

**BOROUGH OF CARROLL VALLEY  
FINANCE COMMITTEE  
REGULAR MEETING  
WEDNESDAY, JULY 5, 2023 – 7:00 P.M.  
BOROUGH OFFICE**

**MINUTES**

Chairman Ronald Harris, Mayor called the meeting to order at 7:00 P.M.

The attendance was as follows:

**FINANCE COMMITTEE MEMBERS**

**Present**

Ronald J. Harris, Mayor

Beth Cool

Sarah Skoczen

Frank Buhrman

**Absent**

Jason Shay

**BOROUGH OFFICIALS, ETC.**

David A. Hazlett, Borough Manager

Gayle R. Marthers, Borough Secretary

**OPEN TO THE PUBLIC**

No one addressed Members at this time.

**CONSIDERATION OF THE MINUTES OF THE OCTOBER 10, 2022 REGULAR FINANCE COMMITTEE MEETING**

Following brief discussion:

\*\*\* S. Skoczen moved, B. Cool seconded, that the Committee accept the minutes of the Regular Finance Committee Meeting of October 10, 2022, as submitted. Motion passed unanimously.

**OLD BUSINESS**

There was none.

**NEW BUSINESS**

2023 2<sup>nd</sup> Quarter Financial Review:

Mayor Harris noted the new format of the reports asking Mr. Hazlett to review the column formats. Members received a brief update on the new software integration, and all were pleased with the formatting.

Mr. Hazlett provided an overview of the budget; when asked if he had any concerns, he noted the downturn in the current real estate market as evidenced by the Transfer Tax showing a considerable deficit compared to the budgeted anticipation. The line item will be monitored, and spending adjusted accordingly if necessary. Other topics of discussion were:

- Chief Weikert's salary is over budget due to the Council's agreeing to split his 2022 excess hours payout into two payments. Half in 2022 and half in 2023.
- Life/Disability Insurance is over budget due to the added LTD insurance premium.
- New Sewer Plant Project
  - Confirmation of the SWA dissolution and the Role of Council
  - Projected Project Costs
  - Possible Rate Increase Amount
  - Possible Impact to the "08" Budget

FY2024 Budget Timeline:

Members reviewed and accepted by consensus the Budget Timeline for the FY2024 Budget process.

FY2022 Audit Review:

It was noted that there were no findings and Borough Staff concurred that the results were as expected. Following brief discussion, Members agreed by consensus to accept the report as submitted.

**OPEN TO THE PUBLIC**

No one addressed Members at this time.

**ADJOURNMENT**

\*\*\* B. Cool moved; S. Skoczen seconded to adjourn the meeting at 7:45 PM. Motion carried unanimously.

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Gayle R. Marthers, Borough Secretary