

BOROUGH OF CARROLL VALLEY
Finance Committee Meeting
Thursday, February 10, 2005 – 2:00 P.M.
Borough Office
Minutes

G. Lamb called the meeting to order at 2:00 P.M. The attendance was as follows:

Finance Committee: Roger Butt; Gordon Lamb; Jim Becraft
Absent: Tom Wolf

Borough Officials, Etc.: Richard Hileman, Interim Borough Manager; Howard Rodriguez, CEO; Chuck Frame, Independent Auditor

- 1. Consideration of December Finance Committee Minutes:** Mr. Butt moved and Mr. Becraft seconded that the minutes be approved as presented. Motion carried unanimously.
 - 2. Fiscal Year 2004 Audit.** Chuck Frame, independent auditor with Boyer & Ritter Certified Public Accountants and Consultants spoke to the committee regarding their report and the fees associated with their work. It was the consensus of the committee that the additional fees associated with the GASB-34 requirement were excessive and did not offer the Borough enough benefit to invest the extra money. Therefore the committee recommended that the auditor use the DCED Report style to include the management statement stating that the Borough complies with GAP with exceptions as noted. This should see a price reduction of \$750 for a total audit fee of \$7900.
 - 3. Request for Budget Adjustment-** H. Rodriguez and R. Hileman, II presented information regarding the Sewer Plants need for clarifiers. The additional funds needed should not exceed \$32,000. After discussion, the Finance Committee recommends to Council the amendment of the Sanitary Sewer Fund Capital Reserve account for an expenditure of up to \$32,000 for repairs of clarifiers.
 - 4. ACT 537 Update-** There were the following changes to the Act 537 Plan Update:
 - #1 Upgrade Current Plant to 250,000 gpd:
 - Fees for Section A lot owner: \$20,678
 - Estimated Sewer rate by 2012: \$430/annum
 - #2 Build New Plant for 375,000 gpd:
 - Fees for Section A lot owners \$17,256
 - Estimated Sewer rate by 2012: \$700.00/annum
- J. Becraft spoke to Representative Maitland regarding lack of money. \$8,500,000 needed for project. Discussion continued regarding a meeting with DEP in Harrisburg to be determined. Those invited to the meeting are the Borough Sub-committee, Representative Maitland, Senator Punt, Borough Manager, and the Code Enforcement Officer.
H. Rodriguez is researching possible grant money.

5. Old Business: **New Tapping Fees:** - Committee discussed the new tapping fees of \$3776.41. The new ordinance has been advertised and the Sewer and Water Authority will be voting on this at there February meeting.

Sprinkler Ordinance: - The ordinance went into effect on February 1, 2005 after the appeal was won by the Borough. The builders association has filed an appeal requesting that Labor & Industry review the definition of “local”. H&S Supply of New Oxford is now offering training for the installation of the systems and will offer replacement parts in their stores.

6. New Business: **Manager’s Salary:** - After discussion consensus of the committee was to recommend to council based on a survey of City Manager comparable rates with a salary of \$55,800/annum.

7. Open to the Public: None present

8. Adjournment: On a motion made by R. Butt and seconded by J. Becraft the meeting adjourned at 3:05p.m.

Respectfully Submitted,

Gayle R. Marthers