

**CARROLL VALLEY SEWER & WATER AUTHORITY
MONDAY, OCTOBER 25, 2004 – 7 PM
BOROUGH OFFICE**

MINUTES

In the absence of the Chairman, the meeting was called to order by Vice-chairman Bruce Carbaugh at 7 PM. Those in attendance were:

AUTHORITY MEMBERS:

Bruce Carbaugh
Jim Becraft, Mayor
Phyllis Chant
Fred Heerbrandt
Jim Wego
Richard Maccani

Absent:

Kenneth Lundberg, Chm.

BOROUGH OFFICIALS:

Richard L. Hileman
Acting Borough Manager
Paul Sauers
C. S. Davidson, Inc.
Howard Rodriguez
Code Enforcement
Jo Ann Myers
Recording Secretary

ITEM #1.0-APPROVAL OF THE MINUTES FROM THE AUGUST 23, 2004 MEETING

The Minutes were distributed for review, and a few typos were corrected.

ACTION- A Motion to approve the Minutes as amended was made by J. Becraft, and seconded by J. Wego. The Motion carried.

ITEM #2.1-ALTERNATIVE SYSTEM (GRADY SYSTEM) CONVERSIONS

H. Rodriguez provided an update on the conversion status of the Alternative Systems saying that 5 of the 7 systems have been converted to holding tanks. He also stated that a couple of the 5 wished to go back to the Alternative System. The Borough Solicitor Tom Campbell was present and provided background information and DEP regulations on the systems, and DEP's suggestions to rectify the problems. T. Weyant, who has one of the systems was present and he said does not wish to convert. The Ferguson's also wish to go back to the Alternative System and they were represented at the meeting by Attorney Alan Patrono. Mr. Patrono explained that the Borough entered into a contract with the homeowners who have the Alternative Systems agreeing that the Borough would provide the maintenance and inspections of the systems for a fee of \$45 per month. He further stated that there is no documentation stating that these systems are not working properly, and that the homeowners did not receive any correspondence advising there was anything wrong with the systems; only that they must switch to a holding tank because the Borough wished not to continue to provide this inspection/maintenance service. He further stated that they would like the Borough to assist them in finding someone who is trained in the maintenance and inspections of these systems. It was also noted that the Borough's Sewer Treatment Operator is trained in this area and recently provided those services. There was much discussion between some system owners, Mr. Patrono, Mr. Campbell, and members of the Authority.

ACTION- A Motion was made by F. Heerbrandt, seconded by R. Maccani to recommend to the Borough Council (1) to allow the owners of the Alternative Systems to apply to DEP for a Permit transfer into their own names; (2) the Borough would not object to the transfer and would sign off on the module; (3) since the owners need assistance with inspections and maintenance the Borough will help by providing an employee to perform these services for a period of one year; (4) the Borough would assist them with finding an outside contractor to provide these services; and finally, and (5) that the Borough Engineer will assist with the aforementioned details. The Motion carried.

Councilman Tom Wolf then suggested that the two Solicitors and their experts in this field attend the next Borough Council meeting to explain the problem and the Authority's recommendation, and he also suggested setting up a workshop between Council and the Authority.

ITEM #2.2-PUMP STATION REPAIR PROJECT

P. Sauers provided an update on the project. He said that the Borough Council awarded the project to Kinsley and the agreement will be executed on November 9th. Work will then begin.

ITEM #3.1-2004/2005 SWA BUDGET

H. Rodriguez and R. Hileman explained the Budget which will be forwarded to the Borough Council since a transfer of monies is required.

ACTION- A Motion to recommend adoption of the 2004-2005 SWA Budget be recommended to the Borough Council was made by J. Becraft, seconded by P. Chant. The Motion carried.

ITEM #3.2-ARTICLE IN THE "AUTHORITY"

B. Carbaugh brought to the Authority's attention an article in the Authority relating to tapping fees. P. Sauers added that we are required to establish our tapping fees based on our current debt.

ITEM #3.3-MEETING OF POTOMAC REGION WATER BASIN

P. Chant said she recently attended this meeting and gave an update, and she said that criteria is now being written and hopefully will be proposed in December.

ITEM #3.4-ACT 537

J. Becraft said that the Borough Council approved hiring a consultant and they should be here soon to review the information and assist with helping us decide on Option #1 or Option #2 relative to the sewer plant issue. P. Sauers added that we could go to DEP and ask for ideas on funding for the project. The idea of regionalized sewage treatment was briefly discussed and it was agreed that meeting with surrounding municipalities was a good idea, and that funding is available for regionalization projects.

ITEM #4.0-OPEN TO THE PUBLIC

D. Corbin asked about the new Sprinkler Ordinance and wanted to know where all the water would be coming from. F. Heerbrandt said he believes there will be many problems with such an Ordinance, wanted it on record that he objected to the Ordinance, and believed it will be a problem especially for residents in Section A Water Company.

ITEM #5.1-AUTHORITY FINANCIAL REPORTS FOR AUGUST AND SEPTEMBER 2004

The Financial Reports were distributed for review and discussion.

ITEM #5.2-APPROVAL OF BILLS

One bill was submitted in the amount of \$65 from C. S. Davidson, Inc.

ACTION- A Motion was made by P. Chant, seconded by F. Heerbrandt to approve the payment of the aforementioned bill. The Motion carried.

ITEM #6.-ADJOURNMENT

There being no further business the meeting adjourned at 8:40 PM.

Jo Ann T. Myers, Recording Secretary