

**BOROUGH OF CARROLL VALLEY
SEWER & WATER AUTHORITY
MONDAY, APRIL 25, 2005 – 7 PM**

MINUTES

The meeting was called to order by Chairman James Wego at 7 PM. Those in attendance were:

AUTHORITY MEMBERS:

Jim Wego, Chairman
Bruce Carbaugh, Vice-Chm.
Jim Becraft, Mayor
Fred Heerbrandt
Phyllis Chant
Richard Maccani

BOROUGH OFFICIALS:

Dave Hazlett,
Borough Manager
Howard Rodriguez,
Code Enforcement
Paul Sauers,
C. S. Davidson, Inc.
Jo Ann T. Myers,
Recording Secretary

ITEM #1-APPROVAL OF MINUTES FROM THE MARCH 28, 2005 REGULAR MEETING

The Minutes were distributed for review.

ACTION- A Motion to approve the Minutes as submitted was made by F. Heerbrandt, seconded by J. Becraft. The Motion carried.

ITEM #2-SEPTIC INSPECTION UPDATE

H. Rodriguez reported that tracking information has been entered into the computer and letters have been mailed out. J. Becraft added that the Emmitsburg Dispatch also had a very good article concerning the septic inspection process in Carroll Valley.

ITEM #2.2-CLARIFIER REPAIRS

H. Rodriguez reported that the parts arrived for repairs at the sewer plant but one part was incorrect and had to be reordered. Repairs will begin as soon as the correct part arrives.

ITEM #2.3-DEP LETTER OF ADEQUACY FOR CHAPTER 94 REPORT

A letter was distributed for informational purposes which indicated that the 2004 Annual Report was generally complete and acceptable.

ITEM #2.4-SWA VACANCY UPDATE

J. Wego reported that the vacancy on the Authority was advertised in the Valley Views, but he knows of no one who is interested in serving at this time.

ITEM #2.5-OTHER

There was no business brought before the Authority.

ITEM #3.1-ACT 537 MEETING WITH DEP

P. Sauers reported that a meeting has been scheduled at DEP at 9:30 AM on Friday, April 29, 2005 to discuss sewer funding options. The meeting at DEP will be attended by D. Hazlett, P. Sauers, F. Heerbrandt, B. Carbaugh, J. Becraft, and possibly L. Scudder who will represent the Borough Council and the Planning Commission. D. Hazlett will contact Cathy Cresswell from Senator Punt's Office and Rep. Maitland's office to try to arrange a representative from their offices to attend the meeting also. Mr. Sauers also shared a Memo which was dated May 7, 2003 from C. S. Davidson, Inc. to the Borough outlining a meeting which was held with DEP on May 5, 2003. He added that in 2003 there were no grant options available for sewer projects. He said that at this time DEP is not holding us to a time frame to provide sewer service for the entire Borough. He also said that in 2003 the cost for the study was \$35,000 and he was going to request additional funds to complete the study. He also said that the cost of the study would be reimbursed at 50% by the State.

P. Chant asked about the status of the wetland study. She said that the cost of the project would probably be affected since we did not acquire that property, but hopefully not significantly.

ITEM #3.2-ACCD WEST NILE VIRUS PROGRAM

It was noted that the County is doing some testing for West Nile Virus.

ITEM #3.3-OTHER

P. Chant announced that DEP is having a meeting on water issues and encouraged everyone to attend.

ITEM #4.0-OPEN TO THE PUBLIC

H. Rodriguez explained the septic system inspections to D. Corbin.

ITEM #5.1-RESOLUTION TO SIGN CHECKS

Resolution # 02-2005 was submitted for approval to sign checks for the Authority.

ACTION- A Motion to approve adoption of Resolution # 02-2005 authorizing two individuals to sign checks on behalf of the Sewer & Water Authority was made by J. Becraft, seconded by R. Maccani. The Motion carried.

ITEM #5.2-AUTHORITY FINANCIAL REPORT FOR DECEMBER 2004

The Report was distributed for review.

ITEM #5.3-MUNICIPAL AUTHORITY ANNUAL REPORT

H. Rodriguez reported that the Financial Report is from the Annual Audit.

ACTION- J. Becraft made a Motion for D. Hazlett to review the Report before the next meeting, and to table acceptance of the Annual Report until that time. The Motion was seconded by R. Maccani and approved by the Authority.

ITEM #5.4-APPROVAL FOR PAYMENT OF BILLS

C. S. Davidson submitted two bills totaling \$337.55 for payment.

ACTION- A Motion to approve payment of the bills was made by P. Chant, seconded by R. Maccani and approved by the Authority.

ITEM # 5.5-OTHER

B. Carbaugh asked about the status of Terry Weyant's Grady System issue, and H. Rodriguez said the Agreement has been worked out and now they are working on the Planning Module.

P. Sauers reported that the Pump Station Project is complete and the request for final payment needs to be submitted.

H. Rodriguez was asked to check the status of the wetland study.

ITEM #6.0-ADJOURNMENT

ACTION- There being no further business a Motion was made by J. Becraft, seconded by P. Chant to adjourn the meeting at 8 PM. The Motion carried.

Jo Ann T. Myers, Recording Secretary