

**CARROLL VALLEY SEWER & WATER AUTHORITY  
MONDAY, APRIL 26, 2004 – 7 PM  
BOROUGH OFFICE**

**MINUTES**

Chairman Kenneth Lundberg called the Meeting to order at 7 PM. Those in attendance were:

**AUTHORITY MEMBERS:**

Ken Lundberg, Chm.  
Jim Becraft, Mayor  
Fred Heerbrandt  
Richard Maccani  
Absent:  
Bruce Carbaugh  
Phyllis Chant

**BOROUGH OFFICIALS:**

Hilary Fortenbaugh  
Borough Manager  
Howard Rodriguez  
Code Enforcement  
Paul Sauers, Jason Gutshall  
C. S. Davidson, Inc.  
Jo Ann Myers  
Recording Secretary

**ITEM #1-APPROVAL OF MINUTES FROM MARCH 22, 2004**

The Minutes were distributed for review. Two typos were corrected.

ACTION- A Motion to approve the Minutes of the March 22, 2004 as corrected was made by F. Heerbrandt, and seconded by J. Becraft. The Motion carried.

**ITEM #2.1-SEWER TREATMENT PLANT/PUMP STATION REPAIRS**

**ITEM 2.1.1 – PROPOSED BID DOCUMENTS**

J. Gutshall from C. S. Davidson, Inc. provided drawings of the proposed electrical improvements and project schedule for the pump station improvements.

**ITEM #2.1.2 CLARIFIER REFURBISHMENT**

H. Rodriguez reported that the gears are worn and they are having difficulty finding replacements because the equipment is so old. New ones may need to be made.

**ITEM #3.1-SEWER PLANNING MODULE FOR “THE CREST” DEVELOPMENT**

Copies of the Planning Module were distributed for review. C. S. Davidson reviewed the Module and submitted their comments. The Planning Commission has also reviewed the Module.

ACTION- A Motion to table further action on the Module until the Planning Commission submits their comments was made by J. Becraft, and seconded by R. Maccani. The Motion carried.

**ITEM #3.2-SEWER LINE MAINTENANCE ISSUES**

H. Rodriguez reported that DEP was notified about our attempts to make some repairs near Lake Kay and informed him that we were in violation. DEP said that we should have made the repairs during the winter when the soil was frozen. Mr. Rodriguez suggested we come up with a plan on how we will handle emergencies during warm, wet weather. H. Fortenbaugh said she has some ideas she will share at the next meeting and that we must be able to have access to the manholes without interfering with the wetlands. H. Rodriguez said the seals are wearing out on the manholes and we will need to re-seal when the weather is drier. There are 3 manholes and the estimated cost for repair is \$1,200 for each hole.

**ITEM #3.3-GUIDANCE ON COMMUNITY ON LOT SYSTEMS**

H. Rodriguez asked the Authority to think about whether or not they want to approve the use of community on lot systems where one on lot system would service several homes. There was much discussion concerning the use of DEP approved alternative systems, which we have done in the past. The “Grady System” was tried for several years, but ended up being a bad idea for Carroll Valley for various reasons. Mr. Rodriguez said the Authority should decide if they want to allow these types of systems. P. Sauers

added that if the Authority approves the installation of Community Systems, this issue needs to be included in the Act 537 Plan before it is submitted to DEP, and we would have to modify our Ordinance. Further discussion will continue at the next meeting.

**ITEM #3.4-WETLAND DELINEATION**

H. Fortenbaugh said that she had received an estimate of \$1800 from John Roemer to conduct delineation. A cost estimate from another source was \$470 for a field report. It has been determined that the area is a wetland and probably not appropriate for a sewer plant.

**OTHER** - K. Lundberg read a letter from DEP as a result of our submitting our Chapter 94 Report. In the letter DEP suggested that the Borough begin plans to upgrade or expand the plant for the year 2009 or later.

**ITEM #4-OPEN TO THE PUBLIC**

There was no business brought before the Authority.

**ITEM #5.-ADMINISTRATIVE BUSINESS**

The Financial Report for March 2004 was submitted for review.

**ITEM #5.2-APPROVAL OF BILLS**

C. S. Davidson submitted a bill in the amount of \$1436.60 for preparation of the NPDES permit.

ACTION- A Motion to approve payment of the bill to C. S. Davidson was made by J. Becraft, and seconded by F. Heerbrandt. The Motion carried.

**ITEM # 5.3-AUTHORITY RESOLUTION FOR AUTHORIZED CHECK SIGNERS**

K. Lundberg volunteered to sign checks for the Authority.

ACTION- A Motion to appoint K. Lundberg as the signer of checks was made by F. Heerbrandt, and seconded by J. Becraft. The Motion carried.

**ITEM #6.0-ADJOURNMENT**

ACTION- A Motion to adjourn at 8 PM was made by J. Becraft, and seconded by F. Heerbrandt. The Motion carried.

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Jo Ann Myers, Recording Secretary