1.1: Council Policy: R. Hileman explained that although policy is on file that specifically prohibits holding tanks and temporary holding tanks. There have been cases approved by the Borough where a temporary holding tank was allowed if the on-site septic system was unable to be completed. After discussion, it was the consensus of the Sewer & Water Authority that the policy set by the council not be changed.

**ITEM #3.2-OTHER**

- #1. Sewer Plant:  
Infiltration in manholes on Sanders Road has been repaired. Looking to repair leak from broken lateral @ 10 Snow Trail.
- #2. On-Site Sewer Inspections.  
R. Hileman and H. Rodriguez explained the new process that is being developed.

**ITEM #4.0-OPEN TO THE PUBLIC**

No one from the public was in attendance.

**ITEM #5.1- AUTHORITY FINANCIAL REPORT**

Being no questions or comments, the financial report stands as presented.

**ITEM #5.2- APPROVAL OF BILLS:**

List of bills were distributed. No Question or comments were noted.

ACTION: J. Becraft made a Motion that the Bills of the Sewer and Water Authority be approved and paid as presented. Motion seconded by B. Carbaugh and carried unanimously.

**ITEM #5.3- OTHER:**

Nothing presented.

**ITEM #5.0-ADJOURNMENT**

There being no further business a Motion to adjourn was made at 8:30 PM by F. Heerbrandt and seconded by B. Carbaugh. Motion carried unanimously.

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Gayle R. Marthers, Recording Secretary