

**BOROUGH OF CARROLL VALLEY  
COUNCIL REORGANIZATION MEETING  
MONDAY, JANUARY 5, 2004 – 7 P.M.  
BOROUGH OFFICE**

**MINUTES**

Mayor James R. Becraft called the meeting to order at 7:00 P.M. Mayor Becraft led the Pledge of Allegiance. The attendance was as follows:

**BOROUGH COUNCIL MEMBERS**

Kristin S. Bargelski  
Roger W. Butt  
Gordon B. Lamb  
N. Kenneth Lundberg  
Laura L. Scudder  
Steven J. Semiatin  
Thomas P. Wolf

**BOROUGH OFFICIALS, ETC.**

James R. Becraft, Mayor  
Hilary R. Fortenbaugh, Borough Manager  
Barbara M. Hertz, Borough Secretary  
Richard L. Hileman, Police Chief  
Terry Weikert, MS Supervisor  
Thomas Campbell, Solicitor

New members furnished Certificates of Election to the Borough Secretary and Kristin Bargelski and Thomas Wolf were given the oath of office by Mayor Becraft. Mr. Butt and Mr. Semiatin were sworn in at the Adams County Courthouse on December 31.

**ELECTION OF PRESIDENT AND VICE PRESIDENT OF COUNCIL**

Mayor Becraft conducted the election according to the Council By-laws requiring voice vote by each member.

Office of President – Kristin Bargelski voted for Laura Scudder  
Roger Butt voted for Gordon Lamb  
Gordon Lamb voted for Gordon Lamb  
Kenneth Lundberg stated no vote  
Laura Scudder voted for Laura Scudder  
Steven Semiatin voted for Gordon Lamb  
Thomas Wolf voted for Gordon Lamb

Mr. Lamb received the majority of votes and was declared Council President.

Office of Vice President – Kristin Bargelski voted for Kristin Bargelski  
Roger Butt voted for Thomas Wolf  
Gordon Lamb voted for Thomas Wolf  
Kenneth Lundberg voted for Kristin Bargelski  
Laura Scudder voted for Kristin Bargelski  
Steven Semiatin voted for Laura Scudder  
Thomas Wolf voted for Thomas Wolf

There was a tie, which required a second round of voting.

Kristin Bargelski voted for Kristin Bargelski  
 Roger Butt voted for Tom Wolf  
 Gordon Lamb voted for Tom Wolf  
 Kenneth Lundberg voted for Kristin Bargelski  
 Laura Scudder voted for Kristin Bargelski  
 Steven Semiatin voted for Tom Wolf  
 Tom Wolf voted for Tom Wolf

Mr. Wolf had the majority of votes and was declared Vice President of Council.

Mayor Becraft had arranged for photographs of the new Council at this time.

Mr. Lamb reminded those present that there are four new members and three with experience but they are equal under the law and all votes count the same.

Mr. Lamb wished to include unfinished business and new business on the agenda, however, Mr. Lundberg objected since this was the reorganization meeting and those items should be taken up at the regular meeting. Mr. Campbell advised that unless it was advertised that other business would be considered it should not be discussed.

### **REAPPOINTMENT OF BOROUGH OFFICERS, COMMITTEE MEMBERS AND CONSULTANTS**

\*\*\*K. Lundberg moved, Roger Butt seconded, that Council appoint Hilary R. Fortenbaugh to the position of Borough Manager/Treasurer, Barbara M. Hertz to the position of Borough Secretary/Assistant Treasurer and Howard C. Rodriguez to the position of Safety Office for the year 2004. Motion carried unanimously.

Mr. Lamb advised that the Borough Engineer is involved with the revised Act 537 Plan and The Crest Development and should be reappointed at this time. However, he suggested that at a later date Council should search to see if C. S. Davidson, Inc. should be retained.

\*\*\*K. Lundberg moved, S. Semiatin seconded, that C. S. Davidson, Inc. be appointed to serve as Borough Engineer for the year 2004. Motion carried with Mr. Lamb voting out.

Mr. Lamb said he had never met David Smith, Sewage Enforcement Officer, and suggested he be introduced to Council.

\*\*\*K. Lundberg moved, R. Butt seconded, that David L. Smith be reappointed Sewage Enforcement Office for the year 2004. Motion carried unanimously.

Mr. Lamb stated Ms. Scudder suggested to him that Mr. Campbell be reappointed with an increase to \$125 per hour.

