

**BOROUGH OF CARROLL VALLEY
FINANCE COMMITTEE
MONDAY, OCTOBER 3, 2005 – 2 PM
BOROUGH OFFICE
MINUTES**

The Chairman called the meeting to order at 2 PM. Those in attendance were:

COMMITTEE MEMBERS

Thomas Wolf, Chairman
James Becraft
Roger Butt
Thomas Fitzsimmons
Gordon Lamb

BOROUGH OFFICIALS, ETC.

David A. Hazlett, Borough Manager
Barbara M. Hertz, Borough Secretary
Richard L. Hileman, Police Chief
Howard Rodriguez, CEO
Terry Weikert, MS Supervisor

CONSIDERATION OF THE MINUTES OF JULY 18, 2005

***R. Butt moved, G. Lamb seconded, that the minutes of the Finance Committee meeting of July 18, 2005 be approved as submitted. Motion carried with Mr. Fitzsimmons abstaining.

OPEN TO THE PUBLIC

There was no one from the public in attendance.

REVIEW OF THE 2005 THIRD QUARTER BUDGET REPORTS

The Committee members asked a few questions which were answered. Along with the budget review, Mr. Hazlett explained the current DEP directive to sewer Lot J-59. He reported that the Sewer and Water Authority will be awarding a contract to sewer three lots, and to finance the project they are requesting a loan from the General Fund for approximately \$66,000. The committee discussed a loan from the Capital Reserve Fund to the Sewer and Water Authority and consensus was to recommend the loan for the J Section sewer construction to the Borough Council. The repayment will come from collection of sewer assessments from the property owners.

REVIEW OF THE 2006 PROPOSED BUDGET

The Committee discussed the following major items: personnel benefits with regard to insurance coverage, salary of Mayor and Council members, and a program to control algae in Lake Kay.

***T. Wolf moved, G. Lamb seconded, that \$200 be designated in the Park Maintenance expenditures for use of the Carroll Valley Garden Club to purchase landscaping plants, bushes, trees, etc. Motion carried unanimously.

The Committee discussed and recommended contributions to public agencies as follows: Visiting Nurses Association - \$0; Adams County Transit Authority - \$0; Adams Co. Office for the Aging - \$1,000; Adams Co. SPCA - \$1,000; July 4th Committee (CVCA sponsorship) - \$500; Fairfield Fire Co. - \$8,300; Emmitsburg Fire Co. - \$1,260; Fountaindale Fire Co. - \$5,500; Fairfield Ambulance - \$3,150 and Miscellaneous Contributions - \$1,000; Adams County Library - \$0.

There was discussion of various ways to lower fuel costs with regard to mowing the rights-of-ways.

Mr. Hazlett suggested considering a dedicated tax to pay for street lights. There was no action on this suggestion.

***G. Lamb moved, J. Becraft seconded, that \$5,000 be allocated in the budget for development of an active adult recreation program. The motion passed with Mr. Wolf voting nay.

Mr. Lamb left the meeting at 4:30 PM.

The proposed budget for the Sanitary Sewer Fund was reviewed. Mr. Rodriguez advised that the rates for 2006 had been increased for public sewer customers from \$99 per quarter to \$120. The holding tank rate was increased from \$34.72 per 1,000 gallons to \$39.24. The consensus of the committee was to endorse the increases.

In the 2006 Liquid Fuels budget, Mr. Hazlett said that budget is to pay for all the road construction in the annual plan. There will be very little carryover into 2007.

There was discussion on the personnel increases. Consensus was to recommend the non-union employees would receive a 4% wage increase across board.

The 10-year Capital Reserve Plan prepared by the Borough Manager was reviewed.

REVIEW OF 2006 BUDGET PREPARATION STATUS

The proposed budget will be presented to Council at the regular meeting on October 11. It was proposed that a Special Meeting/Budget Workshop be scheduled for October 25 at 7 PM.

APPROPRIATION OF FUNDS FOR LAND PURCHASE

After discussion, consensus was to not appropriate any funds for land purchase.

OLD BUSINESS

There was none.

NEW BUSINESS

Consensus was to schedule the next Finance Committee meeting for January 9, 2006 at 2:00 PM.

ADJOURNMENT

The meeting was adjourned at 5:00 PM.

Barbara M. Hertz, Borough Secretary