

**BOROUGH OF CARROLL VALLEY  
SPECIAL BOROUGH COUNCIL MEETING  
TUESDAY, NOVEMBER 16, 2004 – 6:30 P.M.  
BOROUGH OFFICE**

**MINUTES**

Council President Laura L. Scudder called the meeting to order at 6:30 P.M. She led the Pledge of Allegiance. The attendance was as follows:

**BOROUGH COUNCIL MEMBERS**

**Present**

Laura L. Scudder, President  
Roger W. Butt, Vice President  
Raymond F. Rabenold  
Steven J. Semiatin  
Thomas P. Wolf

**BOROUGH OFFICIALS, ETC.**

James R. Becraft, Mayor  
Richard L. Hileman, Acting Borough Mgr.  
Barbara M. Hertz, Borough Secretary  
Howard R. Rodriguez, CEO/LDC

**Absent**

Kristin S. Jones  
N. Kenneth Lundberg

Mayor Becraft suggested that Council discuss the budget relating to personnel matter in Executive Session before reviewing the 2005 budget.

**EXECUTIVE SESSION**

\*\*\*R. Butt moved, T. Wolf seconded, that Council go into Executive Session at 6:34 P.M. to discuss personnel matters. Motion carried unanimously.

**OPEN MEETING**

The meeting was reopened to the public at 7:52 P.M.

**WORK SESSION TO REVIEW 2005 PROPOSED BUDGET AND TAX RATE**

The tentative budgets were prepared by staff and Finance Committee members. Council reviewed the General Fund budget expenditures line by line along with depreciation for large items being included for transfer to the Capital Reserve Fund. The revenues were reviewed in the same manner. A road program for 2005 was circulated with Mr. Hileman noting much of the road maintenance will come out of the Liquid Fuels Fund. Ms. Scudder noted the Carroll Valley Garden Club would like to continue the park program and Mr. Hileman said there is some money in the budget, which could be used for the program. It was noted Ski Liberty has offered to finance some Borough projects, which may affect the 2005 budget. Mr. Lamb, Finance Committee member, said Mr. Hileman did an outstanding job with getting the budget prepared in a short period of time. Council reviewed the line items for the Sanitary Sewer Fund, which included a proposed increase in the quarterly sewer charge.

**PROPOSED RESOLUTION #24-04 INCREASING SEWER RATES**

There was discussion regarding the commercial rates with regard to Ski Liberty and Sanders Square.

\*\*\*R. Butt moved, T. Wolf seconded, that Council advertise their intent to adopt proposed Resolution #24-04 to increase the quarterly sewer charge from \$90 to \$99 and increase the commercial charge from .014 to .015 per gallon, effective 1/1/05. Motion carried unanimously.

**PROPOSED RESOLUTION #25-04 FEE RESOLUTION FOR 2005**

Mr. Hileman reviewed the list of fees, which included some changes and some deletions.

\*\*\*R. Butt moved, S. Semiatin seconded, Council advertise their intent to adopt proposed Resolution #25-04 to increase certain fees for filing applications, permits and licenses. Motion carried unanimously.

Also reviewed were budgets for Capital Reserve Fund and Liquid Fuels Fund; and the Capital Improvements Plan 2005-2015. Consensus was to tentatively approve the 2005 budget as presented, with the fee changes/ increases included.

Mr. Hileman said he is requesting an allocation from the 2004 Capital Reserve Fund to purchase a used one-ton, diesel pickup truck from federal surplus at Letterkenny Army Depot to replace the Bronco. The cost will be less than \$1,000.

\*\*\*R. Butt moved, R. Rabenold seconded, that Council approves the purchase of a used pickup truck as requested. Motion carried unanimously.

\*\*\*R. Butt moved, R. Rabenold seconded, that Council adopt the tentative 2005 budget and advertise the budget and proposed Ordinance #3-04 real estate tax rate which remains the same, and maintain all other taxes at current rates. Motion carried unanimously.

Consensus was to hold a special Borough Council meeting on December 20<sup>th</sup> at 7:00 P.M. to adopt the final budget and tax ordinance.

**ADJOURNMENT**

The meeting was adjourned at 8:55 P.M.

**ATTENDANCE REGISTER**

The Attendance Register for this meeting is attached hereto, numbered as Page 3 and made a part of the Official Minutes.

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Barbara M. Hertz, Borough Secretary