\*\*\*L. Scudder moved, T. Wolf seconded, that Council retain Thomas Campbell as Borough Solicitor with an increase to \$125 per hour for his legal services. Motion carried unanimously.

Mr. Lamb said there might be a division of the responsibilities of the Roads and Parks Advisory Committee. Mr. Lundberg said Council had decided to appoint committee members at the January meeting. Ms. Scudder felt that since such action would require amending the Borough Code of Ordinances Council should make the appointments to the committee at this time.

\*\*\*L. Scudder moved, K. Lundberg seconded, that Council reappoint James J. Marchione, Jr. and N. Kenneth Lundberg to the Advisory Committee on Roads and Parks for five-year terms effective 1/5/03. Motion carried unanimously.

\*\*\*T. Wolf moved, K. Lundberg seconded, that Council reappoint Mark A. Fulk to a three-year term subject to his agreement to serve. Motion carried unanimously.

Mr. Wolf asked the Borough Manager to keep a punch list to follow up on such items.

The Planning Commission and the Sewer & Water Authority are statutory committees said Mr. Lamb. He questioned the term length. Mrs. Fortenbaugh explained that all terms should begin in January and staggered so no more than three appointments are made in one year. After further discussion on appointment terms, the following action was taken.

\*\*\*L. Scudder moved, T. Wolf seconded, that Council reappoint Melodie Taylor and Ray Rabenold to the Planning Commission for a term effective January 5, 2004 through December 31, 2007. Motion carried unanimously.

\*\*\*K. Lundberg moved, T. Wolf seconded, that Council reappoint Fred Heerbrandt to the Sewer & Water Authority for a five-year term effective January 5, 2004. Motion carried unanimously.

\*\*\*R. Butt moved, L. Scudder seconded, that Council reappoint Dorothy Corbin to the Vacancy Board for the year 2004. Motion carried unanimously.

Mrs. Cathy Olson, 65 Bluebird Tr., commented from the floor that she had never met David Smith and suggested he be presented at a Council meeting. Mr. Lamb said it shall be done.

Mr. Lamb at this time said the by-laws needed to be readopted with each new Council. Mr. Campbell said that is not the case. The by-laws are adopted by resolution and can be amended or repealed by resolution following advance notice to each member with 28 days notice saying what the changes are being repealed. The by-laws are in effect until another resolution repeals them. Mr. Wolf asked when it would be appropriate to discuss

changing of the meeting date. He was told by Mr. Campbell it could be discussed at the regular meeting.

Mr. Lamb hereby called a special meeting of the Council for this coming Saturday, the 10<sup>th</sup>, at 9 AM, for the purpose of orientation, to instruct new members as to what happens in the Borough. He listed the agenda items for the training. Mr. Wolf said there would be no decisions made that day. Mrs. Fortenbaugh noted a special meeting would require advertising and minutes taken by the Borough Secretary for the full day. Mr. Lamb said he was aware of those requirements.

Mr. Wolf asked Mr. Campbell if the Chairman of Council could make a motion. Mr. Campbell said Council adopted Roberts Rules of order and that governs.

**RESOLUTION #1-04 APPOINTMENT OF AUTHORIZED CHECK SIGNERS FOR BOROUGH ACCOUNTS**

\*\*\*T. Wolf moved, K. Lundberg seconded, that Council approve Resolution #1-04 and authorize Gordon Lamb, Thomas Wolf and Kenneth Lundberg to sign checks from Council and Hilary Fortenbaugh and Barbara Hertz as cosigners. Motion carried unanimously.

**RESOLUTION #2-04 AUTHORIZING ACCESS TO SAFE DEPOSIT BOXES**

\*\*\*K. Lundberg moved, S. Semiatin seconded, that Council approve Resolution #2-04 authorizing Thomas Wolf, Hilary Fortenbaugh and Barbara Hertz to have access to the safe deposit boxes. Motion carried unanimously.

**OPEN TO THE PUBLIC**

There were no comments.

**ADJOURNMENT**

\*\*\*K. Lundberg moved, R. Butt seconded, that the meeting be adjourned at 7:53 P.M. Motion carried unanimously.

**ATTENDANCE REGISTER**

The Attendance Register for this meeting is attached hereto, numbered as Page 5 and made a part of the Official Minutes.

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Barbara M. Hertz, Secretary