



Employment Application

Borough of Carroll Valley

5685 Fairfield Road, Fairfield PA 17320

Applicant Information

Full Name: _____ Date: _____
 Last First M.I.
 Address: _____
 Street Address Apartment/Unit #
 City State ZIP Code
 Phone: () E-mail Address: _____
 Date Available: _____ Social Security No.: _____
 Position Applied for: _____
 Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO
 Have you ever worked for the Borough? If yes, when? _____
 Have you ever been convicted of a felony? If yes, explain: _____
 Do you possess a valid PA Driver's License? If yes, what class? _____ Driver's License No. _____
 Are you willing to work evening/night shifts?

Education/Experience

High School: Address: _____
 From: _____ To: _____ Did you graduate? YES NO Degree: _____
College: Address: _____
 From: _____ To: _____ Did you graduate? YES NO Degree: _____
Other: Address: _____
 From: _____ To: _____ Did you graduate? YES NO Degree: _____

Please detail any job specific skills you can offer related to the position you are applying for:

References

Please list three references.

Full Name: _____ Relationship: _____
 Company: _____ Phone: () _____
 Address: _____

Full Name: _____ Relationship: _____
 Company: _____ Phone: () _____
 Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: () _____
Address: _____

Previous Employment

Company: _____ Phone: () _____
Address: _____ Supervisor: _____
Job Title: _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: () _____
Address: _____ Supervisor: _____
Job Title: _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: () _____
Address: _____ Supervisor: _____
Job Title: _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____
Rank at Discharge: _____ Type of Discharge: _____
If other than honorable, explain: _____

Disclaimer and Signature

*I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: _____ Date: _____