

**CARROLL VALLEY SEWER & WATER AUTHORITY
REGULAR MEETING
MONDAY, MARCH 22, 2004 – 7 PM
BOROUGH OFFICE**

MINUTES

Vice Chairman Bruce Carbaugh called the meeting to order at 7 PM. Attendance was as follows:

AUTHORITY MEMBERS

Present

Bruce Carbaugh, Vice Chairman
James Becraft
Phyllis Chant
Fred Heerbrandt
Kenneth Lundberg

Absent

Richard Maccani

BOROUGH OFFICIALS

Hilary Fortenbaugh, Borough Manager
Howard Rodriquez, CEO
Barbara Hertz, Secretary
Paul Sauers, Engineer
Jason Gutshall, Engineer

Item #1 – Approval of Minutes of the February 23, 2004 Regular Meeting

***J. Becraft moved, P. Chant seconded, that the minutes of the February 23, 2004 regular meeting be approved as submitted. Motion carried with K. Lundberg abstaining since he was absent from the meeting.

Item #2 – Election of Authority Chairman

Mr. Carbaugh asked for nominations. Since there were none Mr. Lundberg said he would be willing to serve as the Chairman. ***B. Carbaugh moved, J. Becraft seconded, that Kenneth Lundberg serve as Chairman of the Authority. Motion carried unanimously.

Item #3 – Sewer Treatment Plant/Pump Station Repairs

Mr. Paul Sauers, Authority Engineer, presented specifications and estimates for repairs including chlorine room and blower room ventilation. The Authority will solicit bids. Consensus was to include requirements for insurance and a performance bond. In addition the engineers will get electrical drawings with the specifications and present the finalized specifications at the next meeting. The Authority will then go through the bid process. Mr. Gutshall is providing information to the Solicitor on insurance and a dispute resolution section. Mr. Carbaugh had a question on the exterior fan grill, which Mr. Sauers will check to be sure it is a corrosion resistant model. There was some discussion on the submersible pump station being constructed with stainless steel.

Item #4 – Act 537 Plan Review

The Authority members reviewed the Plan making some additional corrections. There was discussion regarding EDU's being projected and possible difficulties with locating a new sewage treatment plant. Mr. Sauers stated the planned construction area is complicated by wetlands and floodplain areas. It would be necessary to have an appraisal

for condemnation proceedings, if necessary. The Borough Manager was directed to obtain the cost of a wetlands consultant and see if the owner would be agreeable to allow a wetlands survey. Consensus was to present the Act 537 Plan to the Borough Council and Planning Commission for review and approval. The Adams County Office of Planning and Development and the County Board of Health must also review it. The Plan must be available for public review for 30 days.

Item #5 – Open to the Public

There was no one in attendance at this time.

Item #6 – Administrative Business

Review of Authority Financial Report for February 2004.

Consensus was to accept the report as presented. Mr. Becraft asked for additional information saying there had been a 10-year operating plan prepared and he wished to review it at some point in the future.

Approval of Bills

***P. Chant moved, J. Becraft seconded, that the Authority approve a \$65 meeting attendance charge by C. S. Davidson, Inc. Motion carried unanimously.

Approval of Chapter 94 Report

Mr. Carbaugh had reviewed the report and recommended approval. ***F. Heerbrandt moved, J. Becraft seconded, that the Authority approved the Chapter 94 Report as prepared by C. S. Davidson, Inc. Motion carried unanimously.

Proposed Study on Availability of Water

Mrs. Fortenbaugh said before Mr. Washburn resigned, he had asked her to get cost figures for a study of water sources. She had quotes from three engineering firms for such a study. She recommended tabling this matter until a later date. Mr. Lundberg felt the Authority should look into this study later.

Item #7 – Adjournment

***P. Chant moved, F. Heerbrandt seconded, that the meeting be adjourned at 8:45 PM.

Barbara M. Hertz, Secretary