

**CARROLL VALLEY SEWER & WATER AUTHORITY
MONDAY, FEBRAURY 23, 2004 – 7 PM
BOROUGH OFFICE**

MINUTES

Chairman John Washburn called the meeting to order at 7 PM. Those present were:

AUTHORITY MEMBERS:

John Washburn, Chm.
Jim Becraft, Mayor
Phyllis Chant
Bruce Carbaugh
Fred Heerbrandt
Richard Maccani
Absent:
Ken Lundberg

BOROUGH OFFICIALS:

Hilary Fortenbaugh
Borough Manager
Howard Rodriguez
Code Enforcement
Paul Sauers, Jason Gutshall
C. S. Davidson, Inc.
Jo Ann Myers
Recording Secretary

ITEM #1-APPROVAL OF MINUTES OF THE JANUARY 26, 2004 REGULAR MEETING

The Minutes of the aforementioned meeting were distributed for review.

ACTION- A Motion to accept the Minutes as submitted was made by J. Becraft, and seconded by R. Maccani. The Motion carried unanimously.

Chairman Washburn then announced that he would be resigning as of the end of this meeting.

ITEM #2-ACT 537 PLAN REVIEW

Chairman Washburn announced that B. Carbaugh had reviewed the Act 537 since the last meeting. The Authority went page by page and reviewed each page, making some changes and corrections with those changes being noted by J. Gutshall. The changes will be made and presented at the next meeting. The Planning Commission and also the County Planning Commission will then review the Plan once accepted by the Authority before being forwarded to DEP.

ITEM #3-OPEN TO THE PUBLIC

There was no business brought before the Authority.

ITEM #4.1-REVIEW OF AUTHORITY FINANCIAL REPORT FOR JANUARY 2004

The Financial Report for January 2004 was presented for review.

ITEM #4.2-APPROVAL FOR PAYMENT OF BILLS

C. S. Davidson submitted bills for payment.

ACTION- A Motion to approve payment of the bills from C. S. Davidson, Inc. was made by P. Chant, and seconded by F. Heerbrandt. The Motion carried unanimously.

ITEM #4.3-APPROVAL OF ACT 94 REPORT

It was decided that due to the lateness of the hour review of Act 94 would be tabled until the next meeting.

ITEM #5.0-ADJOURNMENT

There being no further business, the meeting adjourned at 9:20 PM.

Jo Ann T. Myers, Recording Secretary